DEPARTMENT: Public Works

RECOMMENDED ACTION AND JUSTIFICATION:

Approve Amendment to the Agreement with Wilson and Associates in the amount of $22,000 for additional services associated with Assessment Engineering for Yosemite West Maintenance District Wastewater Treatment Facility project.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

In September 1999, the Department of Public Works entered into an Agreement with Wilson and Associates for consultant services for Assessment Engineering for County Service Area Yosemite West Wastewater Treatment Facility project. Wilson and Associates has completed the work described in this Agreement (Attachment 1) and the existing amendments to the Agreement. The assessment change work resulting from property owner requested changes to their assessment based on new Assessor’s building data and changes to the sources of funds needed for financing the project were not part of the original basic services work covered by the original Agreement. Currently, the County is in the process of closing two loans with the United States Department of Agriculture (USDA) for financing the project. Also, preparation of the Auditor’s billing roll and the billing of the first installment of assessment repayment on property tax bills was not part of the original basic services work covered by the original agreement and cannot be performed or completed until after the existing Agreement expires on June 30, 2004.

Because the scope of services for additional services to be performed in assisting in the completion of the financing program and assessment for Yosemite West. Public Works is requesting that the Agreement be amended to an amount not to exceed $15,000 for additional work which will be billed on an hourly rate as the work is performed after the scope of work for these services has been agreed to by both parties. Public Works recommends that the Agreement be amended to include a lump sum fee of $7,000.00 to prepare the Auditor’s billing roll and parcel billing data. This approval will also allow for payment for some prior services beginning in May for which there was a prior request for a contract modification and for which Mr. Wilson advanced services.

The extra cost for the Agreement will be paid for with funds from the assessment for Yosemite west Wastewater Treatment Upgrades project.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

1) Do not authorize the amendment to the Agreement. This action will have negative impact on the project without further assistance from Ed Wilson; County staff will do the work.
### Financial Impact
- (x) Yes  ( ) No  Current FY Cost: $
- (x) Yes  ( ) No  ( ) Partially Funded  Annual Recurring Cost: $

### Source:
- Internal Transfer
- Unanticipated Revenue: 4/5’s vote
- Transfer Between Funds: 4/5’s vote
- Contingency: 4/5’s vote
- ( ) General  ( ) Other

### COUNTY ADMINISTRATIVE OFFICER:
- Requested Action Recommended
- No Opinion

### Comments:

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**CLERK’S USE ONLY:**

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- Approved
- Minute Order Attached  No Action Necessary

The foregoing instrument is a correct copy of the original on file in this office.

Date: __________

Attest: MARGIE WILLIAMS, Clerk of the Board

County of Mariposa, State of California

By: __________

Deputy

CAO: __________

Revised Dec. 2002