DEPARTMENT: Treasurer – Tax Collector
BY: Marjorie J. Wass, Treas. Tax Coll.
PHONE: 966-2621

RECOMMENDED ACTION AND JUSTIFICATION:

Authorize Chairman to sign agreement with Pitney Bowes for upgraded postage machine and software.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

The Board has previously supported the processing of the mail for 9 County departments by the Treasurer office and in March of 2001 authorized an agreement with Pitney Bowes for the lease of the current postage machine. This request is only for an upgrade for the current process, with a cost savings to the County.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Continue with current lease until 2006 and review options at that time.

Financial Impact? ( ) Yes (N ) No Current FY Cost: $
Budgeted In Current FY? (X) Yes ( ) No ( ) Partially Funded
Amount in Budget: $2,774.00
Additional Funding Needed: $ 0
Source:
Internal Transfer
Unanticipated Revenue ______ 4/5’s vote
Transfer Between Funds ______ 4/5’s vote
Contingency ______ 4/5’s vote
( ) General ( ) Other

Annual Recurring Cost: $
List Attachments, number pages consecutively
1) Agreement

CLERK’S USE ONLY:
Res. No. 04-152 Ord. No. ______
Vote – Ayes ______ Noes: ______
Absent: ______
Approved ______
( ) Minute Order Attached ( ) No Action Necessary

The foregoing instrument is a correct copy of the original on file in this office.

Date: ______
Attest: MARGIE WILLIAMS, Clerk of the Board
County of Mariposa, State of California
By: ______
Deputy

COUNTY ADMINISTRATIVE OFFICER:
☑ Requested Action Recommended
☐ No Opinion
Comments:
Because the upgrade will cost a $10/month, Pitney Bowes is offering a 5% discount, which results in cost savings to the County.

CAO: ______

Revised Dec. 2002