DEPARTMENT: Planning

BY: Eric Jay Toll
PHONE: 966-0302

RECOMMENDED ACTION AND JUSTIFICATION:
Composting Facility:
Board previously approved the budget adjustment, but approval for the change order for which the budget adjustment was required was not included in that action. This is a clean-up of the prior action. The change order is for the biological reconnaissance—required as a mitigation measure, and the review of the revised vendor bid for consistency with the certified Environmental Impact Report.

Camp Wawona:
The National Park Service is requiring additional cultural resource and biological work which generates a need for a change order during the preparation of the Final EIR. The cost of printing was not included in the Draft EIR (because document size and number of copies needed were not known at the time the contract was executed). The applicant agrees to and pays all costs. There is no County impact. The funds are covered in current budget items.

BACKGROUND AND HISTORY OF BOARD ACTIONS:
See attached memo.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Financial Impact? x Yes □ No  Current FY Cost: $16,000(Cmps) Annual Recurring Cost:$ 0
Budgeted Current FY? x Yes □ No  Partially Funded
Amount in Budget: $16,000
Additional Funding Needed: $0
Source: Solid Waste
Internal Transfer
Unanticipated Revenue  □ 4/5’s vote □
Transfer Between Funds  □ 4/5’s vote □
Contingency  □ 4/5’s vote □
General □ Other □

CLERK’S USE ONLY:
Res. No.: □ 4-32  Ord. No. ______
Vote – Ayes: _____ Noes: _____
Absent: _____
☐ Approved
☐ Minute Order Attached  ☐ No Action Necessary

The foregoing instrument is a correct copy of the original on file in this office.
Date: __________
Attest: MARGIE WILLIAMS, Clerk of the Board
County of Mariposa, State of California
By: __________
Deputy

COUNTY ADMINISTRATIVE OFFICER:
☐ Requested Action Recommended
☐ No Opinion

Comments:

_________________ ______________________

_________________ ______________________

_________________ ______________________

_________________ ______________________

CAO: ____________________

Revised Dec. 2002
MEMORANDUM

Date: January 27, 2004
To: Board of Supervisors
From: Eric Jay Toll, Director
Topic: Board authorization for Planning Director to sign change orders for the Composting Facility Environmental Impact Report and the Camp Wawona Environmental Impact Report

Background

1. The Board of Supervisors has previously approved a $17,000 budget line item to cover additional costs in the Composting Facility Environmental Impact Report—biological study and review of the revised vendor plans for consistency. However, Staff neglected to include Board approval for the Planning Director to execute the change order. The work has been completed, but the vendor cannot be paid until the Board approves the change order. This action requires no additional funding and is a required step prior to payment. The Board’s original approval of the contract authorized the Planning Director to execute the contract. When the Board approved the budget item for the additional work, the Planning Director believed this also covered approval to execute the change order.

2. The Seventh Day Adventist Camp Wawona Environmental Impact Report has several components that will require work outside the scope of the original contract approved for Planning Director signature by the Board of Supervisors. The National Park Service has requested more detailed assessment of cultural resources and biological resources than specified in the scope of work. Printing costs were not included in the contract because the size of the document and the size of the Environmental Impact Report were not known at the time of contract execution. All costs are paid by the applicant. Change orders will need to be executed for these items. The Board of Supervisors has already approved the budget line items, so there is no impact on the budget and no County funds are used. The change orders have not yet been prepared, but this action is in anticipation of the requests.

Our Mission is to provide our clients with professional service and accurate information in a respectful, courteous, and enthusiastic manner resulting in a well-planned rural environment.
Request

Staff requests the Board of Supervisors approve Planning Director authority to execute change orders within the amounts approved in the 2003-2004 budget for:

1. The Composting Facility Environmental Impact Report to cover the previously approved costs for the biological reconnaissance and revised plan review for consistency; and


Respectfully submitted,

[Signature]

Eric Jay Toll
Director, Mariposa Planning
MARIPOSA COUNTY BOARD OF SUPERVISORS

MINUTE ORDER

TO: ERIC TOLL, Planning Director

FROM: MARGIE WILLIAMS, Clerk of the Board

SUBJECT: CHANGE ORDERS FOR THE COMPOSING FACILITY AND CAMP WAWONA ENVIRONMENTAL IMPACT REPORTS
Resolution No. 04-32

THE BOARD OF SUPERVISORS OF MARIPOSA COUNTY, CALIFORNIA,

ADOPTED THIS Order on January 27, 2004

ACTION AND VOTE:

Approval of the Consent Agenda (See End of the Minutes)

BOARD ACTION: Supervisor Stetson pulled items 4, 5 and 9. Supervisor Pickard pulled item 6. Supervisor Bibby pulled item 7. (M)Pickard, (S)Bibby, the balance of the items (Nos. 1, 2, 3 and 8) were approved/Ayes: Unanimous.

10:03 a.m. Consent Agenda item 6 – Supervisor Pickard stated he is okay with taking action today on the portion of the request to authorize the Change Order for the Composting Facility EIR; however, he requested that the Change Order for the Camp Wawona EIR be continued for two weeks. He advised that it could be brought back as a consent agenda item, per his discussion with the Planning Director. (M)Pickard, (S)Balmain, Res. 04-32 was adopted approving the portion of item 6 to authorize the Change Order for the Composting Facility EIR/Ayes: Unanimous.

CA-6 Authorize the Planning Director to Execute Change Orders for the Composting Facility Environmental Impact Report (EIR) and the Camp Wawona Environmental Impact Report (Planning Director); Res. 04-32 authorizing the Change Order for the Composting Facility EIR; and direction was given for the Camp Wawona EIR Change Order to be brought back in two weeks

cc: Tom Guarino, County Counsel
Ken Hawkins, Auditor
File