DEPARTMENT: Human Services/BHRS

RECOMMENDED ACTION AND JUSTIFICATION:

It is respectfully recommended that your Board: (1) authorize the department to enter into a contract with Deborah Atkinson, RN, for nursing services; (2) upon the approval of Counsel and the CAO allow the contract to be continued on a yearly basis; (3) effective this date, cancel the existing nursing contract with Laura Donahue as per her request; and (4) authorize the Department to pay Laura Donahue for services previously rendered.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

Please See Attached Memo.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Please See Attached Memo.

Financial Impact? ( ) Yes [X] No  Current FY Cost: $  Annual Recurring Cost: $
Budgeted In Current FY? ( ) Yes ( ) No ( ) Partially Funded
Amount in Budget: $ 
Additional Funding Needed: $ 
Source:
Internal Transfer
Unanticipated Revenue 4/5’s vote
Transfer Between Funds 4/5’s vote
Contingency 4/5’s vote
( ) General ( ) Other

CLERK’S USE ONLY:
Res. No.: Ord. No. ______
Vote – Ayes: ______ Noes: ______
Absent: ______
Approved
( ) Minute Order Attached ( ) No Action Necessary

The foregoing instrument is a correct copy of the original on file in this office.
Date: ______
Attest: MARGIE WILLIAMS, Clerk of the Board
County of Mariposa, State of California
By: ______
Deputy

COUNTY ADMINISTRATIVE OFFICER:
 requested Action Recommended
( ) No Opinion
Comments:
Contract needs to be approved by the Board on a yearly basis if it is to be renewed

CAO: ______

Revised Dec. 2002
June 22, 2004

TO: Members, Board of Supervisors
Rich Inman, CAO
FROM: Cheryle Rutherford-Kelly
RE: Behavioral Health / Mental Health Unit

Recommendation

It is respectfully recommended that your Board: (1) authorize the department to enter into a contract with Deborah Atkinson, RN, for nursing services; (2) upon the approval of Counsel and the CAO allow the contract to be continued on a yearly basis; (3) effective this date, cancel the existing nursing contract with Laura Donahue as per her request; and (4) authorize the Department to pay Laura Donahue for services previously rendered.

Background / Current Situation

Your Board kindly allowed this Department to enter into a contract with Laura Donahue, RN, for transitional nursing services. Ms. Donahue had contracted with Kings View and she assisted the County immediately after transition. Her contract can now be cancelled and payment made for the services she did render.

Deborah Atkinson RN, a psychiatric nurse, would like to contract with this County. Ms. Atkinson is very willing to assist with necessary injections. She is also available to assist us to implement a senior outreach program for the isolated elderly who are alone and depressed. Your Mental Health Advisory Board has been very concerned about the lack of services to the elderly. They are in support of this effort. This particular outreach program is being planned by John Lawless, Behavioral Health, Angela Heiss, Adult Social Services (In-Home Support and Adult Protection) and Area 12 on Aging. The program being planned would be staffed with volunteers from the Senior Center and built on a model that has been successful in Tuolumne County. In addition, the contractor would assist in keeping the department current with HIPAA (Health Insurance Portability and Accountability Act of 1996) confidentiality requirements.

Financial

Ms. Atkinson charges $25 per hour. It is estimated that we will need her services no more than twenty (20) hours per week. These services would be utilized on an as needed/as requested basis. When the department actually hires a nurse, Ms. Atkinson could still be helpful when the nurse is away from the office due to illness or vacation.
MARIPOSA COUNTY BOARD OF SUPERVISORS

MINUTE ORDER

TO:       CHERYLE RUTHERFORD-KELLY, Human Services Director
FROM:     MARGIE WILLIAMS, Clerk of the Board
SUBJECT:  AGREEMENT WITH DEBORAH ATKINSON, RN FOR NURSING SERVICES
          Resolution No. 04-321

THE BOARD OF SUPERVISORS OF MARIPOSA COUNTY, CALIFORNIA,

ADOPTED THIS Order on July 6, 2004

ACTION AND VOTE:

Approval of the Consent Agenda (See End of the Minutes)

BOARD ACTION: Supervisor Balmain pulled items 9, 11, 13, 14, 15, 16, 19, and 20. Supervisor Bibby pulled items 2 and 4. Tom Guarino, County Counsel, recommended that the request to approve a provision in items 19, 20 and 23 to allow annual renewal of the contracts by the County Administrative Officer and County Counsel not be approved – he recommended that the contracts come back to the Board each year. He also recommended that the request to approve a provision in items 13, 14, 15, and 16 to allow subsequent amendments and extensions for the contracts be approved subject to review by the County Administrative Officer and County Counsel. Chairman Parker pulled item 23 for separate action to include the recommendation by County Counsel. (M)Stetson, (S)Bibby, the balance of the items was approved/Ayes: Stetson, Balmain, Bibby, Parker; Excused: Pickard.

Consent Agenda item 2 – Supervisor Bibby referred to the condition in the contract that the facility be available to the general public and that the equipment can be moved so that the facility is available to others. She noted that the same condition is contained in the contract for Consent Agenda item 3. Gussie Kidd, retired Director for Almost Like Home, advised that the facility is used by several other groups, and that the type of equipment that was purchased is portable. (M)Bibby, (S)Stetson, item 2 was approved/Ayes: Stetson, Balmain, Bibby, Parker; Excused: Pickard.

Consent Agenda item 4 – Supervisor Bibby asked for clarification of the acreage of the two parcels that have been purchased for this project; and relative to the amount of land that will be available for grazing. She also noted that it was confirmed that a letter was received from the Department of Conservation. Fred Solomon, project manager, advised that one parcel is 40 acres and the other parcel is slightly less, and that the resolution needs to be corrected accordingly. He also noted that the acreage that is not used for the project will be available for grazing, and that will be determined once everything is finalized.
with the project. (M)Balmain, (S)Bibby, item 4 was approved with direction for the acreage in the resolution to be corrected/Ayes: Stetson, Balmain, Bibby, Parker; Excused: Pickard.

Consent Agenda item 9 – Supervisor Balmain initiated discussion relative to concerns of conditions in the contract. Rick Peresan, Technical Services Director, responded to the concerns. (M)Balmain, (S)Bibby, item 9 was approved/Ayes: Stetson, Balmain, Bibby, Parker; Excused: Pickard.

Consent Agenda item 11 – Supervisor Balmain referred to terminology used in the agreement. (M)Balmain, (S)Bibby, item 11 was approved/Ayes: Stetson, Balmain, Bibby, Parker; Excused: Pickard.

Consent Agenda items 13, 14, 15, and 16 – (M)Balmain, (S)Stetson, items 13, 14, 15, and 16 were approved, with the provision that amendments and extensions of the documents be subject to approval of the County Administrative Officer and County Counsel/Ayes: Stetson, Balmain, Bibby, Parker; Excused: Pickard.

Consent Agenda items 19 and 20 – Following discussion, (M)Balmain, (S)Bibby, items 19 and 20 were approved, with deletion of the provision for annual renewal of the contracts as recommended by County Counsel/Ayes: Stetson, Balmain, Bibby, Parker; Excused: Pickard.

Consent Agenda item 23 – (M)Balmain, (S)Bibby, item 23 was approved, with deletion of the provision for annual renewal of the contract as recommended by County Counsel/Ayes: Stetson, Balmain, Bibby, Parker; Excused: Pickard.

CA-19 Authorize the Human Services Department to Enter into a Contract with Deborah Atkinson, Registered Nurse, for Nursing Services; Upon Approval of County Counsel and the County Administrative Officer, Allowing the Contract to be Continued on a Yearly Basis; Cancel the Existing Nursing Contract with Laura Donahue, and Authorize Payment to Laura Donahue for Services Previously Rendered (Human Services Director); Res. 04-321, with deletion of the provision for annual renewal of the contracts as recommended by County Counsel

cc: Tom Guarino, County Counsel
Ken Hawkins, Auditor
Cindy Larca, Human Services Fiscal Officer
File