

DEPARTMENT: Public Health BY: C. B. Mosher, MD, Health Officer PHONE: 966-3689  
RECOMMENDED ACTION AND JUSTIFICATION: (Policy Item: Yes \_\_\_ No x)

Recommend resolution authorizing transfer of funds between categories to provide funding for extra help staff.

The Public Health and Air Pollution Control approved budgets include a shared 80% PPT REHS (50% Environmental Health and 30% Air Pollution) position. However, this position was not filled until August 2, 1999. Prior to that date the REHS/Air Pollution Specialist position continued to be staffed with funds from extra help. A transfer between the PPT salary line item (which shows salary savings for July) and the extra help line item in both budgets is needed to accurately reflect the staffing pattern.

The Sanitarian Aide Position became unexpectedly vacant. Emergency extra help was obtained. A transfer between the PPT salary line item and the extra help line item is needed to provide funding for extra help in the Public Health Department Budget.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

N/A

LIST ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

- 1. Budgets will be over expended in the extra help line item and under expended in permanent position line items.
- 2. Fund extra help from General Contingency.

COSTS: ( ) Not Applicable  
A. Budgeted current FY \$ 0  
B. Total anticipated costs \$ 5,469  
C. Required additional funding \$  
D. Internal transfers \$ 5,469

SOURCE: ( ) 4/5ths Vote Required  
A. Unanticipated revenues \$  
B. Reserve for contingencies \$  
C. Source description:  
Balance in Reserve for Contingencies,  
if approved: \$

SPECIAL INSTRUCTIONS:  
List the attachments and number the pages consecutively:  
\_sign three (3) copies \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

CLERK'S USE ONLY:  
Res. No.: 88-1 Ord. No. \_\_\_\_\_  
Vote - Ayes: 4 Noes: \_\_\_\_\_  
Absent: Reilly Abstained: \_\_\_\_\_  
Am ) Approved \_\_\_\_\_ ( ) Denied \_\_\_\_\_  
Minute Order Attached ( ) No Action Necessary

The foregoing instrument is a correct copy of the original on file in this office.  
Date:  
ATTEST: MARGIE WILLIAMS, Clerk of the Board  
County of Mariposa, State of California  
By: Deputy

ADMINISTRATIVE OFFICER'S RECOMMENDATION:  
This item on agenda as:  
 Recommended  
 Not Recommended  
 For Policy Determination  
 Submitted with Comment  
 Returned for Further Action  
Comment: \_\_\_\_\_  
A.O. Initials: Jh

BUDGET ACTION FORM

FUND	DEPT/DIV	ACCOUNT	DESCRIPTION	INCREASE	DECREASE
001	0401	621-0130	SANITARIAN AIDE POSITION		3,000
001	0401	621-0201	TEMPORARILY FILLED AT X-HELP	3,000	
001	0244	621-0128	REHS CONTINUED AT X-HELP		1,728.
001	0401	621-0201	FROM 7/1 - 8/1/99	1,728.	
001	0401	573-0123	REHS (AIR POLLUTION SPECIALIST) WORKED X-HELP 7/1 - 8/1/99		741.
001	0401	573-0201		741.	
001	0401				
001	0401				
001	0401				
001	0401				
001	0401				
001	0401				
001	0401				
001	0401				
001	0104	014-1090	GENERAL CONTINGENCY	\$	
TOTAL				\$5,469.	\$5,469

ACTIONS REQUESTED: (Check all that apply)

- ( ) Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget, or appropriating Reserve for Contingencies;
- (XX) Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit;

JUSTIFICATION

Sanitarian Aide resigned, position temporary staffed at extra help. REHS continued to work extra help through August 1, 1999. Budget was approved at 80% PPT from July 1, 1999. Transfer is needed to fund the appropriate extra help line item.

DEPT HEAD SIGNATURE

*Charles B. Mosher* DATE 12-14-99

CHARLES B. MOSHER, M.D., HEALTH OFFICER, PUBLIC HEALTH DEPT

APPROVED BY RES NO.

00-1

CLERK

*mw*

DATE 1-4-00

AUDITOR'S USE ONLY

BA #