

DEPARTMENT: Probation

BY: Gail Neal
PHONE: 966-3612

RECOMMENDED ACTION AND JUSTIFICATION:

Approve budget action transferring \$5000 from the Juvenile Detention Extra Help budget to cover expenses in the standby line item. The standby hours increased due to reduced extra help work hours during the months of January, February and March.
Also request approval of transfer in the Probation budget from the County Vehicle line item to Professional Services and Electronic Monitoring. There was a temporary savings in the county vehicle expense due to the absence of one vehicle which has recently been replaced. Field Services have also been increased in the past two months. \$2,000 is needed in the Professional Services to cover an unanticipated medical bill of \$2,600 for an employee fitness evaluation. \$1,200 is needed in electronic monitoring as the court has been using that alternative to incarceration more frequently since January, 2003.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

The Board has previously approved intrabudget transfers to cover unanticipated expenses.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Use general fund money to pay salaries and bills.

Financial Impact? (x) Yes () No	Current FY Cost: \$ 8,200	Annual Recurring Cost: \$
Budgeted In Current FY? (x) Yes () No () Partially Funded		
Amount in Budget: \$8,200		List Attachments, number pages consecutively
Additional Funding Needed: \$		Budget Action
Source:		
Internal Transfer X		
Unanticipated Revenue	4/5's vote	
Transfer Between Funds	4/5's vote	
Contingency	4/5's vote	
() General () Other		

CLERK'S USE ONLY:

Res. No.: 03-149 Ord. No. _____
Vote - Ayes: 5 Noes: _____
Absent: _____
Approved
() Minute Order Attached () No Action Necessary

The foregoing instrument is a correct copy of the original on file in this office.

Date: _____
Attest: MARGIE WILLIAMS, Clerk of the Board
County of Mariposa, State of California

By: _____
Deputy

COUNTY ADMINISTRATIVE OFFICER:

Requested Action Recommended
 No Opinion
Comments:

CAO: *[Signature]*

BUDGET ACTION FORM

FUND	DEPT/DIV	ACCOUNT	DESCRIPTION	PROJECT	INCREASE	DECREASE
001	0224	533.04-50	County Vehicle			\$3,200
001	0224	533.04-18	Professional Services		\$2,000	
001	0224	533.04-36	Electronic Monitoring		\$1,200	
001	0223	532.04-40	Hourly Standby		\$5,000	
001	0223	532.02-01	Extra Help			\$5,000
001	0104	414-1090	GENERAL CONTINGENCY			
TOTAL					\$8,200	\$8,200

TRANSFER BETWEEN FUNDS						
TOTALS					\$0	\$0

ACTION REQUESTED: (Check all that apply)

() Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget, or appropriating Reserve for Contingencies;

(X) Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit;

JUSTIFICATION: Cover unanticipated expenses. Increased standby hours due to reduced extra help work hours.

DEPT HEAD SIGNATURE	<i>Stail Neal</i>	DATE	<i>4-29-03</i>
APPROVED BY RES NO.	<i>03-149</i>	CLERK	<i>mm</i>
		DATE	<i>5-13-03</i>

AUDITOR'S USE ONLY BA #

Budget Revision Form Revised 11/95