DEPARTMENT: Planning

BY: Sarah Williams, Interim Planning Director
PHONE 209-966-5151

RECOMMENDED ACTION AND JUSTIFICATION:

Adopt Resolution:

1. **Approving Extra-Help Agreement for V. Michael Coffield to assist the Mariposa Advisory Task Force; and**

2. **Approving budget adjustment for funding extra help agreement.**

   Recommended action is based upon a desire to have the Mariposa Advisory Task Force complete their duties within the established time frame.

   There are no net county costs for this proposal, based upon savings of approximately $2,880 per month in the Benefits line item realized from the Planning Director’s vacancy.

   Recent budget adjustments approved by the Board to address interim needs of the Planning Department did not use the benefits savings for funding.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

Resolution No. 02-276, Resolution No. 03-06 and Resolution No. 04-3

- The Board of Supervisors established the Mariposa Advisory Task Force, and gave the Task Force a 1-year time frame for completion of work.
- The Board of Supervisors granted the Mariposa Advisory Task Force a 6-month extension for completion of work, which ends on June 30, 2004.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Negative action would result in continued deferral of Task Force staffing and meetings.

<table>
<thead>
<tr>
<th>Financial Impact? ( ) Yes (X) No</th>
<th>Current FY Cost: $</th>
<th>Annual Recurring Cost: $</th>
</tr>
</thead>
<tbody>
<tr>
<td>Budgeted In Current FY? ( ) Yes ( ) No ( ) Partially Funded</td>
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<tr>
<td>Amount in Budget:</td>
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<tr>
<td>Additional Funding Needed:</td>
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<tr>
<td>Source:</td>
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<td>Internal Transfer:</td>
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<tr>
<td>Unanticipated Revenue:</td>
<td>4/5’s vote</td>
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<tr>
<td>Transfer Between Funds:</td>
<td>4/5’s vote</td>
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<tr>
<td>Contingency:</td>
<td>4/5’s vote</td>
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<tr>
<td>( ) General ( ) Other</td>
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</table>

CLERK’S USE ONLY:

Res. No. CA-04-1217
Ord. No. __________
Vote – Ayes: __________ Noes: __________
Absent: __________
Approved __________
Minute Order Attached __________
( ) No Action Necessary __________

The foregoing instrument is a correct copy of the original on file in this office.

Date: __________

Attest: MARGIE WILLIAMS, Clerk of the Board
County of Mariposa, State of California
By: __________
Deputy

COUNTY ADMINISTRATIVE OFFICER: Requested Action Recommended

No Opinion

Comments: __________

CAO: __________

Revised Dec. 2002
<table>
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<tr>
<th>FUND</th>
<th>DEPT/DIV</th>
<th>ACCOUNT</th>
<th>DESCRIPTION</th>
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<td>414-1090</td>
<td>GENERAL CONTINGENCY</td>
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</table>

TRANSFER BETWEEN FUNDS

DEBIT CREDIT

ACTION REQUESTED: (Check all that apply)

( ) Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget, or transferring appropriation from Contingencies;

(x ) Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories with a budget unit;

JUSTIFICATION: Benefits savings from vacant planning director position to be used for extra help staffing

DEPT HEAD SIGNATURE

APPROVED BY RES NO. 04-882 CLERK

AUDITOR'S USE ONLY

BA#
MARIPOSA COUNTY BOARD OF SUPERVISORS

MINUTE ORDER

TO: SARAH WILLIAMS, Interim Planning Director
FROM: MARGIE WILLIAMS, Clerk of the Board
SUBJECT: EXTRA-HELP AGREEMENT WITH V. MICHAEL COFFIELD Resolution No. 04-182

THE BOARD OF SUPERVISORS OF MARIPOSA COUNTY, CALIFORNIA,

ADOPTED THIS Order on May 4, 2004

ACTION AND VOTE:

Approval of the Consent Agenda (See End of the Minutes)

BOARD ACTION: Supervisor Balmain pulled item 6. (M)Pickard, (S)Stetson, the balance of the items were approved/Ayes: Unanimous. The Clerk of the Board read the titles and numbers assigned to the Ordinances in items 4 and 5. (M)Bibby, (S)Pickard, item 6 was approved. Discussion was held with Sarah Williams, Interim Planning Director, relative to the term of the contract with Mike Coffield and the duties. The motion was clarified to reflect June 30, 2004, as the termination date of the contract/Ayes: Stetson, Bibby, Parker, Pickard; Noes: Balmain.

CA-6 Approve Extra-Help Agreement with V. Michael Coffield for Staffing of the Mariposa Advisory Task Force and Approve Budget Action Transferring Funds within the Planning Department Budget from Benefits to Extra Help to Fund the Extra-Help Agreement ($3,750) (Interim Planning Director); Res. 04-182

cc: Mary Hodson, Deputy County Administrative Officer
    Ken Hawkins, Auditor
    Tom Guarino, County Counsel
    File