DEPARTMENT: Tourism

BY: Susan T. Crain
PHONE: 966-3685

RECOMMENDED ACTION AND JUSTIFICATION:
Approve grant agreement with Northern Mariposa County History Center (NMCHC) to provide operating expenses in an amount not to exceed $5,150. The period of the agreement will be from July 1, 2004, through June 30, 2005. NMCHC operates the history center/museum in the town of Coulterville enhancing the tourism industry and the economic development of Mariposa County.

The cost of the grant was included in the Fiscal Year 2004-05 Final Budget in the Tourism budget unit.

BACKGROUND AND HISTORY OF BOARD ACTIONS:
The Board of Supervisors has offered this grant to NMCHC in excess of a decade. It is because of this support the county has been able to preserve and display the heritage our Mariposa County.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:
Alternatives are to not approve, or decrease the amount of the grant, and risk the loss of a non-profit that generates tourism and economic development through employment, visitor experience, and dollars spent locally and in the county.

Financial Impact? (X) Yes (%) No Current FY Cost: $5,150
Budgeted In Current FY? (X) Yes ( ) No ( ) Partially Funded
Amount in Budget: $5,150
Additional Funding Needed: $0
Source: Tourism Budget, Grant Agreement
Internal Transfer
Unanticipated Revenue 4/5’s vote
Transfer Between Funds 4/5’s vote
Contingency 4/5’s vote
( ) General ( ) Other

CLERK’S USE ONLY:
Res. No.: 2004-03 Ord. No.: ___
Vote – Ayes: ___ Noes: ___
Absent: ___
Approved ___
( ) Minute Order Attached ( ) No Action Necessary

The foregoing instrument is a correct copy of the original on file in this office.
Date: ___
Attest: MARGIE WILLIAMS, Clerk of the Board
County of Mariposa, State of California
By: ______________
Deputy

COUNTY ADMINISTRATIVE OFFICER:
Requested Action Recommended No Opinion
Comments:

CAO: ______________

Revised Dec. 2002
GRANT AGREEMENT

THIS AGREEMENT is entered into on the last date written below and is between the County of Mariposa, a political subdivision of the State of California, hereinafter referred to as “COUNTY”, and the Northern Mariposa County History Center, a California nonprofit corporation, hereinafter referred to as “NMCHC”.

WITNESSETH

WHEREAS, the goal of NMCHC is to operate a history center/museum in the town of Coulterville; and

WHEREAS, COUNTY has deemed it in the public interest to provide a grant for Fiscal Year 2004/2005 to assist in the operation of NMCHC.

NOW, THEREFORE, the PARTIES hereto agree as follows:

1. COUNTY shall provide to NMCHC a sum not to exceed FIVE THOUSAND ONE HUNDRED FIFTY DOLLARS AND 00/100 ($5,150.00) to be used by NMCHC to pay costs associated with the operation of NMCHC.

2. The grant shall be expended in accordance with the terms and conditions of this Agreement and not for any other purpose.

3. This Agreement shall not be effective until executed by the Chairman of the Mariposa County Board of Supervisors.

4. NMCHC shall invoice the COUNTY for two payments in the amount of $2,575.00. The first payment may be requested by invoice upon execution of this Agreement. The final payment may be requested by invoice after March 1, 2005. Invoices shall be submitted to the Mariposa County Tourism Department.

5. NMCHC shall provide an annual accounting or allow a representative of the COUNTY to conduct a review of financial records related to this Agreement.

6. NMCHC is an independent organization and is not an officer, employee, agent or servant of the COUNTY.

NORTHERN MARIPOSA COUNTY HISTORY CENTER

[Signature]

, PRESIDENT

Date: 8-25-04

MARIPOSA COUNTY

GARRY R. PARKER, CHAIRMAN

Mariposa County Board of Supervisors

[Signature]

Date: 10-15-04
# COUNTY OF MARIPosa
## BUDGET WORKSHEET
### FISCAL YEAR 2004-05

### BUDGET: MATERIALS, SUPPLIES & SERVICES

**DEPT.:** Tourism  |  **DEPARTMENT NUMBER:** 001-0143-491

**INSTRUCTIONS:** In Column A enter the account number for the expense category (0406, 0417, etc.). In Column B enter the actual description of the expense category. In Column C enter the adopted budgeted amount for this current fiscal year. In Column D enter the amount you are requesting for next fiscal year. Leave Column E blank. In Column F give the justification for your request.

<table>
<thead>
<tr>
<th>ACCT. #</th>
<th>EXPENSE DESCRIPTION</th>
<th>C FY 03/04 BUDGET</th>
<th>D FY 04/05 REQUEST</th>
<th>E FY 04/05 REC'D</th>
<th>F JUSTIFICATION</th>
</tr>
</thead>
<tbody>
<tr>
<td>0406</td>
<td>Communications</td>
<td>$10,000</td>
<td>$10,000</td>
<td></td>
<td></td>
</tr>
<tr>
<td>0410</td>
<td>Insurance</td>
<td>$5,020</td>
<td>$4,573</td>
<td>$4,613</td>
<td>Gold Country Visitors Association fee is increasing</td>
</tr>
<tr>
<td>0415</td>
<td>Memberships</td>
<td>$3,525</td>
<td>$3,600</td>
<td>$3,600</td>
<td>Vacation planner mailings have doubled since last year.</td>
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<tr>
<td>0417</td>
<td>Office Expense</td>
<td>$8,000</td>
<td>$13,000</td>
<td>$8,000</td>
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<tr>
<td>0418</td>
<td>Professional Services</td>
<td>$55,000</td>
<td>$55,000</td>
<td>$25,000</td>
<td>Website maintenance/development</td>
</tr>
<tr>
<td>0429</td>
<td>Publications/Legal Notices</td>
<td>$500</td>
<td>$500</td>
<td>$500</td>
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<tr>
<td>0430</td>
<td>Rents &amp; Leases- Equipment</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
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<tr>
<td>0431</td>
<td>Rents &amp; Leases-Buildings</td>
<td>$5,568</td>
<td>$5,568</td>
<td>$5,568</td>
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<tr>
<td>0432</td>
<td>State Fair Exhibit</td>
<td>$5,000</td>
<td>$5,000</td>
<td>$5,000</td>
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<tr>
<td>0433</td>
<td>Chamber of Commerce</td>
<td>$121,837</td>
<td>$123,200</td>
<td>$123,200</td>
<td>1.6% COLA increase as per service contract</td>
</tr>
<tr>
<td>0434</td>
<td>Promotional</td>
<td>$271,120</td>
<td>$325,500</td>
<td>$280,000</td>
<td>Advertisements will run year long rather than seasonal.</td>
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<tr>
<td>0435</td>
<td>Fair Parade</td>
<td>$900</td>
<td>$900</td>
<td>$900</td>
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<tr>
<td>0436</td>
<td>Arts Council</td>
<td>$51,000</td>
<td>$51,000</td>
<td>$51,000</td>
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<tr>
<td>0437</td>
<td>Yosemite Renaissance</td>
<td>$10,000</td>
<td>$10,000</td>
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<tr>
<td>0438</td>
<td>Northside History Center</td>
<td>$5,150</td>
<td>$5,150</td>
<td>$5,150</td>
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<tr>
<td>0439</td>
<td>Mineral Exhibit</td>
<td>$42,058</td>
<td>$43,791</td>
<td>$43,791</td>
<td>Increase in rent on the rental agreement.</td>
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<tr>
<td>0450</td>
<td>County Vehicle Expense</td>
<td>$750</td>
<td>$1,500</td>
<td>1,500</td>
<td>Additional Staff &amp; additional travel show attendance.</td>
</tr>
<tr>
<td>0471</td>
<td>Copier Expense</td>
<td>$5,000</td>
<td>$4,000</td>
<td>4,000</td>
<td>Copier cost per piece is lower on digital machines.</td>
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<tr>
<td>0480</td>
<td>Equip under $1000</td>
<td>$0</td>
<td>$1,500</td>
<td>-</td>
<td>Replace 3 pbx phones/upgrade HP laser jet printer</td>
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<tr>
<td>0481</td>
<td>Software</td>
<td>$1,000</td>
<td>$1,000</td>
<td>1,000</td>
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<tr>
<td>0488</td>
<td>Fuel Expense</td>
<td>$250</td>
<td>$400</td>
<td>400</td>
<td>Additional staff/ additional travel &amp; trade shows</td>
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<tr>
<td>0490</td>
<td>Training and Seminars</td>
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<td>$5,000</td>
<td>3,000</td>
<td>Additional staff &amp; training.</td>
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<tr>
<td>0491</td>
<td>Private Vehicle use</td>
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<td>$1,000</td>
<td>500</td>
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