DEPARTMENT: Public Works. Facilities
BY: James J. Petropulos
PHONE: 966-5356

RECOMMENDED ACTION AND JUSTIFICATION:

Public Works is requesting the transfer of funds from two Capital Improvement Project accounts to Facilities to purchase and install a heating and cooling system for the Mariposa County History Museum. The present system is failing so that only 50 per cent of the heating and cooling mechanisms are operational. Also, the existing system is antiquated, energy inefficient and parts and service are not available. The estimate for replacement of the system is $20,000. The transfer of $22,975 should be sufficient for the project plus an allowance for contingencies.

The Jail Expansion is complete and the funds are no longer needed for that project. The Hall of Records Bathroom Project will require additional design work and coordination with the staff located within that facility. Sufficient funds of $1,000 will remain within that account to accomplish those tasks. Staff will return later this year to the Board for direction regarding that project.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

During the last budget hearings, the Museum HVAC system was discussed as a possible candidate for replacement. The Board advised staff to return at such time the need for replacement became evident.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

The HVAC system is failing so negative action will eventually have an adverse impact on the operation of the museum facility. The Board may consider utilizing General Fund Contingency for the project.

Financial Impact? (x) Yes ( ) No  Current FY Cost: $22,975  Annual Recurring Cost: $
Budgeted In Current FY? ( ) Yes (X) No ( ) Partially Funded
Amount in Budget: $0
Additional Funding Needed: $22,975
Source:
Internal Transfer
Unanticipated Revenue
Transfer Between Funds
Contingency
( ) General ( ) Other

List Attachments, number pages consecutively
1. Budget Action Form

CLERK'S USE ONLY:
Res. No.: 518  Ord. No. ______
Vote – Ayes: ______ Noes: ______
Absent: ______
Approved ______ Minute Order Attached ( ) No Action Necessary

The foregoing instrument is a correct copy of the original on file in this office.
Date: ______
Attest: MARGIE WILLIAMS, Clerk of the Board
County of Mariposa, State of California
By: ______
Deputy

COUNTY ADMINISTRATIVE OFFICER:
✓ Requested Action Recommended
( ) No Opinion
Comments:

CAO: ______

Revised Dec. 2002


**BUDGET ACTION FORM**

<table>
<thead>
<tr>
<th>FUND</th>
<th>DEPT/DIV</th>
<th>ACCOUNT</th>
<th>DESCRIPTION</th>
<th>PROJECT</th>
<th>INCREASE</th>
<th>DECREASE</th>
</tr>
</thead>
<tbody>
<tr>
<td>001</td>
<td>0128</td>
<td>309-1600</td>
<td>Transfer In</td>
<td></td>
<td>(22,975)</td>
<td></td>
</tr>
<tr>
<td>001</td>
<td>0128</td>
<td>473-0644</td>
<td>Fixed Assets - Other Equipment</td>
<td></td>
<td>22,975</td>
<td></td>
</tr>
<tr>
<td>501</td>
<td>1300</td>
<td>770-0602</td>
<td>Hall of Records Restroom</td>
<td></td>
<td>20,000</td>
<td></td>
</tr>
<tr>
<td>501</td>
<td>1300</td>
<td>770-0787</td>
<td>Transfer Out</td>
<td></td>
<td>20,000</td>
<td></td>
</tr>
<tr>
<td>508</td>
<td>1307</td>
<td>777-0601</td>
<td>Jail Expansion Remodel</td>
<td></td>
<td></td>
<td>2,975</td>
</tr>
<tr>
<td>508</td>
<td>1307</td>
<td>777-0787</td>
<td>Transfer Out</td>
<td></td>
<td></td>
<td>2,975</td>
</tr>
</tbody>
</table>

**TRANSFER BETWEEN FUNDS**

<table>
<thead>
<tr>
<th>FUND</th>
<th>DEPT/DIV</th>
<th>ACCOUNT</th>
<th>DESCRIPTION</th>
<th>PROJECT</th>
<th>INCREASE</th>
<th>DECREASE</th>
</tr>
</thead>
<tbody>
<tr>
<td>001</td>
<td>0128</td>
<td>309-1600</td>
<td>Transfer In</td>
<td></td>
<td>(22,975)</td>
<td></td>
</tr>
<tr>
<td>501</td>
<td>1300</td>
<td>770-0787</td>
<td>Transfer Out</td>
<td></td>
<td>20,000</td>
<td></td>
</tr>
<tr>
<td>508</td>
<td>1307</td>
<td>777-0787</td>
<td>Transfer Out</td>
<td></td>
<td></td>
<td>2,975</td>
</tr>
</tbody>
</table>

**TOTAL**

<table>
<thead>
<tr>
<th>INCREASE</th>
<th>DECREASE</th>
</tr>
</thead>
<tbody>
<tr>
<td>22,975</td>
<td>22,975</td>
</tr>
</tbody>
</table>

ACTION REQUESTED: (Check all that apply)

- [X] Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget, or appropriating Reserve for Contingencies

-   Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit;

JUSTIFICATION: To allow for replacing the HVAC system at the History Center/Museum.

DEPT HEAD SIGNATURE

APPROVED BY RES NO. 048 - CLERK

AUDITOR'S USE ONLY

0128 Facilities

Budget Action Form Revised 11/95
MARIPOSA COUNTY BOARD OF SUPERVISORS

MINUTE ORDER

TO: JIM PETROPULOS, Public Works Director
FROM: MARGIE WILLIAMS, Clerk of the Board

SUBJECT: BUDGET ACTION FOR NEW HEATING AND COOLING SYSTEM FOR HISTORY MUSEUM
Resolution No. 04-18

THE BOARD OF SUPERVISORS OF MARIPOSA COUNTY, CALIFORNIA,

ADOPTED THIS Order on January 13, 2004

ACTION AND VOTE:

Jim Petropulos, Public Works Director;

C) Approve Budget Action Transferring Funds from Capital Improvement Project Hall of Records Bathroom Account ($20,000) and from Jail Expansion Remodel ($2,975) to Facilities Account to Cover the Cost of the Purchase and Installation of a New Heating and Cooling System for the Mariposa County History Museum ($22,975) (4/5ths Vote Required)

BOARD ACTION: Discussion was held with Jim Petropulos. Richard Hutchinson, member of the Board of Directors of the Mariposa Museum and History Center, provided input relative to the previous replacement of another portion of the system for the building and relative to this request. (M)Pickard, (S)Bibby, Res. 04-18 was adopted as recommended/Ayes: Unanimous. Discussion was held relative to the timeframes for completing the project. Supervisor Bibby requested that a representative of Public Works be present during the work on the project. Supervisor Stetson asked about placing non-performance language in contracts.

cc: Ken Hawkins, Auditor
    Mary Hodson, Administrative Analyst
    Mariposa County History Center
    File