

Mariposa County Department of Human Services
BY: Cheryle Rutherford-Kelly

RECOMMENDED ACTION AND JUSTIFICATION: (Policy Item: Yes__ No X)

SEE ATTACHMENT, Page One

BACKGROUND AND HISTORY OF BOARD ACTIONS:

SEE ATTACHMENT, Page One

LIST ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

SEE ATTACHMENT, Page One

COSTS: (X) Not Applicable
A. Budgeted current FY \$____
B. Total anticipated costs \$____
C. Required additional funding \$____
D. Internal Transfers \$____

SPECIAL INSTRUCTIONS:
List the attachments and number
the pages consecutively:
Page One, Memo to Board of Supervisors
Page Two, Grant Application

SOURCE: () 4/5ths Vote Required
A. Unanticipated revenues \$____
B. Reserve for contingencies \$____
C. Source description: _____
Balance in Reserve for Contingencies,
if approved: \$ _____

CLERK'S USE ONLY:
Res. No.: 02-54 Ord. No. _____
Vote - Ayes: 5 Noes: _____
Absent: _____ Abstained: _____
Am Approved () Denied
() Minute Order Attached () No Action
Necessary

ADMINISTRATIVE OFFICER'S
RECOMMENDATION:
This item on agenda as:
____ Recommended
____ Not Recommended
____ For Policy Determination
____ Submitted with Comment
____ Returned for Further Action

The foregoing instrument is a correct copy of
the original on file in this office.

Date: _____
ATTEST: MARGIE WILLIAMS, Clerk of the Board
County of Mariposa, State of California

Comment: _____

BY: _____
Deputy

A.O. Initials: MR



COUNTY OF MARIPOSA

P.O. Box 784, Mariposa, CA 95338 (209) 966-3222

ROBERT C. STEWART, CHAIRMAN
PATTI A. REILLY, VICE-CHAIRMAN
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GARRY R. PARKER
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DISTRICT III
DISTRICT I
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DISTRICT IV
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MARIPOSA COUNTY BOARD OF SUPERVISORS

MINUTE ORDER

TO: CHERYLE RUTHERFORD-KELLY, Human Services Director
FROM: MARGIE WILLIAMS, Clerk of the Board *MW*
SUBJECT: CSBG Block Grant to Conduct the Countywide Housing Conditions Survey
Resolution No. 02-54

THE BOARD OF SUPERVISORS OF MARIPOSA COUNTY, CALIFORNIA,

ADOPTED THIS Order on February 19, 2002

ACTION AND VOTE:

10:20 a.m. Cheryle Rutherford-Kelly, Human Services Director;

PUBLIC HEARING: (1) Conduct a Public Hearing, as Required by the State Department of Housing and Community Development, Regarding the Submission of the Community Services Block Grant (CSBG) Planning and Technical Assistance (P/TA) Application to Conduct the Countywide Housing Conditions Survey and Housing Needs Assessment; and (2) Approve the Community Development Block Grant (CDBG) Planning and Technical Assistance (P/TA) Application Requesting the Maximum Award of \$35,000 to Conduct the Countywide Housing Conditions Survey and Housing Needs Assessment

BOARD ACTION: Cheryle Rutherford-Kelly presented the staff report, and she advised that the Department held a hearing on this matter on February 6, 2002.

Public portion of the hearing was opened and input was provided by the following:

Candy O'Donel-Browne stated she feels that we know that we have a housing problem, but have not been able to quantify it. She also commented on impacts with the housing changes in Yosemite and with the UC Merced project. She stated she supports this study.

Public portion of the hearing was closed and the Board commenced with deliberations. Staff responded to questions from the Board relative to the administration of the grant and timeframes for the project.

(M)Pickard, (S)Balmain, Res. 02-54 was adopted/Ayes: Unanimous. Hearing was closed.

cc: File

MARIPOSA COUNTY COMMUNITY ACTION AGENCY



Cheryle
Rutherford-Kelly
Executive Director

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Mariposa, California 95338
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(209) 966-3609
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DATE: February 7, 2002
TO: Members, Board of Supervisors
FROM: Cheryle Rutherford-Kelly *CRK*
RE: Public Hearing and Approval of CDBG P/TA grant application

RECOMMENDED ACTION AND JUSTIFICATION:

In conjunction with the Planning Department, it is respectfully recommended that your Board:

1. Conduct a Public Hearing, as required by the State Department of Housing and Community Development, regarding the submission of the Community Services Block Grant (CSBG) Planning and Technical Assistance (P/TA) application to conduct the Countywide Housing Conditions Survey and Housing Needs Assessment; and
2. Approve the Community Development Block Grant (CDBG) Planning and Technical Assistance (P/TA) application requesting the maximum award of \$35,000 to conduct the Countywide Housing Conditions Survey and Housing Needs Assessment.

BACKGROUND

Your Board recently authorized the Department of Human Services, in conjunction with the Planning Department, to write a P/TA grant application to conduct a Countywide Housing Conditions Survey and Housing Needs Assessment. The purpose of the project is to better understand housing needs and to have plans and documentation necessary to compete for housing grants. The survey would assist the Planning Department as it would include data and reports needed for the Housing Element update for the General Plan.

CURRENT SITUATION

Prior to submitting the application to the State Department of Housing and Community Development, two public hearings are required, one of which must be heard by your Board. It is also necessary to obtain your approval of the application package.

The Department held the first public hearing on February 6, 2002. Members of the Native American Community had very helpful suggestions which included having local people assist contractors to locate and better understand housing needs in the County. They also wanted to make sure that other areas, such as the north side and isolated mountain areas received attention. Our application package incorporates many of their recommendations.

The current CDBG funding period is from July 1, 2001 to June 30, 2002. P/TA application deadlines are monthly for this type of grant. As the State Department typically exhausts funds

before the end of the funding period, this Department would like to submit the application before the end of February to improve our chances for funding. However, if we are not awarded during this funding round, we will meet with the State representative to strengthen our application package.

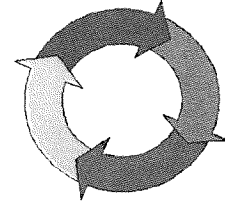
FINANCIAL

The annual maximum funding available to Mariposa County for a P/TA grant is \$35,000. This grant would be managed through the Department of Human Services (Community Action) in close coordination with the Planning Department. If the grant is awarded, the work will be contracted to a professional organization such as our current General Plan contractors, Parsons Harland Bartholomew & Associates, Inc. If the grant is awarded, a ten-percent match will be required. In-kind staff time will qualify for this match and there will be no impact on the general fund.



**MARIPOSA COUNTY
DEPARTMENT OF HUMAN SERVICES**

*Community Action Programs
Promoting Self-Sufficiency Through Community Partnerships*



**Cheryle
Rutherford-Kelly
Executive-Director**

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Resolution No. 02-54

A RESOLUTION APPROVING AN APPLICATION FOR FUNDING AND THE EXECUTION OF A GRANT AGREEMENT AND ANY AMENDMENTS THERETO FROM THE PLANNING/TECHNICAL ASSISTANCE ALLOCATION OF THE STATE CDBG PROGRAM.

BE IT RESOLVED by the County Board of Supervisors of the County of Mariposa as follows:

Section One

The County Board of Supervisors has reviewed and hereby approves an application for up to:

\$35,000 for a Housing Conditions Survey and Housing Needs Assessment.

Section Two

The County Board of Supervisors has determined that federal Citizen Participation requirements were met during the development of this application.

Section Three

The County Board of Supervisors hereby approves the use of Community Services Block Grant funds in the amount of \$3,890 to be used as the County's Cash Match for this project.

Section Four

The Director of Human Services is hereby authorized and directed to act on the County's behalf in all matters pertaining to this application.

Section Five

If the application is approved, the Director of Human Services is authorized to enter into and sign the grant agreement and any subsequent amendments with the State of California for the purposes of this grant.

PASSED AND ADOPTED at a regular meeting of the County Board of Supervisors of Mariposa County held on February 19, 2002 by the following vote:

AYES: Parker, Reilly, Stewart, NOES: None
Pickard, Balmain

ABSENT: None



Robert C. Stewart
Chairman, Mariposa County Board of Supervisors

STATE OF CALIFORNIA
County of Mariposa

I, Margie Williams, ~~County~~ ^{of the Board} Clerk of the County of Mariposa, State of California, hereby certify the above and foregoing to be a full, true and correct copy of a resolution adopted by said Board of Supervisors on this ~~25~~ ^{19th} day of February, 2002.

Margie Williams
Name, ~~County~~ Clerk of the County of Mariposa,
State of California

By: Margie Williams

Margie Williams

APPROVED AS TO FORM AND LEGAN SUFFICIENCY:



JEFFREY G. GREEN, County Counsel

STATEMENT OF ASSURANCES

The County of Mariposa hereby assures and certifies that:

1. It possesses legal authority to apply for the grant and to execute the proposed program.
2. Its governing body has duly adopted or passed as an official act or resolution, motion, or similar action authorizing the filing of the application, including all understandings and assurances contained therein, and directing and authorizing the applicant's chief executive officer or other designee to act in connection with the application and to provide such additional information as may be required.
3. It has or will comply with all citizen participation requirements, which include, at a minimum, the following components:
 - a. Provides for and encourages citizen participation, with particular emphasis on participation by persons of low and moderate income who are residents of slum and blight areas and of areas in which CDBG funds are proposed to be used, and provides for participation of residents in low and moderate income neighborhoods as defined by the local jurisdiction;
 - b. Provides citizens with reasonable and timely access to local meetings, information, and records relating to the grantee's proposed use of funds, as required by CDBG regulations, and relating to the actual use of funds under this title;
 - c. Provides for technical assistance to groups representative of persons of low and moderate income that request such assistance in developing proposals with the level and type of assistance to be determined by the grantee;
 - d. Provides for public hearings to obtain citizen views and to respond to proposals and questions at all stages of the community development program. These include at least the development of needs, the review of proposed activities, and review of program performance, which hearings shall be held after adequate notice, at times and locations convenient to potential or actual beneficiaries, and with accommodation for the handicapped. This shall include one public meeting during the program design, annual performance report preparation, and formal amendments. A public hearing shall be conducted prior to application submittal;
 - e. Solicits and provides for a timely written answer to written complaints and grievances, within 15 working days where practicable; and
 - f. Identifies how the needs of non-English speaking residents will be met in the case of public hearings where a significant number of non-English speaking residents can reasonably be expected to participate.

9. It will comply with the regulations, policies, guidelines, and requirements of OMB Circular Numbers A-87, A-133, A-122, and 24 CFR Part 85, where appropriate, and the State CDBG regulations.
10. It shall comply with the following regarding nondiscrimination:
 - a. Title VI of the Civil Rights Act of 1964 (Public Law 88-352).
 - b. Title VIII of the Civil Rights Act of 1968 (Public Law 90-284) as amended; and will administer all programs and activities related to housing and community development in a manner affirmatively furthering fair housing.
 - c. Section 109 of the Housing and Community Development Act of 1974, as amended.
 - d. Section 3 of the Housing and Urban Development Act of 1968, as amended.
 - e. Executive Order 11246, as amended by Executive Orders 11375 and 12086.
 - f. Executive Order 11063, as amended by Executive Order 12259.
 - g. Section 504 of the Rehabilitation Act of 1973 (Public Law 93-112), as amended, and implementing regulations.
 - h. The Age Discrimination Act of 1975 (Public Law 94-135).
 - i. The prospective contractor's signature affixed hereon and dated shall constitute a certification under the penalty of perjury under the laws of the State of California that the bidder has, unless exempted, complied with the nondiscrimination program requirements of Government Code Section 12990 and Title 2, California Code of Regulations, Section 8103.
11. It will comply with the Federal Relocation Act (42 U.S.C. 4601 et seq.) and will certify that it is following a residential anti-displacement and relocation plan.
12. It will comply with the following regarding labor standards:
 - a. Section 110 of the Housing and Community Development Act of 1974, as amended.
 - b. Section 1720 et seq. of the California Labor Code regarding public works labor standards.
 - c. Davis-Bacon Act as amended (46 U.S.C. 276a) regarding prevailing wage rates.
 - d. Contract Work Hours and Safety Standards Act (40 USC 327-333) regarding overtime compensation.