DEPARTMENT: Public Works

BY: James J. Petropulos
PHONE: 966-5356

RECOMMENDED ACTION AND JUSTIFICATION:
Resolution Amending Professional Services Agreement with Fred Solomon for the Recreational Sports Complex

Public Works is requesting an Agreement amendment with Fred Solomon for the Recreational Sports Complex in the amount of $10,000. The Amendment will be prepared by Public Works with the assistance of County Counsel.

Mr. Solomon has assisted the County in acquiring the parcel for the future construction of the Recreational Sports Complex. He has also assisted in the Request for Qualifications in search of a qualified architect to design the complex, obtain engineering services for the first phase of the utilities and access road to the site. The County now needs to issue a Request for Proposals to select an architect from a narrowed field of prospective architects. Please refer to Attachment 1 for an explanation of work proposed by Mr. Solomon.

Funding for the Amendment would be provided from the Recreational Sports Complex Capital Improvement Project account.

Staff recommends that the County amend the Agreement with Mr. Solomon in order to ensure that the project continues without interruption.

BACKGROUND AND HISTORY OF BOARD ACTIONS:
The Board has taken several previous actions regarding this project. These actions include approval of the purchase of the project site, approval for utility/infrastructure design contracts and solicitation of Requests for Qualifications for the Master Plan design.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:
Negative action may delay the project. Staff is presently involved with many other projects with limited resources to devote more time to this project.

Financial Impact? (x) Yes ( ) No

Current FY Cost: $

Budgeted in Current FY? ( ) Yes ( ) No ( ) Partially Funded

Amount in Budget: $  
Additional Funding Needed: $  

Source:  
Internal Transfer  
Unanticipated Revenue  
Transfer Between Funds  
Contingency  
( ) General  ( ) Other

Annual Recurring Cost: $  

List Attachments, number pages consecutively  
1. Solomon proposal (1 page)

CLERK’S USE ONLY:
Res. No. 555  
Ord. No.  
Vote – Ayes:  
Noes:  
Absent:  
Approved  
Minute Order Attached  
No Action Necessary

The foregoing instrument is a correct copy of the original on file in this office.

Date:  
Attest: MARGIE WILLIAMS, Clerk of the Board  
County of Mariposa, State of California  
By:

Revised Dec. 2002

COUNTY ADMINISTRATIVE OFFICER:

Requested Action Recommended  
No Opinion  
Comments:

CAO:
James J. Petropulos, Director of Public Works
4639 Ben Hur Road
Mariposa, Ca. 95338

March 25, 2004

Subject: Mariposa County Regional Recreation Complex

Dear Jim;

I understand you wish me to undertake the following work:

♦ Manage the work on the road and utility designs and process the plans and specifications through the bid process.
♦ Write the Request for Proposals to be submitted by the three Architects selected by the Committee for the preparation of the Master Plan for the site.
♦ Oversee the Master Plan process.

Upon receipt of bids for the road and utility work, Public Works staff can oversee the construction. It is important that this work be completed within the schedule set forth by the First Baptist Church in the acquisition agreement. The design is to be completed within 6 months of the close of escrow and the physical work must be completed in time to allow the Church to utilize the work for their development.

As you are aware, I prepared a Request for Qualifications from firms interested in preparing the Master Plan of development of the Regional Recreation Complex. Fourteen responses were received and were reviewed by a Committee selected by the Board of Supervisors. The Committee has narrowed the list of interested firms to three and proposals for the development of the Master Plan are needed to finalize the selection of the firm to prepare the Plan. A Request for Proposals needs to be prepared in order to solicit proposals from the three firms.

Once the planning firm is selected to prepare the Master Plan, a process will ensue to involve the Community, interested groups, the Steering Committee, the Parks and Recreation Commission, and the Board of Supervisors in the plan elements. Site constraints, transportation, and cost impacts will be matters to be considered in the planning effort.

I will work on these matters for the hourly rate of $75 plus expenses for pre-approved travel, meals, supplies, and mileage at $0.34/ mile, all as incurred in the course of the work. Insurance is to be waived by the County.

It is difficult to estimate the number of hours involved in efforts such as this particularly in the community outreach phase of the work. However, I would recommend that you budget $10,000.

I look forward to continuing my work on this ambitious and important project.

Sincerely,

[Signature]
Fred S. Solomon

ATTACHMENT #1
MARIPOSA COUNTY BOARD OF SUPERVISORS

MINUTE ORDER

TO: JIM PETROPULOS, Public Works Director
FROM: MARGIE WILLIAMS, Clerk of the Board
SUBJECT: AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT WITH FRED SOLOMON FOR THE RECREATIONAL SPORTS COMPLEX
Resolution No. 04-155

THE BOARD OF SUPERVISORS OF MARIPOSA COUNTY, CALIFORNIA,

ADOPTED THIS Order on April 13, 2004

ACTION AND VOTE:

Public Presentations: For Non-Timed Agenda Items including Attention, Information, and Consent Agenda, and for Items Not on the Agenda

- Paul Chapman expressed concern with the agenda item to amend the contract with Fred Solomon for additional costs for the recreational sports complex and with the amount of work that is contracted to Fred versus being done by Public Works; and with the item to apply for a GPS system for the Airport, and he asked how many pilots are rated to use the system. Supervisor Pickard noted that he feels outsourcing this work is of a benefit to the County.

Jim Petropulos, Public Works Director;
A) Adopt a Resolution Amending the Professional Services Agreement with Fred Solomon for the Recreational Sports Complex

BOARD ACTION: Discussion was held with Jim Petropulos relative to the request and the status of meeting the terms and conditions of the agreement with the First Baptist Church. (M)Pickard, (S)Bibby, Res. 04-155 was adopted approving the agreement. Supervisor Bibby asked that the motion include a condition that the waiver of the insurance is contingent upon review of the Risk Manager. Tom Guarino, County Counsel, noted that the amendment in the amount of $10,000 could be approved today, with the waiver of insurance being subject to approval by the County Administrative Officer and the County Counsel. The motion was amended, agreeable with the maker and second, to include the waiver of the insurance as noted by County Counsel. Supervisor Pickard asked that future agenda items include consideration of waiving the insurance condition, if it is applicable. Ayes: Unanimous.

cc: Mary Hodson, Deputy County Administrative Officer
    Ken Hawkins, Auditor
    Tom Guarino, County Counsel
    File