

RECOMMENDED ACTION AND JUSTIFICATION:

(Policy Item: Yes ___ No X)

Approve budget action transferring funds and reducing the contingency in the Don Pedro Sewer fund for unanticipated expenses incurred during Fiscal Year 2001-02 (\$8,078). Additional money is required in Professional Services for administrative work performed by staff in the Public Works Administration budget unit and for maintenance work performed by staff in the Facilities Maintenance budget unit. Additional money is also required in Training & Seminars for expenses incurred for an unanticipated evening advisory board meeting. Partial funding is available because of savings in Maintenance Equipment and Utilities, the remaining amount is requested to come from the fund's contingency.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

The Board routinely approves budget actions. These "clean-up" budget adjustments were previously done by the Auditor at the close of the Fiscal Year, but are now being prepared and presented by the individual departments.

LIST ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Do not approve the budget action. There will be insufficient funds to pay invoices.

<p>COSTS: () Not Applicable</p> <p>A. Budgeted Current FY \$</p> <p>B. Total Anticipated Costs \$ 8,078</p> <p>C. Required Additional Funding \$ 8,078</p> <p>D. Internal Transfers \$ 2,900</p> <p>SOURCE: <input checked="" type="checkbox"/> 4/5ths Vote Required \$</p> <p>A. Unanticipated Revenues \$</p> <p>B. Reserve for Contingencies \$ 5,578</p> <p>C. Source Description: _____</p> <p>Balance in Reserve for Contingencies, if approved: _____</p>	<p>SPECIAL INSTRUCTIONS:</p> <p>List the attachments and number the pages consecutively: Budget Action</p> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>
<p>CLERKS USE ONLY:</p> <p>Res. No. <u>02-299</u> Ord. No. _____</p> <p>Vote - Ayes: <u>4</u> Noes: _____</p> <p>Absent: <u>Barbara</u> Abstained: _____</p> <p><input checked="" type="checkbox"/> Approved () Denied</p> <p>() Minute Order Attached () No Action Necessary</p> <p>The foregoing instrument is a correct copy of the original on file in this office</p> <p>Date: _____</p> <p>ATTEST: _____</p> <p>MARGIE WILLIAMS, Clerk of the Board County of Mariposa, State of California</p> <p>BY: _____</p> <p>Deputy</p>	<p>ADMINISTRATIVE OFFICER'S RECOMMENDATION:</p> <p>This item on agenda as:</p> <p>_____ Recommended</p> <p>_____ Not Recommended</p> <p>_____ For Policy Determination</p> <p>_____ Submitted with Comment</p> <p>_____ Returned for Further Action</p> <p>Comment: _____</p> <p>CAO's Initials: <u>MBW</u></p>

BUDGET ACTION FORM

FUND	DEPT/DIV	ACCOUNT	DESCRIPTION	PROJECT	INCREASE	DECREASE
316	0905	855-0418	Professional Services		8,058	
316	0905	855-0490	Training & Seminars		20	
316	0905	855-0412	Maintenance Equipment			1,300
316	0905	855-0460	Utilities			1,200
316	0905	855-1090	Contingency			5,578
001	0104	414-1090	GENERAL CONTINGENCY			
TRANSFER BETWEEN FUNDS						
TOTAL					8,078	8,078

ACTION REQUESTED: (Check all that apply)
 Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget, or appropriating Reserve for Contingencies;
 Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit;

JUSTIFICATION: See Attached Board Item

DEPT HEAD SIGNATURE DATE 07/10/02

APPROVED BY RES NO. 02-299 CLERK DATE 7-23-02

316 Don Pedro Sewer

AUDITOR'S USE ONLY
 BA#