DEPARTMENT: Public Works

BY: James J. Petropulos
PHONE: 966-5356

RECOMMENDED ACTION AND JUSTIFICATION:

Approve Budget Action transferring funds within the Public Works Administration budget from salary savings for the Assistant Director (line 01-02) to Fixed Assets (line 06-42) to allow for replacing two outdated computers.

There are two desktop computers in use at the Public Works Administration office that are in need of replacing. Both computers are slow and occasionally “freeze up” because of their limited capacity, requiring the users to manually shut down, thereby losing any unsaved data. Data Processing staff has evaluated these two computers and recommends that we upgrade to new ones (see attached e-mail). Rick Peresan states that he is planning to replace the Public Works file server this year, and that these older computers will pose a networking problem because of incompatibility issues.

We have salary savings from the vacant Assistant Director position, and we are requesting approval to transfer $2,500 from that line item to Fixed Assets to allow for the purchase of two new computers.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

The Board routinely approves transfers within budget units that do no increase the overall budget.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Do not approve the requested budget action, which might prevent the older computers from being able to connect to the new file server when it is installed.

Financial Impact? (X) Yes ( ) No Current FY Cost: $2,500 Annual Recurring Cost: $0
Budgeted In Current FY? ( ) Yes (X) No ( ) Partially Funded

Amount in Budget: $ 0
Additional Funding Needed: $ 2,500

Source:
Internal Transfer X
Unanticipated Revenue 4/5’s vote
Transfer Between Funds 4/5’s vote
Contingency 4/5’s vote
( ) General ( ) Other

List Attachments, number pages consecutively
1. E-mail from Rick Peresan
2. Budget Action form

CLERK’S USE ONLY:
Res. No. 223 Ord. No. _____
Vote – Ayes: 5 Noes: _____
Absent: _____
Approved
( ) Minute Order Attached ( ) No Action Necessary

The foregoing instrument is a correct copy of the original on file in this office.
Date: __________

Attest: MARGIE WILLIAMS, Clerk of the Board
County of Mariposa, State of California
By: ____________________________
Deputy

COUNTY ADMINISTRATIVE OFFICER:

Requested Action Recommended
No Opinion
Comments:

____________________________
____________________________
____________________________

CAO: _______________________

Revised Dec. 2002
# BUDGET ACTION FORM

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## TRANSFER BETWEEN FUNDS

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## TOTAL

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**ACTION REQUESTED:** (Check all that apply)

- [ ] Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget, or appropriating Reserve for Contingencies

- [X] Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit;

**JUSTIFICATION:** To allow for the purchase of two new computers.

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**0304 Public Works Administration**

**AUDITOR'S USE ONLY**

**BA#**