

DEPARTMENT: Public Works

By: Marty Allan

Phone: 966-5356

RECOMMENDED ACTION AND JUSTIFICATION: (Policy Item: Yes \_\_\_ No X)

Resolution authorizing Public Works to transfer appropriation from Retire Long-Term Debt line (700-0305-584-0563) to Transfer Out (700-0305-584-0787) to appropriately account for transactions in the Fleet budget. Because the expense is transferred to another account, it needs to be in the transfers line item since it is not an invoiced expense.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

The Board routinely approves transfers within funds to appropriately account for expenses.

LIST ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Negative action will not allow transaction to be accurately tracked and line items will be out of balance.

COSTS: ( ) Not Applicable

A. Budgeted current FY> \$ 18,214

B. Total anticipated Costs> \$ 18,214

C. Required additional funding> \$

D. Internal transfers> \$

SOURCE: ( ) 4/5th Vote Required

A. Unanticipated revenues> \$

B. Reserve for contingencies> \$

C. Source description: >

Balance in Reserve Contingencies, If Approved:  
\$

SPECIAL INSTRUCTIONS:  
List the attachments and number the pages consecutively:

1. Budget Action Form

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

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\_\_\_\_\_

CLERK'S USE ONLY

Res. No.: 00-232 Ord. No.: \_\_\_\_\_

Vote - Ayes: 5 Noes: \_\_\_\_\_

Absent: \_\_\_\_\_ Abstained: \_\_\_\_\_

Approved  Denied

Minute Order Attached  No Action Necessary

The foregoing instrument is a correct copy of the original on file in this office

Date: \_\_\_\_\_

ATTEST: \_\_\_\_\_

MARGIE WILLIAMS, Clerk of the Board

By: \_\_\_\_\_

Deputy

ADMINISTRATIVE OFFICER'S RECOMMENDATION:

This item on agenda as:

\_\_\_\_\_ Recommended

\_\_\_\_\_ Not Recommended

\_\_\_\_\_ For Policy Determination

\_\_\_\_\_ Submitted with Comment

\_\_\_\_\_ Returned for Further Action

Comment: \_\_\_\_\_

\_\_\_\_\_

C.A.O. Initials: JA

## BUDGET ACTION FORM

FUND	DEPT/DIV	ACCOUNT	DESCRIPTION	PROJECT	INCREASE	DECREASE
700	0305	584-0563	Retire Long Term Debt			18,214
700	0305	584-0787	Transfer Out		18,214	
001	0104	414-1090	GENERAL CONTINGENCY			
<b>TRANSFER BETWEEN FUNDS</b>						
<b>TOTAL</b>					<b>18,214</b>	<b>18,214</b>

**ACTION REQUESTED:** (Check all that apply)

( ) Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget, or appropriating Reserve for Contingencies;

(X) Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit;

**JUSTIFICATION:** See attached Board item.

DEPT HEAD SIGNATURE \_\_\_\_\_  
 APPROVED BY RES NO. 00-232 CLERK \_\_\_\_\_

DATE 6/13/00  
 DATE 6-27-00

**700-FLEET**

**AUDITOR'S USE ONLY**  
 BA#