

DEPARTMENT: Public Works

By: Bruce A. Atkinson

Phone: 966-5356

RECOMMENDED ACTION AND JUSTIFICATION:

(Policy Item: Yes No)

Resolution Approving a Personal Service Agreement for Appraisal Review Services with Herman L. Hamm and Authorization for the Public Works Director to Execute said Agreement.

Prior to purchasing land or rights-of-way for Public Projects, the law requires that appraisals be performed, and that those appraisals be reviewed and Certified. In past projects Mariposa County has used the services of Merced County Public Works Department to review and certify our appraisal reports. Due to workload restrictions, Merced County was unable to assist on these projects. Caltrans and the FAA were contacted for assistance or references, but were also unable to assist. Merced County Public Works gave us a reference for Mr. Herman Hamm of Fresno, a retired Caltrans Right-of-Way employee, who was qualified (see Attachment #2) and available. On April 19, 2000, a Request for Proposal was mailed to Mr. Hamm (see Attachment #1). Subsequently, Mr. Hamm visited our office for information on the projects; a copy of the appraisals to be reviewed was furnished. While in Mariposa County, Mr. Hamm performed the reviews prior to submitting a proposal, and contacted Mr. Wilkins concerning minor corrections to the appraisals. Subsequently, Mr. Wilkins delivered the corrected Appraisals, along with Mr. Hamm's "Appraisal Review Certificate" (see Attachment #3). A bill for services from Mr. Hamm, was received on May 24, 2000. The stated price (\$1500) was consistent with expectations, and within the anticipated budget. On May 26, 2000, County Counsel was contacted for guidance, and by written memo, suggested that this Board package be prepared (see Attachment #5). Under these circumstances, the Board is being asked to approve this agreement (see Attachment #4) after-the-fact.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

In November 1999, the Board authorized an Appraisal contract with The Thomas Wilkins Company for Appraisals on two Public Works Projects. The Appraisals were delivered in March 2000.

LIST ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Do not approve this Personal Service Agreement and require Public Works to go through open bidding process which will take additional time and likely result in higher costs.

COSTS: () Not Applicable		
A.	Budgeted current FY>	\$ 1,500
B.	Total anticipated Costs>	\$ 1,500
C.	Required additional funding>	\$ 0
D.	Internal transfers>	\$
COSTS: () 4/5th Vote Required		
A.	Unanticipated revenues>	\$
B.	Reserve for contingencies>	\$
C.	Source description: >	
Balance in Reserve Contingencies, If Approved:		
\$		

SPECIAL INSTRUCTIONS:

List the attachments and number the pages consecutively:

1. Request for Proposal letter (2 pages)
2. Qaulifications of Herman L. Hamm (1 page)
3. Appraisal Review Certificate (1 page)
4. Personal Service Agreement w/Exhibit A (24 pages)
5. Memo from County Counsel (1 page)

CLERK'S USE ONLY

Res. No.: 00-228 Ord. No.: _____

Vote - Ayes: 5 Noes: _____

Absent: _____ Abstained: _____

Approved Denied
 Minute Order Attached No Action Necessary

The foregoing instrument is a correct copy of the original on file in this office

Date: _____

ATTEST: _____
MARGIE WILLIAMS, Clerk of the Board

By: _____
Deputy

ADMINISTRATIVE OFFICER'S RECOMMENDATION:

This item on agenda as:

_____ Recommended
_____ Not Recommended
_____ For Policy Determination
_____ Submitted with Comment
_____ Returned for Further Action

Comment: _____

C.A.O. Initials:  _____



COUNTY of MARIPOSA

P.O. Box 784, Mariposa, CA 95338 (209) 966-3222


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MARIPOSA COUNTY BOARD OF SUPERVISORS

MINUTE ORDER

TO: JIM PETROPULOS, Public Works Director
FROM: MARGIE WILLIAMS, Clerk of the Board 
SUBJECT: Personal Services Agreement for Appraisal Review Services with Herman L. Hamm;
Res. 228

THE BOARD OF SUPERVISORS OF MARIPOSA COUNTY, CALIFORNIA,

ADOPTED THIS Order on June 20, 2000

ACTION AND VOTE:

10:07 a.m. Jim Petropulos, Public Works Director;
Resolution Approving a Personal Services Agreement for Appraisal Review Services with Herman L. Hamm and Authorizing the Public Works Director to Execute Agreement in the Amount of \$1,500
BOARD ACTION: Following discussion, (M)Balmain, (S)Stewart, Res. 00-228 adopted. Supervisor Stewart requested that it be emphasized that the appropriate processes be followed in the future. Ayes: Unanimous.

cc: Ken Hawkins, Auditor
Jeff Green, County Counsel
File