DEPARTMENT: Public Works/Roads

RECOMMENDED ACTION AND JUSTIFICATION:

Approve Budget Action transferring funds within the Roads budget from Fuel expense to several line items to cover anticipated expenditures for the remainder of the fiscal year.

When we budgeted for fuel expense for the current year, we allowed for a significant increase in the price of fuel. Although prices have gone up we will still have some savings in this line item, and are requesting to transfer funds from Fuel to: Clothing ($4,000); Communications ($1,000); Food ($1,000); and Office expense ($1,000). The main expense we need to cover is clothing. This year we made sure that all Roads personnel were supplied with raingear as required by the union MOU, as well as protective boots where needed. We also need to increase appropriations for food, which is primarily water, ice and Gatorade to keep crews hydrated during the warm weather months. Phone expense and office expense are slightly higher than we estimated them to be, and we need to increase appropriations to cover expenses for the remainder of the fiscal year.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

The Board routinely approves transfers within budget units that do not increase the overall budget.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Do not approve the requested budget action, which would leave appropriations in several expense line items short of anticipated expenditures.

Financial Impact? (X) Yes [ ] No  Current FY Cost: $7,000  Annual Recurring Cost: $0
Budgeted In Current FY? ( ) Yes ( ) No  (X) Partially Funded
Amount in Budget:  $35,413
Additional Funding Needed:  $ 7,000
Source:
Internal Transfer  X
Unanticipated Revenue
Transfer Between Funds
Contingency
( ) General ( ) Other

List Attachments, number pages consecutively
1. Budget Action form

RECOMMENDED ACTION AND JUSTIFICATION:

Approved
( ) Minute Order Attached  ( ) No Action Necessary

The foregoing instrument is a correct copy of the original on file in this office.

Date: 

Attest: MARGIE WILLIAMS, Clerk of the Board
County of Mariposa, State of California

By: ______________________________
Deputy

Revised Dec. 2002
**BUDGET ACTION FORM**

<table>
<thead>
<tr>
<th>FUND</th>
<th>DEPT/DIV</th>
<th>ACCOUNT</th>
<th>DESCRIPTION</th>
<th>PROJECT</th>
<th>INCREASE</th>
<th>DECREASE</th>
</tr>
</thead>
<tbody>
<tr>
<td>300</td>
<td>0301</td>
<td>581-0405</td>
<td>Clothing</td>
<td></td>
<td>4,000</td>
<td></td>
</tr>
<tr>
<td>300</td>
<td>0301</td>
<td>581-0406</td>
<td>Communications</td>
<td></td>
<td>1,000</td>
<td></td>
</tr>
<tr>
<td>300</td>
<td>0301</td>
<td>581-0408</td>
<td>Food</td>
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<td>1,000</td>
<td></td>
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<tr>
<td>300</td>
<td>0301</td>
<td>581-0417</td>
<td>Office Expense</td>
<td></td>
<td>1,000</td>
<td></td>
</tr>
<tr>
<td>300</td>
<td>0301</td>
<td>581-0488</td>
<td>Fuel Expense</td>
<td></td>
<td></td>
<td>7,000</td>
</tr>
</tbody>
</table>

**Transfer Between Funds**

| 001  | 0104 | 414-1090 | GENERAL CONTINGENCY |

**TOTAL**

|   |   |   |   | 7,000 | (7,000) |

**ACTION REQUESTED:**
( ) Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget, or appropriating Reserve for Contingencies

( X ) Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit;

**JUSTIFICATION:** To cover anticipated expenditures for several expense line items for the remainder of the year.

**DEPT HEAD SIGNATURE**

**DATE** 04/19/04

**APPROVED BY RES NO.**

**CLERK**

**DATE** 5-4-04

**300 Roads**

**AUDITOR'S USE ONLY**

BA#