RECOMMENDED ACTION AND JUSTIFICATION:

Discussion and possible action relative to extending the Lease Agreement for the offices of the Agricultural Commissioner and Farm Advisor.

The current Lease Agreement for the Campbell Building located at the Fairgrounds is due to expire on June 30, 2004. The current Agreement contains language which allows the County to extend the Agreement annually until 2006. If the County desires to extend this Agreement with the 35-A District Agricultural Association the County must notify the Association in writing no later than April 30, 2004.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

The County has leased the Campbell Building to provide the Agricultural Commissioner and Farm Advisor office space for a number of years. Office space is limited in the township of Mariposa.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

1. Extend the current Lease Agreement for a term of one year commencing on July 1, 2004.
2. Find office space in another location.

Financial Impact? ( ) Yes ( ) No Current FY Cost: $
Budgeted In Current FY? ( ) Yes ( ) No ( ) Partially Funded
Amount in Budget: $
Additional Funding Needed: $
Source:
Internal Transfer
Unanticipated Revenue
Transfer Between Funds
Contingency
( ) General ( ) Other

Annual Recurring Cost: $
List Attachments, number pages consecutively
Current Lease Agreement

CLERK'S USE ONLY:
Vote – Ayes: Noes: Absent:
( ) Approved
( ) Minute Order Attached ( ) No Action Necessary

The foregoing instrument is a correct copy of the original on file in this office.
Date: 
Attest: MARGIE WILLIAMS, Clerk of the Board
County of Mariposa, State of California
By:
Deputy

Revised Dec. 2002

COUNTY ADMINISTRATIVE OFFICER: 
Requested Action Recommended
No Opinion
Comments:

CAO: 

4/20/04
TO: TOM GUARINO, County Counsel
FROM: MARGIE WILLIAMS, Clerk of the Board
SUBJECT: LEASE AGREEMENT FOR THE OFFICES OF THE AGRICULTURAL COMMISSIONER AND FARM ADVISOR
Resolution No. 04-163

THE BOARD OF SUPERVISORS OF MARIPOSA COUNTY, CALIFORNIA,

ADOPTED THIS Order on April 20, 2004

ACTION AND VOTE:

Tom Guarino, County Counsel;
   A) Discussion and Possible Action Relative to Extending the Lease Agreement for the Offices of the Agricultural Commissioner and Farm Advisor

BOARD ACTION: Discussion was held. Gary Hickman, Farm Advisor, provided input and advised of the agreement with the Fair to add 1,000 square feet to the building from a grant, and he noted that no work has been done. In the interim, he advised that the Agricultural Commissioner has discussed with the Fire Chief the possibility of relocating to the Airport. Cathi Boze, Agricultural Commissioner, provided input and advised of the need for additional space. Brian Bullis, Fair Manager, advised that the grant award for the building addition was received on January 29, 2004, and that they need a five year contract to repay the loan. Supervisor Pickard requested that information come back to the Board, including a proposal for looking at a long-term lease at the Fairgrounds and information relative to the status of the facilities at the Airport. Tom Guarino recommended that the existing lease be renewed with a condition that the agreement would be modified to reflect the additional space to be constructed. Supervisor Balmain requested that paragraphs 24, 29, and 30 of the agreement be reviewed. (M)Pickard, (S)Stetson, Res. 04-163 was adopted approving the renewal of the existing lease agreement as recommended by County Counsel. Chairman Parker requested that the County Administrative Officer work with the affected departments and come back with a report and recommendation on the issues that were discussed. Ayes: Unanimous.

cc: Rich Inman, County Administrative Officer
    Ken Hawkins, Auditor
    Jim Petropulos, Public Works Director
    Cathi Boze, Agricultural Commissioner
    Gary Hickman, Farm Advisor
    File