

DEPARTMENT: Board of Supervisors

BY: Janet Bibby, Supervisor District III
Garry Parker, Supervisor District IV
PHONE: 966-3222

RECOMMENDED ACTION AND JUSTIFICATION:

Amend Resolution 02-276 to include a member at large to the Mariposa Town Advisory Task Force; and Appoint the following the members to the Mariposa Town Advisory Task Force: Gene Mickel, Nancy Radanovich, and Dianne Fritz, representing business community; Roger Matlock, representing the Mariposa County Museum Advisory Board; Chris Hutcheson D.C., representing the Mariposa County Arts Council; Lee Shackelton, representing the Historic Sites and Records Commission; Darlene Miles, representing the geographical boundaries of the Mariposa Town Planning Area; and Frank Long as member at large.

Adding a member at large will provide a broader perspective on the many issues regarding the downtown and surrounding areas in Mariposa. The above listed constituents have expressed a desire and willingness to serve on the Mariposa Town Advisory Task Force.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

On July 16, 2002, the Board of Supervisors adopted Resolution 02-267 establishing the Mariposa Town Advisory Task Force.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Do not amend the Resolution. Appointed membership will remain the same as originally approved.

Financial Impact? () Yes (X) No	Current FY Cost: \$	Annual Recurring Cost: \$
Budgeted In Current FY? () Yes () No () Partially Funded		
Amount in Budget: \$		List Attachments, number pages consecutively
Additional Funding Needed: \$		Amended Resolution 02-267
Source:		
Internal Transfer		
Unanticipated Revenue	_____ 4/5's vote	
Transfer Between Funds	_____ 4/5's vote	
Contingency	_____ 4/5's vote	
() General () Other		

CLERK'S USE ONLY:

Res. No. 03-6 Ord. No. _____
Vote - Ayes: 5 Noes: _____
Absent: _____
hwy Approved
() Minute Order Attached () No Action Necessary

COUNTY ADMINISTRATIVE OFFICER:

_____ Requested Action Recommended
_____ No Opinion
Comments:

The foregoing instrument is a correct copy of the original on file in this office.
Date: _____
Attest: MARGIE WILLIAMS, Clerk of the Board
County of Mariposa, State of California
By: _____
Deputy

CAO: _____

MARIPOSA COUNTY RESOLUTION NO. 03-06

**RESOLUTION AMENDING THE
MARIPOSA ADVISORY TASK FORCE**

WHEREAS, the Board of Supervisors desires to find solutions for the issues of parking, traffic circulation, signage, historical preservation, and beautification of the historic area of downtown Mariposa; and

WHEREAS, the 1981 Mariposa County General Plan establishes Town Planning Areas (TPA); and

WHEREAS, on January 14, 1992, the Mariposa County Board of Supervisors first adopted the Mariposa Town Planning Area Specific Plan (Specific Plan), and amended the Specific Plan in 1993, 1996, 1997; and

WHEREAS, the Specific Plan identified issues of critical importance recommending a comprehensive approach to finding solutions; and

WHEREAS, the Specific Plan identifies the following applicable community goals:

1. "To provide for the greatest obtainable convenience, prosperity, health, safety, comfort, peace, morals, and general welfare of present and future residents and visitors to the community.
2. To provide for and promote planned commercial, industrial, and residential development within the Mariposa County Town Planning Area.
3. To promote the recreation and tourist industry of the community.
4. To preserve and protect the historical sites and structures of the community for the benefit of future generations.
5. To promote and provide an effective and safe circulation system within the community.
6. To insure a safe and healthful environment for residents and visitors alike.
7. To preserve and protect the rural small town flavor of the community;" and

WHEREAS, the Specific Plan identifies specific implementation programs for the TPA, including historic district and general design review; and

WHEREAS, the Specific Plan contains a five-point improvement program for streets and circulation patterns and a twelve-point improvement program for parking; and

WHEREAS, the Specific Plan incorporates standards for site development, signage, and design review to ensure an attractive downtown historic district for residents, businesses, and visitors; and

WHEREAS, the Mariposa County Board of Supervisors wishes to create an action plan to implement Specific Plan programs,

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Mariposa County, a political subdivision of the State of California does hereby establish the Mariposa Advisory Task Force (Task Force); and

BE IT FURTHER RESOLVED that the Task Force shall be operative for a period of time not to exceed one (1) calendar year from the date of its first meeting unless otherwise extended by Resolution of the Board of Supervisors; and

BE IT FURTHER RESOLVED that the Task Force shall be formed under the following procedures and by-laws:

I. Membership.

- A. The Task Force shall be comprised of eight (8) members appointed by the Board of Supervisors.
- B. Eligible members shall be:
 - 1. Employed at a place of business or serving as a volunteer worker within the geographical boundaries of the Mariposa Town Planning Area; or
 - 2. Own a business located within the geographic boundaries of the Mariposa Town Planning Area; or
 - 3. Reside within the geographic boundaries of the Mariposa Town Planning Area; or
 - 4. Own real property located within the geographic boundaries of the Mariposa Town Planning Area.
 - 5. Members shall maintain these qualifications for their entire term of appointment.
- C. The Task Force is to represent a cross section of the above categories of eligibility:
 - 1. At least three (3) members shall represent the business community.
 - 2. At least one (1) member shall be appointed from the Historic Sites and Records Commission.
 - 3. At least one (1) member shall be appointed from the Mariposa County Museum Advisory Board.
 - 4. At least one (1) member shall be an employee or volunteer of the Mariposa County Arts Council.
 - 5. At least one (1) member shall reside within the geographic boundaries of the Mariposa Town Planning Area.
 - 6. At least one (1) at large member that meets the criteria of either number 2, 3, or 4 from Section I, C.
- D. If any member of the Task Force is absent for two (2) consecutively scheduled meetings, then that member shall be automatically unseated, and the Board shall fill for the unexpired term.

- E. The following shall be designated as ex-officio members of the Task Force:
 - 1. Members of the Board of Supervisors whose district encompasses the Mariposa TPA.
 - 2. Members of the Planning Commission whose district encompasses the Mariposa TPA.

- F. The Mariposa County Planning Director shall be the lead member of County staff responsible for supporting the Task Force. The Planning Director shall be responsible for meeting notices, preparation of meeting support materials, and coordinating the meeting arrangements.

The following department directors are responsible for providing support to the Task Force and the Planning Director upon request:

- 1. Public Works Director.
 - 2. Parks and Recreation Deputy Director.
 - 3. Tourism and Economic Development Director.
-
- G. Term and Manner of Appointment.
 - 1. All appointments to the Task Force shall be in accordance with the minimum requirements of State law.
 - 2. The term of office for each member shall be one (1) year from the date of the first scheduled meeting of the Task Force.
 - 3. The Board of Supervisors may remove at any time and without cause any member.
 - 4. Any vacancy in the membership for the Task Force shall be filled for the unexpired term by the Board of Supervisors.

II. Officers and Responsibilities.

- A. Appointment of Officers. At its first meeting, the Task Force shall elect a chair, vice-chair, and secretary to serve a term of one (1) year or until the successor of each is appointed and qualified.

- B. Duties of Officers:
 - 1. The chair shall preside at all meetings of the Task Force and shall perform all of the duties necessary or incidental to his/her office, including approval of the agenda topics for the meeting.
 - 2. The vice-chair is chair in the absence or inability of the chair to act.
 - 3. The secretary shall maintain notes and prepare minutes for the approval of the Task Force. The minutes shall be in a form and content similar to those prepared by the Clerk of the Board of Supervisors.

III. Mission.

- A. The Task Force shall serve as an advisory body to the Mariposa County Board of Supervisors.

- B. Duties of the Task Force shall be:
 - 1. Review the circulation and street improvement program in the Specific Plan and make recommendations to implement, modify, update, or eliminate the program, and propose new programs responsive to the needs of the downtown area.
 - 2. Review the parking improvement program in the Specific Plan and make recommendations to implement, modify, update, or eliminate the program and propose new programs responsive to the needs of the downtown area.
 - 3. Propose policies and programs related to business signage consistent with Mariposa's historic character and tourism-based economy.
 - 4. Propose policies and programs related to the restoration, enhancement, improvement, and active use of historic buildings in the TPA or other recommendations for the improvement of the quality of life and business in the TPA.
- C. The Task Force shall provide an interim report to the Board of Supervisors, no later than six (6) months from the date of the first meeting of the Task Force.
- D. A final report with recommendations shall be submitted no later than twelve (12) months from the date of the first meeting of the Task Force, unless otherwise extended by the Board of Supervisors.

IV. Meetings and Quorum.

- A. The Task Force shall hold its first meeting at the call of the Planning Director.
- B. At its first meeting, the Task Force shall establish a regular meeting schedule, and shall meet at least once per month. Special meetings may be called by the chair or at the request of the majority of the Task Force members.
- C. A quorum is required to transact any Task Force business at a regular meeting or special meeting. A quorum shall be four (4) members.
- D. Notice of committee meetings shall be posted and published not less than fourteen (14) days prior to the date of the meeting at the following locations:
 - 1. The Planning or Tourism and Economic Development Internet sites.
 - 2. The Mariposa County Government Center.
 - 3. The meeting location.
 - 4. Publication shall occur in a newspaper of general circulation.
 - 5. The Planning Director may supplement required notification in any manner deemed appropriate for the content of the proposed agenda.
- E. Meetings of the Task Force shall be subject to the provisions of the California Open Meeting Law (Brown Act).
- F. The Task Force shall adopt by-laws and rules of conduct regarding the conduct of meetings consistent with the requirements of this Resolution.

V. Staff Support.

Secretarial support to the Task Force shall be provided by the Mariposa County Department of Tourism and Economic Development and responsibilities shall include the preparation of public notices and agendas as can be reasonably provided.


PASSED AND ADOPTED this 7th day of January 2003 by the following vote:

AYES: Stetson, Balmain, Bibby, Parker, Pickard

NOES: None

ABSTAIN: None

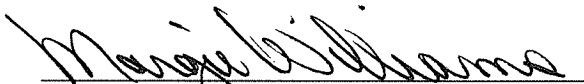
ABSENT: None



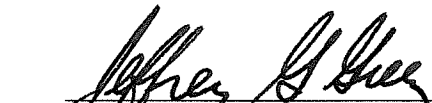
BOB PICKARD, Chairman
Mariposa County Board of Supervisors

ATTEST:

**APPROVED AS TO FORM AND
LEGAL SUFFICIENCY:**



MARGIE WILLIAMS
Clerk of the Board



JEFFREY G. GREEN
County Counsel