DEPARTMENT: Technical Services

RECOMMENDED ACTION AND JUSTIFICATION:

Approve using email server and software fixed asset budget of $10,500 for a Building Department permit printer and a new server for the Public Works Department.

Because of current priority projects and workloads, the Technical Services Department will not convert existing e-mail server in this budget year.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

The Board routinely approves budget actions and re-appropriation of existing budgets.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

The Building Department’s permit printing and POS process success could be endangered due to printing failures.

The Public Works file server is in need of replacement (planned FY 2004-2005). Failure to replace could cause interruptions in the departments work flow.

Financial Impact? (x) Yes ( ) No Current FY Cost: $10,500
Budgeted in Current FY? (x) Yes ( ) No ( ) Partially Funded
Amount in Budget: $10,500
Additional Funding Needed: $0
Source:
Internal Transfer
Unanticipated Revenue
Transfer Between Funds
Contingency
( ) General ( ) Other

Annual Recurring Cost: $0
List Attachments, number pages consecutively
Cover Memo 1
Memo from Dennis Patrick 2
Inventory transfer forms 3, 4

CLERK’S USE ONLY:

Res. No.: 04-134
Vote – Ayes: 5  Noes: ______
Absent: ______
Approved
( ) Minute Order Attached ( ) No Action Necessary

The foregoing instrument is a correct copy of the original on file in this office.

Date: ______
Attest: MARGIE WILLIAMS, Clerk of the Board
County of Mariposa, State of California
By: ______
Deputy

COUNTY ADMINISTRATIVE OFFICER:

Requested Action Recommended
( ) No Opinion
Comments:

CAO: ______

Revised Dec. 2002
MARIPOSA COUNTY TECHNICAL SERVICES
MEMORANDUM

To: Mariposa County Board of Supervisors

From: Richard Peresan Technical Services Director

Date: March 23, 2004

RE: Fixed Asset Expenditure Approval

The Board approved a budget of $10,500 for a new e-mail server and software for the 2003-2004 FY.

Due to project priorities and current workload we will be unable to convert our e-mail server in this fiscal year. A more pressing need for the budgeted resource involves replacing the Building Department’s permit printer and the Public Works Department’s file server. Both pieces of equipment are failing and in need of replacement.

Per the Agenda Transmittal and Action form, I am requesting the Board approves using the funds to replace the failing equipment. Since the use of these funds remains in the same fixed category, no budget action form is required.

To address using the Enterprise Fund vs. the General Fund for the Building Department’s permit printer, I’ve attached a note from the previous Technical Services Director committing support for the printer, in exchange for the transfer of another printer that is used by County Administration today.

Cost of the new printer is approximately $2,500. Cost of a new file server for the Public Works department is estimated at $8,000.

The Technical Services Director will request funds for e-mail server replacement in the 2004-2005 budget process.