

DEPARTMENT: PLANNING

BY: ERIC JAY TOLL
PHONE: 209-966-0302

RECOMMENDED ACTION AND JUSTIFICATION:

Recommend Board approve transfer from 001-0249-575-0441 Public Records Act (3,000), -579-0417 General Plan Office Expense (625), -579-0433 General Plan Planning Commission (75), and -533-0418 SilverTip Resort EIR Copying (800) to 001-0249-575-0433 Planning Commission (3,500) and 575-0418 Copier Expense (1,000)

Please see attached memorandum.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

See attached memo.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Financial Impact? Yes No Current FY Cost: \$ 4,500 Annual Recurring Cost:\$

Budgeted Current FY? Yes No Partially Funded

Amount in Budget: \$ 4,500 List Attachments, number pages consecutively

Additional Funding Needed: \$ 0 memorandum

Source: budget action

Internal Transfer 4/5's vote

Unanticipated Revenue 4/5's vote

Transfer Between Funds 4/5's vote

Contingency 4/5's vote

General Other

CLERK'S USE ONLY:

Res. No.: 03-209 Ord. No. _____
Vote - Ayes: 5 Noes: _____
Absent: _____

Approved
() Minute Order Attached () No Action Necessary

The foregoing instrument is a correct copy of the original on file in this office.

Date: _____
Attest: MARGIE WILLIAMS, Clerk of the Board
County of Mariposa, State of California

By: _____
Deputy

COUNTY ADMINISTRATIVE OFFICER:

Requested Action Recommended
 No Opinion

Comments:

CAO: 



MARIPOSA PLANNING

COUNTY OF MARIPOSA

5100 BULLION STREET • POST OFFICE BOX 2039
MARIPOSA, CALIFORNIA 95338-2039
209 . 966 . 0302 • FAX 209 . 742 . 5024

Eric Jay Toll, Director
EToll@MariposaCounty.org
www.MariposaCounty.org/Planning

MEMORANDUM

Date: May 30, 2003
To: Board of Supervisors, Rich Inman, Ken Hawkins
From: Eric Jay Toll, Director
Topic: Budget Transfer, Current Fiscal Year

Mariposa Planning seeks Board approval of a line item transfer to cover some extraordinary costs.

We need to increase the Planning Commission budget by \$3,500 to cover costs for Commission meals and honoraria through the end of the fiscal year. We also need to cover costs associated with copier expense to get through the end of the fiscal year.

We are able to reimburse copying expense by \$800 of the needed \$1,000 through the transfer of funds from the SilverTip Resort EIR—the major cause of excess copying expense, and a reimbursable project expense. The balance is a result of the Composting Facility Environmental Impact Report, which is a general fund cost absorbed within the Mariposa Planning budget.

The Planning Commission held over 50 meetings, an increase of 15 meetings over the budgeted 35 meetings.

This budget transfer requires no funds from General Fund Contingencies.

Thank you for your support.

Our Mission is to provide our clients with professional service and accurate information in a respectful, courteous, and enthusiastic manner resulting in a well-planned rural environment.

BUDGET ACTION FORM

FUND	DEP/DIV	ACCOUNT	DESCRIPTION	PROJECT	INCREASE	DECREASE
001	0249	575-0433	Commission		\$3,500	
001	0249	575-0471	Copier Expense		\$1,000	
001	249	575-0441	Public Records Act			\$3,000
001	249	579-417	General Plan Office Expense			\$625
001	249	579-0433	GP Planning Commission			\$75
349	259	533-0418	SilverTip Resort EIR			\$800
001	0104	414-1090	GENERAL CONTINGENCY			
TOTALS					\$4,500	\$4,500

TRANSFER BETWEEN FUNDS					DEBIT	CREDIT
TOTALS						

ACTION REQUESTED: (Check all that apply)

Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget, or transferring appropriation from Contingencies

Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit;

JUSTIFICATION Planning Commission had 50 meetings during the fiscal year, only 35 were budgeted.

Number of copies related to Compost EIR, SilverTip EIR, and increase of number of projects added to copy cost.

DEPT HEAD SIGNATURE  DATE: May 29, 2003

APPROVED BY RES NO. 03-204 CLERK mm DATE 6-10-03

DEPARTMENT _____

AUDITOR'S USE ONLY
BA # _____