RECOMMENDED ACTION AND JUSTIFICATION:

Request authorization to make a budget transfer of $763 from 001-0113-431-0101 (salary savings) to 001-0113-431-0642 (fixed assets) to offset the difference in cost for the purchase of a computer for County Counsel and for the purchase of a new printer to replace the office’s only printer, which unexpectedly stopped working.

The actual cost of the computer for County Counsel was $63 more than the budgeted amount. Therefore, Counsel is requesting authorization to utilize a small portion of the salary savings accrued in the salary line item as a result of a short-term vacancy to offset the cost difference.

The printer in County Counsel’s office is approximately 12 years old and recently ceased to operate. This printer is shared by County Counsel and his staff. Therefore, Counsel is requesting authorization to utilize $700 of the salary savings accrued in the salary line item as a result of a short-term vacancy to purchase a new printer for the office.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

The Board approved the amount of $1,670 during FY 2003-2004 Budget to purchase a computer for County Counsel.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Financial Impact? ( ) Yes ( ) No Current FY Cost: $ 
Budgeted In Current FY? ( ) Yes ( ) No ( ) Partially Funded 
Amount in Budget: $1,670 
Additional Funding Needed: $63 
List Attachments, number pages consecutively 
Source: 
Internal Transfer ( ) X 
Unanticipated Revenue ( ) 4/5’s vote 
Transfer Between Funds ( ) 4/5’s vote 
Contingency ( ) 4/5’s vote 
( ) General ( ) Other 
Annual Recurring Cost: $ 
Intra-Budget Transfer Form

CLERK’S USE ONLY:

Res. No.: 505 
Vote – Ayes: 5 
Absent: ____ 
Noes: ____ 
Approved ( ) Minute Order Attached ( ) No Action Necessary

The foregoing instrument is a correct copy of the original on file in this office.

Date: 
Attest: MARGIE WILLIAMS, Clerk of the Board 
County of Mariposa, State of California 
By: Deputy

COUNTY ADMINISTRATIVE OFFICER:

Requested Action Recommended ( ) No Opinion 
Comments: 

CAO: ________________

Revised Dec. 2002
## BUDGET ACTION FORM

<table>
<thead>
<tr>
<th>FUND</th>
<th>DEPT/DIV</th>
<th>ACCOUNT</th>
<th>DESCRIPTION</th>
<th>INCREASE</th>
<th>DECREASE</th>
</tr>
</thead>
<tbody>
<tr>
<td>001</td>
<td>0113-431</td>
<td>0101</td>
<td>County Counsel Salary</td>
<td>$763</td>
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<tr>
<td>001</td>
<td>0113-431</td>
<td>0642</td>
<td>Fixed Assets (Computer Equip.)</td>
<td>$763</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>GENERAL CONTINGENCY</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### TRANSFER BETWEEN FUNDS

- 

**TOTALS**: $0 $0

### ACTION REQUESTED:
- Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget, or appropriating Reserve for Contingencies;
- **☑️** Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget another, or between categories within a budget unit;

**JUSTIFICATION**: To pay for actual cost of replacement computer and to purchase a new printer.

**DEPT HEAD SIGNATURE**

**APPROVED BY RES NO.** 04-20  CLERK  MM  DATE 1-13-04

**COUNTY COUNSEL**

**AUDITOR'S USE ONLY**

Budget Revision Form Revised 11/95