

DEPARTMENT: Public Works

By: Marty Allan

Phone: 966-5356

RECOMMENDED ACTION AND JUSTIFICATION: (Policy Item: Yes ___ No X)

Approve Budget Action Forms transferring funds in Don Pedro 1-M from Professional Services to Taxes and Assessments (\$3), Mariposa Parking District from Professional Services to Taxes and Assessments (\$4), Facilities Maintenance from Custodians to Extra-help (\$6,092) and Fleet Maintenance from Equipment Mechanics to Extra-help (\$20,000).

In the first two budgets, the tax assessments were higher than anticipated; in Facilities Maintenance, a vacancy in custodians was filled temporarily by extra-help; and in Fleet Maintenance, unanticipated vacancies in equipment mechanics had to be filled with extra-help to cover the workload.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

The Board routinely approves transfers of funds between budget categories within budget units.

LIST ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

N/A

COSTS: (X) Not Applicable

A. Budgeted current FY> \$ _____

B. Total anticipated Costs> \$ _____

C. Required additional funding> \$ _____

D. Internal transfers> \$ _____

SOURCE: () 4/5th Vote Required

A. Unanticipated revenues> \$ _____

B. Reserve for contingencies> \$ _____

C. Source description: > _____

Balance in Reserve Contingencies, If Approved:
\$ _____

SPECIAL INSTRUCTIONS:
List the attachments and number the pages consecutively:

1. Budget Action Don Pedro 1-M
2. Budget Action Mariposa Pines
3. Budget Action Facility Maintenance
4. Budget Action Fleet Maintenance

CLERK'S USE ONLY

Res. No.: 00-7 Ord. No.: _____

Vote - Ayes: 4 Noes: _____

Absent: Railly Abstained: _____

Approved Denied

Minute Order Attached No Action Necessary

The foregoing instrument is a correct copy of the original on file in this office

Date: _____

ATTEST: _____
MARGIE WILLIAMS, Clerk of the Board

By: _____
Deputy

ADMINISTRATIVE OFFICER'S RECOMMENDATION:

This item on agenda as:

- Recommended
- Not Recommended
- For Policy Determination
- Submitted with Comment
- Returned for Further Action

Comment: _____

C.A.O. Initials: JA

BUDGET ACTION FORM

FUND	DEPT/DIV	ACCOUNT	DESCRIPTION	PROJECT	INCREASE	DECREASE
315	0904	854-0418	Don Pedro 1-M Prof. Services			3
315	0904	854-0569	Don Pedro 1-M Taxes & Assessmt		3	
001	0104	414-1090	GENERAL CONTINGENCY			
TRANSFER BETWEEN FUNDS						
TOTAL					3	3

ACTION REQUESTED: (Check all that apply)

- () Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget, or appropriating Reserve for Contingencies;
- (x) Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit;

JUSTIFICATION: See attached Board item.

DEPT HEAD SIGNATURE

DATE 12/7/99

APPROVED BY RES NO. 00-7 CLERK

DATE 1-4-00

Don Pedro 1-M

AUDITOR'S USE ONLY
BA#

BUDGET ACTION FORM

FUND	DEPT/DIV	ACCOUNT	DESCRIPTION	PROJECT	INCREASE	DECREASE
319	0908	858-0418	Parking District Prof. Services			4
319	0908	858-0569	Parking District Taxes & Assessmt		4	
001	0104	414-1090	GENERAL CONTINGENCY			
TRANSFER BETWEEN FUNDS						
TOTAL					4	4

ACTION REQUESTED: (Check all that apply)

- () Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget, or appropriating Reserve for Contingencies;
- (x) Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit;

JUSTIFICATION: See attached Board item.

DEPT HEAD SIGNATURE *[Signature]* DATE 12/7/99
 APPROVED BY RES NO. 00-7 CLERK *[Signature]* DATE 1-4-00

Parking District

AUDITOR'S USE ONLY
BA#

BUDGET ACTION FORM

FUND	DEPT/DIV	ACCOUNT	DESCRIPTION	PROJECT	INCREASE	DECREASE
001	0128	473-0198	Custodians			6,092
001	0128	473-0201	Extra Help		6,092	
001	0104	414-1090	GENERAL CONTINGENCY			
TRANSFER BETWEEN FUNDS						
TOTAL					6,092	6,092

ACTION REQUESTED: (Check all that apply)

() Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget, or appropriating Reserve for Contingencies;

(X) Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit;

JUSTIFICATION: See attached Board item.

DEPT HEAD SIGNATURE <i>[Signature]</i>	DATE <i>12/7/99</i>
APPROVED BY RES NO. <i>00-7</i> CLERK <i>[Signature]</i>	DATE <i>1-4-00</i>

FACILITIES

AUDITOR'S USE ONLY
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BUDGET ACTION FORM

FUND	DEPT/DIV	ACCOUNT	DESCRIPTION	PROJECT	INCREASE	DECREASE
700	0305	584-0158	Fleet Mechanic			20,000
700	0305	584-0201	Fleet Extra Help		20,000	
001	0104	414-1090	GENERAL CONTINGENCY			
TRANSFER BETWEEN FUNDS						
TOTAL					20,000	20,000

ACTION REQUESTED: (Check all that apply)

() Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget, or appropriating Reserve for Contingencies;

(x) Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit;

JUSTIFICATION: See attached Board item.

DEPT HEAD SIGNATURE <i>[Signature]</i>	DATE <i>12/7/99</i>
APPROVED BY RES NO. <i>00-7</i> CLERK <i>[Signature]</i>	DATE <i>1-4-00</i>

Fleet

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