DEPARTMENT: Human Services/BH

RECOMMENDED ACTION AND JUSTIFICATION:

It is respectfully recommended that your Board enter into three personal service agreements for Alcohol and Drug programs until full time staff can be hired.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

Please See Attached Memo.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Please See Attached Memo.

Financial impact? ( ) Yes (X) No

Budgeted In Current FY? ( ) Yes ( ) No ( ) Partially Funded

Amount in Budget: $

Additional Funding Needed: $

Source:

Internal Transfer
Unanticipated Revenue 4/5’s vote
Transfer Between Funds 4/5’s vote
Contingency 4/5’s vote

( ) General ( ) Other

List Attachments, number pages consecutively
Board Memo (Page 1)
PSA with Inez Terra (Page 2-7)
PSA with Regina Taber (Page 8-13)
PSA with Amber Jones (Page 14-19)

CLERK’S USE ONLY:

Res. No.: Ord. No. ______
Vote - Ayes: 5 Noes: ______
Absent: ______

Approved

( ) Minute Order Attached ( ) No Action Necessary

The foregoing instrument is a correct copy of the original on file in this office.

Date: ______

Attest: MARGIE WILLIAMS, Clerk of the Board
County of Mariposa, State of California

By: ________________
Deputy

COUNTY ADMINISTRATIVE OFFICER:

( ) Requested Action Recommended
( ) No Opinion

Comments:

______________
______________
______________
______________

CAO: _____________

Revised Dec. 2002
May 17, 2004

TO: Members, Board of Supervisors
    Rich Inman, CAO
FROM: Cheryle Rutherford-Kelly
RE: Behavioral Health / Alcohol and Drug Programs / Authorization to Enter Into Personal Service Agreements Until Additional Staff Are Hired

Recommendation

It is respectfully recommended that your Board enter into three personal service agreements for Alcohol and Drug programs until full time staff can be hired.

Background / Current Situation

The Alcohol and Drug Programs have existing vacancies. Towards continuation of services, Kings View was contracting with qualified individuals. This department would like to continue these contracts through personal service agreements until such time as permanent staff is hired. The Personal Service Agreements are:

- Inez Terra, for up to eighteen (18) hours per week. Ms. Terra is a retired employee who staffs Drug Court and provides direct substance abuse counseling services.

- Regina Tabor, for up to twenty four (24) hours per week for assistance at Heritage House.

- Amber Jones, up to ten (10) hours per week for babysitting at Heritage House. Babysitting is provided so that parents can participate in recovery groups.

The personal service agreements are for June, 2004. We are requesting permission to automatically renew these contracts in subsequent fiscal years upon approval of County Counsel and the County Administrator Officer.

Financial

These agreements will be paid from salary savings due to vacant positions. There are no general fund dollars involved.