

DEPARTMENT: Personnel

BY: Rich Inman
PHONE: 966-3222

RECOMMENDED ACTION AND JUSTIFICATION:

Approve transfer of \$3,500 from Professional Services to Publications/Legal Notice in the Personnel budget. Two recruitments for the County Counsel position during this fiscal year required extensive advertising costs, which contributed to the depletion of the Publications line item. Ongoing advertising expenses will need to continue to fill positions within other County departments.

Funds are available in the Professional Services line item as a result of a delay in the Class and Comp Study, therefore, the consultant will not be paid the amount previously anticipated.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

The Board has previously approved similar actions.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Financial Impact? () Yes () No	Current FY Cost: \$	Annual Recurring Cost: \$
Budgeted In Current FY? () Yes () No () Partially Funded		
Amount in Budget: \$ _____		List Attachments, number pages consecutively _____
Additional Funding Needed: \$ _____		
Source:		Budget Action Form
Internal Transfer _____		
Unanticipated Revenue _____ 4/5's vote		
Transfer Between Funds _____ 4/5's vote		
Contingency _____ 4/5's vote		
() General () Other		

CLERK'S USE ONLY:

Res. No.: 03-460 Ord. No. _____
Vote - Ayes: 5 Noes: _____
Absent: _____
Am Approved
() Minute Order Attached () No Action Necessary

COUNTY ADMINISTRATIVE OFFICER:

Requested Action Recommended
 No Opinion
Comments:

The foregoing instrument is a correct copy of the original on file in this office.

Date: _____
Attest: MARGIE WILLIAMS, Clerk of the Board
County of Mariposa, State of California
By: _____
Deputy

CAO: *RAI*

BUDGET ACTION FORM

FUND	DEPT/DIV	ACCOUNT	DESCRIPTION	INCREASE	DECREASE
001	0115	441-0418	Professional Services		\$3,500
001	0115	441-0429	Publications/Legal Notices	\$3,500	
1	104	414-1090	GENERAL CONTINGENCY		
TRANSFER BETWEEN FUNDS					
TOTALS				\$3,500	\$3,500

ACTION REQUESTED: (Check all that apply)

() Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget , or appropriating Reserve for Contingencies;

(X) Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget another, or between categories within a budget unit;

JUSTIFICATION: _____

APPROVED BY RES NO. _____

Two recruitments for County Counsel during this fiscal year required extensive advertising costs which contributed to the depletion of the Publication line item.

DEPT HEAD SIGNATURE *[Signature]* DATE: 12/4/03

APPROVED BY RES NO. 03-460 CLERK *[Signature]* DATE 12-16-03

PERSONNEL

AUDITOR'S USE ONLY BA #
