DEPARTMENT: Public Works/Facilities  
BY: James J. Petropulos  
PHONE: 966-5356

RECOMMENDED ACTION AND JUSTIFICATION:

Approve Budget Action for Fiscal Year 2003-04 transferring funds within the Facilities Maintenance budget from salary savings (Custodians line #0198) to Household expense (line #0409) to cover expenditures through the end of the fiscal year.

We are requesting approval to transfer $2,100 within the Facilities maintenance budget to cover expenditures for Household expense. This will cover the remaining invoices due for fiscal year 2003-04. This line item includes the cost of rubber mats in various County buildings, dust mops, shop towels, cleaning supplies, paper stock, etc.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

The Board routinely approves transfers within budget units that do not change the overall budget.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Do not approve the requested action, which would necessitate paying the invoices out of fiscal year 2004-05 appropriations.

Financial Impact? (X) Yes ( ) No  
Current FY Cost: $2,100  
Budgeted In Current FY? ( ) Yes ( ) No (X) Partially Funded

Amount in Budget: $43,100

Additional Funding Needed: $ 2,100

Source:

Internal Transfer  (X)
Unanticipated Revenue  ( ) 4/5's vote
Transfer Between Funds  ( ) 4/5's vote
Contingency  ( ) 4/5's vote
( ) General  ( ) Other

CLERK'S USE ONLY:

Res. No.: 5888  
Ord. No. _____  
Vote – Ayes: 5  
Noes: _____  
Absent: _____

Approved

( ) Minute Order Attached  ( ) No Action Necessary

The foregoing instrument is a correct copy of the original on file in this office.

Date: 
Attest: MARGIE WILLIAMS, Clerk of the Board
County of Mariposa, State of California
By: Deputy

COUNTY ADMINISTRATIVE OFFICER:

Requested Action Recommended  
( ) No Opinion  
Comments: 

CAO: 

Revised Dec. 2002
### BUDGET ACTION FORM

<table>
<thead>
<tr>
<th>FUND</th>
<th>DEPT/DIV</th>
<th>ACCOUNT</th>
<th>DESCRIPTION</th>
<th>PROJECT</th>
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<td>414-1090</td>
<td>GENERAL CONTINGENCY</td>
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#### TRANSFER BETWEEN FUNDS

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**TOTAL**: 2,100  

**ACTION REQUESTED**: (Check all that apply)

- Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget, or appropriating Reserve for Contingencies

- Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one fund to another, or between categories within a budget unit;

**JUSTIFICATION**: To cover year end expenditures for household expense.

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**DEPT HEAD SIGNATURE**

**DATE**: 07/19/04

**APPROVED BY RES NO**: 04-355  
**CLERK**

**DATE**: 8-3-04

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**0128 Facilities**

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*Auditor's Use Only*

**BAA#**

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Budget Action Form Revised 11/55