

DEPARTMENT: Data Processing

BY: Dennis Patrick

PHONE: 742-6022

RECOMMENDED ACTION AND JUSTIFICATION: (Policy Item: Yes \_\_\_ No X )

Approve this resolution moving budget appropriations from Communication, Office Expense, and Programming to a new fixed asset account for the purchase of a storage shed from Tuff Shed for the Data Processing Department.

This request is necessitated by the fact that the DP Department exists as 2 offices and One jail cell (for most of our storage). We have cable, paper, ribbons, toners, office supplies, tools, parts, extra equipment (such as terminals, printers, etc.). Our jail cell is over-populated and we need a little more room.

**BACKGROUND AND HISTORY OF BOARD ACTIONS:**

Some time ago the Health Department purchased a storage shed from Tuff Shed. We have obtained a bid for one exactly like it. It is built sturdy. It is also very weather proof, and has worked extremely well for the Health Department. There is room for the Shed (out of sight) behind the Old Jail in the former exercise yard. The Sheriff's Department has given their approval for Data Processing to utilize this space. This would be funded by squeezing monies from 3 different existing line items in Data Processing, with no negative impact on the overall County Budget

**LIST ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:**

We are about ready to overflow into hallways. Also, it is somewhat hazardous to have equipment stacked the way we currently do in the jail cell.

<b>COSTS:</b> (x) Not Applicable	
A. Budgeted current FY	\$ 0.00
B. Total anticipated costs	\$ 2885.95
C. Required additional funding	\$
D. Internal transfers	\$ 2885.95

**SPECIAL INSTRUCTIONS:**  
List the attachments and number the pages consecutively:

\_\_\_\_\_

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\_\_\_\_\_

<b>SOURCE:</b> ( ) 4/5ths Vote Required	
A. Unanticipated revenues	\$
B. Reserve for contingencies	\$
C. Source description:	
Balance in Reserve for Contingencies, if approved: \$	

**CLERK'S USE ONLY:**  
 Res. No.: 00-65 Ord. No. \_\_\_\_\_  
 Vote - Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_  
 Absent: \_\_\_\_\_ Abstained: \_\_\_\_\_  
 Approved  Denied  
 Minute Order Attached  No Action Necessary

**ADMINISTRATIVE OFFICER'S RECOMMENDATION:**  
 This item on agenda as:  
 Recommended  
 Not Recommended  
 For Policy Determination  
 Submitted with Comment  
 Returned for Further Action  
 Comment: \_\_\_\_\_  
 C.A.O. Initials: [Signature]

The foregoing instrument is a correct copy of the original on file in this office.  
 Date: \_\_\_\_\_  
 ATTEST: MARGIE WILLIAMS, Clerk of the Board  
 County of Mariposa, State of California  
 By: \_\_\_\_\_  
 Deputy

## BUDGET ACTION FORM

FUND	DEPT/DIV	ACCOUNT	DESCRIPTION	INCREASE	DECREASE
001	0151-506	04.06	Communication		500.00
001	0151-506	04.17	Office Expense		886.00
001	0151-506	04.19	Programming		1,500.00
001	0151-506	06.81	Storage Shed	2,886.00	
001	0151-506				
001	0151-506				
001	0151-506				
001	0104	414-1090	GENERAL CONTINGENCY		
<b>TRANSFER BETWEEN FUNDS</b>					
<b>TOTALS</b>				2,886.00	2,886.00

**ACTION REQUESTED:** (Check all that apply)

- ( ) Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget, or appropriating Reserve for Contingencies;
- ( X ) Transfer by Board of Supervisors (3/5<sup>th</sup> Vote Required): Moving existing appropriations from on budget to another, or between categories within a budget unit;

**JUSTIFICATION** Data Processing is in dire need of storage space for cable, paper, tools, parts, extra equipment, etc.

This shed will meet the immediate need very well.

DEPT HEAD SIGNATURE *Dennis Patrick* DATE January 28, 2000

APPROVED BY RES NO. 00-65 CLERK *mm* DATE 2-15-00

AUDITOR'S USE ONLY BA#
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