

RECOMMENDED ACTION AND JUSTIFICATION: (Policy Item: Yes ___ No)

Approve submission of supplemental funding application for Mariposa County Head Start for the program year beginning March 1, 1999 in the amount of \$6,177 for cost-of-living allowances (COLA).

The federally funded Head Start program provides COLA funds each program year based on a set distribution formula, but each program must submit a formal application. The Parent Policy Council is scheduled to review the application at a meeting on Wednesday January 27, 1999.

Funds are proposed to be used for a 1.5 percent across-the-board salary COLA, corresponding increases in benefits costs, office supplies, utilities, telephone and printing. A budget page is attached.

Head Start regulations do not allow use of these funds to offset countywide overhead costs. Direct costs associated with the CAO and Executive Secretary's time are counted toward the local match requirement.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

The Board of Supervisors last approved an application for supplemental funding on May 12, 1998.

LIST ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

These funds are set aside for the Mariposa County Head Start program. They would be reallocated to other programs if we did not apply.

<p>COSTS: (<input checked="" type="checkbox"/>) Not Applicable</p> <p>A. Budgeted Current FY \$</p> <p>B. Total Anticipated Costs \$</p> <p>C. Required Additional Funding \$</p> <p>D. Internal Transfers \$</p> <p>SOURCE: () 4/5ths Vote Required \$</p> <p>A. Unanticipated Revenues \$</p> <p>B. Reserve for Contingencies \$</p> <p>C. Source Description: _____</p> <p>Balance in Reserve for Contingencies ,if approved: _____</p>	<p>SPECIAL INSTRUCTIONS:</p> <p>List the attachments and number the pages consecutively: Budget sheets from grant application</p> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>
<p>CLERKS USE ONLY:</p> <p>Res. No. <u>99-40</u> Ord. No. _____</p> <p>Vote - Ayes: <u>5</u> Noes: _____</p> <p>Absent: _____ Abstained: _____</p> <p><i>hwy</i> Approved () Denied</p> <p>() Minute Order Attached () No Action Necessary</p> <p>The foregoing instrument is a correct copy of the original on file in this office</p> <p>Date: _____</p> <p>ATTEST:</p> <p>_____ MARGIE WILLIAMS, Clerk of the Board County of Mariposa, State of California</p> <p>BY: _____ Deputy</p>	<p>ADMINISTRATIVE OFFICER'S RECOMMENDATION:</p> <p>This item on agenda as:</p> <p><input checked="" type="checkbox"/> Recommended</p> <p>_____ Not Recommended</p> <p>_____ For Policy Determination</p> <p>_____ Submitted with Comment</p> <p>_____ Returned for Further Action</p> <p>Comment: _____</p> <p>_____ CAO's Initials: <i>JH</i></p>

**MARIPOSA COUNTY HEAD START PY 1999-2000
SECTION B BUDGET CATEGORIES
COLA COST CATEGORY
PA 22**

6a.	<u>PERSONNEL</u>		\$4,167.00
	Salaries-COLA (See Attachment A)	\$4,167.00	
	The MCHS program will provide a 1.5% Cost-Of-Living increase to the hourly rate for all Mariposa County Head Start staff.		
6b.	<u>FRINGE</u>		\$652.00
	FICA-COLA	\$319.00	
	SUI@-COLA	124.00	
	Retirement-COLA	143.00	
	W/Comp.-COLA	66.00	
6c.	<u>TRAVEL</u> (Out of Area)		-0-
6d.	<u>EQUIPMENT</u>		-0-
6e.	<u>SUPPLIES</u>		\$358.00
	1. Office supplies		
	Increase in paper and office supplies costs.	\$358.00	
6f.	<u>CONTRACTUAL</u>		-0-
6g.	<u>CONSTRUCTION</u>		-0-
6h.	<u>OTHER</u>		1,000.00
	1. Utilities		
	Increase in cost/usage of utilities.	\$500.00	
	2. Telephone		
	Increase in cost due to use of cellular phone for individuals traveling in isolated areas.	400.00	
	3. Publication & Print		
	Increase in cost of printing.	100.00	
	TOTAL		\$6,177.00

MARIPOSA REGIONAL HEAD START FY 1999-2000
 ATTACHMENT A
 COLA INCREASE
 PA 22

PERSONNEL	CURRENT HOURLY RATE	HOURLY SALARY W/COLA	% INCREASE	CURRENT ANNUAL SALARY	ANNUAL SALARY INCREASE	SALARY INCREASE
ACCOUNTANT	\$24.30	\$24.66	1.50%	\$28,810.08	\$29,242.23	\$432.15
ASST. DIRECTOR	\$21.44	\$21.76	1.50%	\$13,807.36	\$14,014.47	\$207.11
S.S./P.I. COOR.	\$14.85	\$14.35	1.50%	\$26,130.72	\$26,528.04	\$397.32
HEALTH/DISABILITIES COOR.	\$14.85	\$14.35	1.50%	\$26,130.72	\$26,528.04	\$397.32
ADMINISTRATIVE ASST.	\$11.03	\$10.66	1.50%	\$19,404.00	\$19,703.99	\$299.99
FAMILY SUPPORT WORKER	\$9.50	\$9.50	1.50%	\$12,302.50	\$12,487.04	\$184.54
FAMILY SUPPORT WORKER	\$9.05	\$8.75	1.50%	\$11,721.05	\$11,895.55	\$174.50
HOME BASE EDUCATOR	\$10.77	\$10.41	1.50%	\$15,944.04	\$16,178.89	\$234.65
CENTER DIRECTOR	\$10.78	\$10.78	1.50%	\$11,965.80	\$12,145.29	\$179.49
MASTER TEACHER	\$10.52	\$10.52	1.50%	\$15,569.60	\$15,803.14	\$233.54
INSTRUCTIONAL AIDE I	\$6.90	\$6.90	1.50%	\$7,659.00	\$7,773.89	\$114.89
FOOD SERVICE COOK	\$9.06	\$8.76	1.50%	\$10,058.27	\$10,207.45	\$149.18
CUSTODIAN/MAINTENANCE	\$8.42	\$8.42	1.50%	\$4,673.10	\$4,743.20	\$70.10
CENTER DIRECTOR	\$13.43	\$12.98	1.50%	\$19,875.66	\$20,174.55	\$298.89
MASTER TEACHER	\$10.52	\$10.52	1.50%	\$13,623.40	\$13,827.75	\$204.35
ASSOCIATE TEACHER	\$9.74	\$9.42	1.50%	\$10,815.84	\$10,973.57	\$157.73
INSTRUCTIONAL AIDE II	\$7.61	\$7.61	1.50%	\$8,447.10	\$8,573.81	\$126.71
FOOD SERVICE HEAD COOK	\$9.52	\$9.52	1.50%	\$14,089.80	\$14,300.94	\$211.34
CUSTODIAN/MAINTENANCE	8.42	8.42	1.50%	\$6,230.80	\$6,324.26	\$93.46
TOTAL SALARIES				\$277,258.64	\$281,425.90	\$4,167.26
FICA/FICA-MEDI (7.65%)				\$21,210.29	\$21,529.08	\$318.80
S.U.I.				\$8,234.58	\$8,358.35	\$123.77
RETIREMENT				\$9,537.09	\$9,680.48	\$143.39
W/COMP.				\$4,410.16	\$4,476.21	\$66.05
MEDICAL & D / V/L INS.				<u>\$34,768.00</u>	<u>\$34,768.00</u>	\$0.00
TOTAL SALARIES & FRINGE BENEFITS				\$355,418.76	\$380,238.02	\$4,819.26

**MARIPOSA HEAD START PY 1999-2000
SECTION B IN-KIND
COLA**

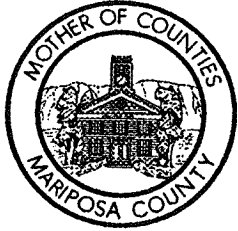
6.a	PERSONNEL	\$0.00
6.b	FRINGE	0.00
6.c	TRAVEL	0.00
6.d	EQUIPMENT	0.00
6.e	SUPPLIES	0.00
6.f	CONTRACTUAL	0.00
6.g	CONSTRUCTION	0.00
6.h	OTHER	1,560.00

Special Education Teacher time from Mariposa Unified
School District for special needs Head Start children.
\$26/hour x 1 teacher x 2 hours/week x 30 weeks

\$1,560.00

TOTAL IN-KIND

\$1,560.00



COUNTY of MARIPOSA

P.O. Box 784, Mariposa, CA 95338 (209) 966-3222

PATTI A. REILLY, CHAIR
BOB PICKARD, VICE-CHAIRMAN
DOUG BALMAIN
ROBERT C. STEWART
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DISTRICT I
DISTRICT V
DISTRICT II
DISTRICT III
DISTRICT IV



MARIPOSA COUNTY BOARD OF SUPERVISORS

MINUTE ORDER

TO: JANET HOGAN, County Administrative Officer
FROM: MARGIE WILLIAMS, Clerk of the Board *MW*
SUBJECT: Application for Supplemental Funding for Head Start; Res. 99-40

THE BOARD OF SUPERVISORS OF MARIPOSA COUNTY, CALIFORNIA,

ADOPTED THIS Order on January 26, 1999

ACTION AND VOTE:

- Janet Hogan, County Administrative Officer, advised that she has an application for supplemental funding for Head Start and that the application is due by January 31, 1999. She advised that the Board could take action as an off-agenda matter this date or she could schedule the submittal for ratification on February 2, 1999. (M)Balmain, (S)Stewart, Board waived rules requiring 72 hours agenda noticing to consider this matter, finding it is a matter of timeliness as the application is due prior to the next Board meeting/Ayes: Unanimous. (M)Reilly, (S)Balmain, Res. 99-40 adopted approving the grant application for a cost-of-living increase/Ayes: Unanimous.

cc: File