DEPARTMENT: Sheriff  
BY: Brian Muller  
PHONE: 966-3615

RECOMMENDED ACTION AND JUSTIFICATION: The Mariposa County Sheriff’s Office is seeking renewal of a Personal Service Agreement with Norman Savage for general maintenance services at the Mariposa County Adult Detention Facility.

The Mariposa County Sheriff’s Office currently has a contract with Norman Savage, to provide general maintenance services at the Mariposa County Adult Detention Facility. The current contract expires on June 30, 2004, however the proposed contract will extend those services through June 30, 2005. The cost of services will remain unchanged from the 2003/2004 contract.

BACKGROUND AND HISTORY OF BOARD ACTIONS: In past years, this contract was entered into between the sheriff and the contractor without review by the Board of Supervisors.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION: It is critical that routine maintenance be conducted within the detention facility. The mechanical failure of certain equipment within the facility could result in serious injury to staff and/or inmates. If the proposed contract is not approved, an alternate service provider will have to be sought. The fees charged by an alternate service provider may be substantially higher than the current fees being paid to Norman Savage.

<table>
<thead>
<tr>
<th>Financial Impact?</th>
<th>( ) Yes</th>
<th>(X) No</th>
<th>Current FY Cost: $0</th>
<th>Annual Recurring Cost: $0</th>
</tr>
</thead>
<tbody>
<tr>
<td>Budgeted In Current FY?</td>
<td>( ) Yes</td>
<td>(X) No</td>
<td>( ) Partially Funded</td>
<td>See attached service contract agreement</td>
</tr>
<tr>
<td>Amount in Budget:</td>
<td>$0</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Additional Funding Needed:</td>
<td>$0</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Source: Internal Transfer</td>
<td>4/5's vote</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Unanticipated Revenue</td>
<td>4/5's vote</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Transfer Between Funds</td>
<td>4/5's vote</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Contingency</td>
<td>4/5's vote</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>( ) General</td>
<td>( ) Other</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

CLERK’S USE ONLY:  
Res. No. 24-304  
Vote – Ayes:  
Noes:  
Absent:  
[ ] Approved  
[ ] Minute Order Attached  
( ) No Action Necessary

The foregoing instrument is a correct copy of the original on file in this office.

Date:  
Attest: MARGIE WILLIAMS, Clerk of the Board  
County of Mariposa, State of California  
By:  
Deputy

COUNTY ADMINISTRATIVE OFFICER:  
[ ] Requested Action Recommended  
[ ] No Opinion  
Comments:  

CAO:  

Revised Dec. 2002