DEPARTMENT: Public Works

RECOMMENDED ACTION AND JUSTIFICATION:
Request for authorization for Public Works to enter into a professional services agreement with Roger Stephens Engineering for the design of the water and sewer utilities for the Mariposa Recreational Sports Complex for the amount not to exceed $88,500. Staff will work with County Counsel to develop the contract and to ensure compliance with any legal requirements.

Public Works is requesting authorization for Public Works to enter into a professional services agreement with Roger Stephens Engineering for the design of the water and sewer utilities for the Mariposa Recreational Sports Complex for the amount not to exceed $88,500 and to authorize all budget action transfer to $88,500 in Fund 50 from Land Fund to Professional Services. This design work is required as part of the purchase agreement for the recently acquired property for the Recreational Sports Complex and also will provide the construction documents to build the utilities needed for future development of the site. Funds are available from the Capital Improvement Project Fund.

Staff will also provide a very brief project status report to the Board of Supervisors.

BACKGROUND AND HISTORY OF BOARD ACTIONS:
The Board of Supervisors has approved several actions over the past year including the purchase of the land for the proposed project and to solicit proposals for a master design of the site.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:
Negative action will delay compliance with the Purchase Agreement.

Financial Impact? (x) Yes ( ) No Current FY Cost: $88,500
Budgeted In Current FY? ( ) Yes ( ) No ( ) Partially Funded
Amount in Budget: $50,000
Additional Funding Needed: $88,500
Source: Internal Transfer x
Unanticipated Revenue 4/5's vote
Transfer Between Funds 4/5's vote
Contingency 4/5's vote
( ) General ( ) Other

List Attachments, number pages consecutively
1. Budget Action Form
2. Roger Stephens Proposals

CLERK’S USE ONLY:
Res. No.: Ord. No. _____
Vote – Ayes: _____ Noes: _____
Absent: _____
( ) Approved
( ) Minute Order Attached ( ) No Action Necessary

The foregoing instrument is a correct copy of the original on file in this office.
Date: __________
Attest: MARGIE WILLIAMS, Clerk of the Board
County of Mariposa, State of California

By: __________
Deputy

COUNTY ADMINISTRATIVE OFFICER:
☑ Requested Action Recommended
☐ No Opinion
Comments:

CAO: ______

Revised Dec. 2002
### BUDGET ACTION FORM

<table>
<thead>
<tr>
<th>FUND</th>
<th>DEPT/DIV</th>
<th>ACCOUNT</th>
<th>DESCRIPTION</th>
<th>PROJECT INCREASE</th>
<th>DECREASE</th>
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<td>1369</td>
<td>839-0418</td>
<td>Professional Services</td>
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<td></td>
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<td>569</td>
<td>1369</td>
<td>839-0610</td>
<td>Land</td>
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<td>88,500</td>
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</tbody>
</table>

#### GENERAL CONTINGENCY

<table>
<thead>
<tr>
<th>TRANSFER BETWEEN FUNDS</th>
</tr>
</thead>
</table>

| TOTAL | 88,500 | 88,500 |

**ACTION REQUESTED:** (Check all that apply)

1. Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget, or appropriating Reserve for Contingencies;

2. Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit;

**JUSTIFICATION:** See Attached Board Item.

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**DEPT HEAD SIGNATURE**

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**APPROVED BY RES NO.**

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**CLERK DATE**

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**AUDITOR’S USE ONLY**


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CIP Sports Complex

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Budget Revision Form Revised 11/95
TO: JIM PETROPULOS, Public Works Director
FROM: MARGIE WILLIAMS, Clerk of the Board

SUBJECT: AUTHORIZATION FOR PUBLIC WORKS TO ENTER INTO A PROFESSIONAL SERVICES AGREEMENT WITH ROGER STEPHENS ENGINEERING FOR THE DESIGN OF THE WATER AND SEWER UTILITIES FOR THE MARIPOSA RECREATIONAL SPORTS COMPLEX
Resolution No. 04-76

THE BOARD OF SUPERVISORS OF MARIPOSA COUNTY, CALIFORNIA,

ADOPTED THIS Order on February 24, 2004

ACTION AND VOTE:

C) Request for Authorization for Public Works to Enter into a Professional Services Agreement with Roger Stephens Engineering for Design of Water and Sewer Utilities for the Mariposa Recreational Sports Complex for the Amount Not to Exceed $88,500 and Approve Budget Action Transferring Funds within the CIP Sports Complex Fund from Land to Professional Services to Cover the Cost ($88,500)

BOARD ACTION: Discussion was held with Jim Petropulos. (M)Pickard, (S)Stetson, Res. 04-76 was adopted with direction that the agreement be subject to review by County Counsel and include indemnity requirements and errors and omissions/Ayes: Unanimous.

cc: Tom Guarino, County Counsel
Mary Hodson, Administrative Analyst
File