



Mental Health B

For MARIPOSA COUN

Post Office Box 99

Mariposa, California 953

(209) 966-2000

June 4, 2015
Meeting Minutes
12:00 – 1:30 P.M.

Members Present: Lisa Carisio, Blair Chenoweth, Sterling Cramer, Collen Duncan, Jennifer Gamble, Sabine Jordan, Paul Perry, William Root, Lori Ritter, Ron Schmidt, Rosemarie Smallcombe, Clarence Tedrow

Members Excused: Ruth Catalan

Members Absent: Miranda Adams, Linda Brown, Avery Moore

Guest: Monique Beaudoin, Gerald Sarazin

Quorum: Yes

Director: Chevon Kothari

Deputy Director: Michael Bishop

Staff: Todd Davidson, Supervisory Staff
 John Phillips, After Hours Crisis Supervisor
 Donna Shimer, Recording Secretary

I. Meeting was called to order at 12:01 pm by Lisa Carisio, Vice Chair

Public Comments: *Donna Shimer Brought to the board's attention that next month meeting falls around the 4th of July holiday. Lisa stated she will bring this topic up at the end of new Business for the board to discuss.*

II. Approval of Minutes: Michael Bishop stated that there needs to be a correction under the Deputy Directors' Report, "After hours crisis is finally fully staffed" needs to be changed to "Mental Health clinicians are finally fully staffed" Also John Phillips stated that under Section B under new business needs to be changed from "90%" to "70%". Paul Perry made a motion to approve the minutes with changes, Clarence Tedrow seconded and the motion passed.

III. Reports:

A. Director (Chevon Kothari)

- a) **Homeless Strategic Plan Draft** – Chevon informed the Advisory Board that this plan is moving forward. She will be presenting this to the BOS for approval on June 9th at 2pm. Also the plan is posted on the county website.
- b) **Fully Staffed-** Chevon informed the advisory board that she is in the process of hiring the last 2 Deputy Director positions. They are for CWS and Employment. Interviews are scheduled for next week
- c) **Client Service Policy Changes** – Chevon will be presenting the current changes to the BOS for approval on June 9th.
- d) **MOU with National Park for Services** – Chevon informed the Advisory Board that they have finally received the Draft back from the National Park Service and after it is reviewed she will be presenting it to the BOS for approval on June 23.

B. Fiscal Report (Pat Kuhlman) Chevon went over the MHSA Revenue and Expenditure Report and the Mental Health Advisory Board Budget Report.

C. Deputy Director (Michael Bishop)

- a) **EQRO-** Michael informed the Advisory Board that staff is preparing for the EQRO audit in September.
- b) **Software upgrades** – Michael informed the Advisory Board that we have been doing upgrades to our electronic billing software and will continue to more in the future.

D. Supervisory Report- Todd informed the Advisory Board that last week he did interviews for a Mental Health Assistant 1 position. He will be hiring 1 person.

Bobbi reported to the Advisory Board for Angela on clients serviced through TRAC Team during the period of May 1, 2015 through June 1, 2015. Total number served was 18. Out of that 18, 13 went to ongoing services and 5 were provided other resources.

E. Board Chair (Lisa Carisio) Lisa asked Donna about the ethics training and Chevon informed the Advisory Board that as soon as we know then the training is she will have Donna e-mail the board with the information.

IV. Old Business:

A. Wellness Center RFP- Lori Ritter reported that the subcommittee met earlier today and liked the proposal. She explained in detail to the Advisory Board some of the additional funding they are requesting. Paul Perry made a motion to submit the RFP to the BOS with the new changes, William Root seconded the motion, Clarence Tedrow Abstained. The motion passed.

B. ROAD House Discussion- N/A

V. New Business:

- A. Nominating Committee Report** – Paul Perry reported to the Advisory Board that the Nominating Committee has selected Lisa Carisio as Chair and Jenny Gamble as Vice Chair.
- B. Election of Officers** – Ron Schmidt made a motion to elect Lisa Carisio as Chair and Jenny Gamble as Vice Chair for the 2015-2016 term. Sabine Jordan seconded the motion, and the motion passed.
- C. After Hours Crisis/5150 Mini Training (John Phillips)** – John Phillips continued his mini training on the After Hours Crisis/5150.
- D. Budget – Update on Increasing to \$2000** – Chevron informed the Advisory Board that the budget was increased to \$2000.00 for the new Fiscal year.(July 1, 2015-June 30, 2016)
- E. July Meeting** – The advisory Board discussed this topic and decided that the July meeting will be canceled. Clarence Tedrow made a motion to cancel the July Meeting and Blair Chenoweth seconded the motion, and the motion passed. Next meeting will be August 6, 2015

VI. Committee Report:

- A. Suicide: N/A**
- B. Homeless: N/A**
- C. Recruitment: N/A**
- D. ROAD House: N/A**

VII. Adjournment: Paul Perry adjourned the meeting at 1:29 pm.

VIII. Reminder: The next meeting will be held on **August 6, 2015** at the Mariposa County Human Services Mariposa Room from 12:00 p.m. – 1:30 p.m.

Submitted,

Donna Shimer

Donna Shimer
Recording Secretary.