MARIPOSA COUNTY BOARD OF SUPERVISORS | **AGENDA ACTION FORM** | **DATE:** February 8, 2000
DEPARTMENT: Administration | **BY:** Janet Hogan | **AGENDA ITEM NO.:** CA-6 | **PHONE:** 966-3222

RECOMMENDED ACTION AND JUSTIFICATION:

(Policy Item: Yes __ No ✓)

Approve and authorize the Chairman to sign an agreement with the State of California for the Census 2000 Complete Count Campaign and approve a Budget Action increasing estimated revenue and appropriations by $3,000 (4/5ths vote).

The State has approved our Complete Count General Plan and provided an agreement to be executed before funds may be released. The Interim Planning Director and the CAO continue to work on this program and the Board's Executive Secretary will carry out most of the required tasks. The grant funds are recommended to be received in and expended from the Administration budget. The grant budget is included as an attachment. Grant regulations allow for administrative costs of no more than five percent. The budget is set up with administrative costs at 4.7 percent ($141). This amount is proposed to go to the General Fund Contingency.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

The Board of Supervisors approved the Complete Count General Plan and designated the Complete Count Committee on January 4, 2000.

LIST ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Participation in the Complete Count Campaign is voluntary.

COSTS:	( ) Not Applicable	
A.	Budgeted Current FY	$ 0
B.	Total Anticipated Costs	$ 3,000
C.	Required Additional Funding	$ 3,000
D.	Internal Transfers	$
SOURCE:	(✓) 4/5ths Vote Required	$
A.	Unanticipated Revenues	$3,000
B.	Reserve for Contingencies	$
C.	Source Description: _____	

Balance in Reserve for Contingencies ,if approved: $168,587

SPECIAL INSTRUCTIONS:
List the attachments and number the pages consecutively:
Grant budget
Budget Action Form

CLERKS USE ONLY:
Res. No. 00-55 Ord. No. _____
Vote - Ayes: 5 Noes: _____
Absent: _____ Abstained: _____
✓ Approved ( ) Denied
( ) Minute Order Attached ( ) No Action Necessary
The foregoing instrument is a correct copy of the original on file in this office
Date: _____
ATTEST:
_____
MARGIE WILLIAMS, Clerk of the Board
County of Mariposa, State of California
BY: _____
Deputy

ADMINISTRATIVE OFFICER'S RECOMMENDATION:
This item on agenda as:
✓ Recommended
_____ Not Recommended
_____ For Policy Determination
_____ Submitted with Comment
_____ Returned for Further Action
Comment: _____
CAO's Initials: _____

COUNTY OF MARIPOSA
COMPLETE COUNT CAMPAIGN
PROPOSED BUDGET

INCOME	
State allocation	$3,000
EXPENDITURES	
Newspaper Advertising:	
Gazette & Mountain Life (4 times)	$1,240
Tribune (4 times)	$882
Yosemite Herald (1 time)	$250
Sub Total	$2,372
Flyers & Mailers:	
800 @ .25	$200
Postage: 400 @ .33	$132
Sub Total	$332
Mileage: 500 miles @ .31 per mile	$155
Administration @ 5%	$141
Unallocated balance	$0
TOTAL EXPENDITURES	$3,000

BUDGET ACTION FORM

FUND	DEPT/DIV	ACCOUNT	DESCRIPTION	PROJECT	INCREASE	DECREASE
0001	0102	305.74-11	Census 2000 Grant		($3,000)	
0001	0102	412.04-17	Office Expense		$332	
0001	0102	412.04-29	Publications		$2,372	
0001	0102	412.04-91	Private Vehcile		$155	
0001	0104	414-1090	GENERAL CONTINGENCY		$141	
TRANSFER BETWEEN FUNDS					**DEBIT**	**CREDIT**
				TOTALS	$0	$0

ACTION REQUESTED: (Check all that apply)

(x) Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget, or transferring appropriation from Contingencies;

( ) Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit;

JUSTIFICATION: Census 2000 State grant revenue is anticipated and appropriations for grant activities are established; the $141 increase to the General Fund Contingency is for administrative overhead.

DEPT HEAD SIGNATURE Janet Hogan DATE 1/31/00

APPROVED BY RES NO. 00-55 CLERK [illegible] DATE 2-8-00

ADMINISTRATION

AUDITOR'S USE ONLY
BA #

Budget Revision Form Revised 11/95

C:\EXCEL\BUDCHGS\Census