

DEPARTMENT: Public Works/Facilities

BY: James J. Petropulos  
PHONE: 966-5356

**RECOMMENDED ACTION AND JUSTIFICATION:**

Approve Budget Action Transferring Funds (\$7,588) from the General Contingency into the Facilities Division's Fixed Assets Account (06-44) to Cover the Costs Incurred for the Emergency Purchase and Installation of two new HVAC Units for Catheys Valley McCay Hall

In the budget for the current fiscal year, the Board decided against any funds being allocated for the Facilities Division's Fixed Asset Account (06-44), an account that normally absorbs the cost of replacing worn out HVAC units. The HVAC units at McCay Hall quit working causing the building to become unbearable in the summer heat. Due to the scheduling of events for that facility and the potential health hazards involved, an immediate replacement was necessary.

Three bids for the purchase and installation for this project were sought and received with the lowest bid being awarded to Holl's Heating and Air Conditioning.

**BACKGROUND AND HISTORY OF BOARD ACTIONS:**

In the past, the Board has ratified emergency purchases.

**ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:**

A negative action will not allow Facilities the funds to pay an invoice from Holl's Heating and Air Conditioning that has already been incurred for services rendered in the amount of \$7,588. The funds could be transferred from 0413 to Facilities fixed asset account 06-44. That would lower the funds available for general maintenance.

Financial Impact? (x) Yes ( ) No	Current FY Cost: \$ 7,588	Annual Recurring Cost: \$ 0
Budgeted In Current FY? (X) Yes ( ) No ( ) Partially Funded		
Amount in Budget:	\$ 0	List Attachments, number pages consecutively
Additional Funding Needed:	\$ 7,588	1. Budget Action Form
Source:		2. Invoice
Internal Transfer	_____	_____
Unanticipated Revenue	_____ 4/5's vote	_____
Transfer Between Funds	_____ 4/5's vote	_____
Contingency	<u>  x  </u> 4/5's vote	_____
<input checked="" type="checkbox"/> General ( ) Other		_____

**CLERK'S USE ONLY:**

Res. No.: 03-368 Ord. No. \_\_\_\_\_  
Vote - Ayes: 5 Noes: \_\_\_\_\_  
Absent: \_\_\_\_\_  
AMW Approved  
( ) Minute Order Attached ( ) No Action Necessary

**COUNTY ADMINISTRATIVE OFFICER:**

Requested Action Recommended  
 No Opinion  
Comments:  
Contingency Bal. : \$367,438  
\_\_\_\_\_  
\_\_\_\_\_

CAO:   Eti  

The foregoing instrument is a correct copy of the original on file in this office.

Date: \_\_\_\_\_  
Attest: MARGIE WILLIAMS, Clerk of the Board  
County of Mariposa, State of California  
By: \_\_\_\_\_  
Deputy

