

Mariposa County Department of Human Services
BY: Cheryle Rutherford-Kelly

PHONE: 966-3609

RECOMMENDED ACTION AND JUSTIFICATION: (Policy Item: Yes__ No X)

SEE ATTACHMENT, Page One

BACKGROUND AND HISTORY OF BOARD ACTIONS:

SEE ATTACHMENT, Page One

LIST ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

SEE ATTACHMENT, Page One

COSTS: () Not Applicable
A. Budgeted current FY \$ ____
B. Total anticipated costs \$ ____
C. Required additional funding \$ ____
D. Internal Transfers \$ ____

SOURCE: (X) 4/5ths Vote Required
A. Unanticipated revenues \$ 2,500
B. Reserve for contingencies \$ ____
C. Source description: _____
Balance in Reserve for Contingencies,
if approved: \$ _____

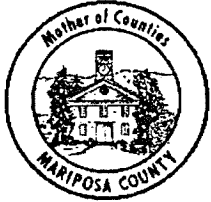
SPECIAL INSTRUCTIONS:
List the attachments and number
the pages consecutively:
Page One, Memo to Board of Supervisors
Page Three, Agreement with RCAA
Page Eight, Budget Action Form

CLERK'S USE ONLY:
Res. No.: 02-75 Ord. No. _____
Vote - Ayes: 5 Noes: _____
Absent: _____ Abstained: _____
Approved () Denied
() Minute Order Attached () No Action
Necessary

ADMINISTRATIVE OFFICER'S
RECOMMENDATION:
This item on agenda as:
_____ Recommended
_____ Not Recommended
_____ For Policy Determination
_____ Submitted with Comment
_____ Returned for Further Action

The foregoing instrument is a correct copy of
the original on file in this office.
Date: _____
ATTEST: MARGIE WILLIAMS, Clerk of the Board
County of Mariposa, State of California
BY: _____
Deputy

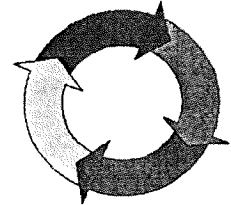
Comment: _____
A.O. Initials: [Signature]



**MARIPOSA COUNTY
DEPARTMENT OF HUMAN SERVICES**

Community Action Programs

Promoting Self-Sufficiency Through Community Partnerships



**Cheryle
Rutherford-Kelly
Executive-Director**

Housing and Community Development Division
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DATE: March 5, 2002
TO: Members, Board of Supervisors
FROM: Cheryle Rutherford-Kelly *CRK*
RE: Energy Education Contract with Redwood Community Action Agency

RECOMMENDED ACTION AND JUSTIFICATION

It is respectfully recommended that your Board authorize the Department of Human Services to:

- 1) Enter a contract with Redwood Community Action Agency (RCAA) to provide energy education to Low Income Home Energy Assistance Program (LIHEAP) applicants;
- 2) Authorize the Human Services Director to execute the contract;
- 3) ~~Accept up to \$2,500~~ in unanticipated revenue; and (4/5ths Vote Required)
- 4) Authorize Community Action to purchase computer equipment with funding generated by the contract.

Approve budget action appropriating

BACKGROUND/CURRENT SITUATION

Community Action began offering energy education and conservation workshops to LIHEAP applicants in October 2001. These workshops assist low-income County residents to understand electric industry restructuring and teach them home energy conservation measures. Funding to conduct these workshops is currently generated through the State LIHEAP contract.

RCAA administers LIHEAP for Humboldt County residents. In the past, RCAA has conducted educational workshops, funded by the California Public Utilities Commission (CPUC), to promote energy conservation. RCAA has extended an offer for Mariposa Community Action to become involved in the Electric Education Trust Community Education and Outreach Cycle II Program. This project, funded by the CPUC, would provide Community Action with additional funding to provide community workshops.

This new revenue source would generate additional funding for workshop activity that the Agency already conducts. These additional dollars would allow the Agency to upgrade its computer equipment to more efficiently operate the energy assistance program.

FINANCIAL

Currently, workshops are funded through the State LIHEAP contract. RCAA will pay an additional \$12.50 for each consumer Mariposa County Community Action provides energy education to, up to a maximum of \$2,500. We request to spend these dollars as follows:

SERVICES AND COMMUNITY PARTNERS

Calaveras – Mariposa Community Action Agency
Low Income Home Energy Assistance Programs
Emergency Homeless Assistance Program

FEMA Emergency Food and Shelter Program
PG&E - Salvation Army REACH Program
Salvation Army Extension Committee

\$ 1,300 CPU
500 Monitor
700 Color Printer
\$ 2,500 TOTAL

No County match is required.

SERVICES AND COMMUNITY PARTNERS

Calaveras – Mariposa Community Action Agency
Low Income Home Energy Assistance Programs
Emergency Homeless Assistance Program

FEMA Emergency Food and Shelter Program
PG&E - Salvation Army REACH Program
Salvation Army Extension Committee

BUDGET ACTION FORM

FUND	DEP/DIV	ACCOUNT	DESCRIPTION	PROJECT	INCREASE	DECREASE
335	0514	308.29-03	WX/DOE/LIHEAP Misc Rev	H047	(2,500)	
335	0514	941.04-62	Computer Equipment	H047	2,500	
				TOTALS	0	0

ACTION REQUESTED: (Check all that apply)

- Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget , or transferring appropriation from Contingencies
- Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to
- Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to

JUSTIFICATION: **Computer equipment to be purchased with unanticipated contract revenue.**

DEPT HEAD SIGNATURE *Charles Ruff* DATE _____
 APPROVED BY RES NO. 02-75 CLERK ms DATE 3-19-02

AUDITOR'S USE ONLY
 BA # _____

DEPARTMENT _____