**DEPARTMENT:** Public Works  
**By:** Michael Edwards  
**Phone:** 966-5356

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**RECOMMENDED ACTION AND JUSTIFICATION:**  
(Policy Item: Yes ___ No X.)

Adopt bid and contract documents for the addition and remodel of the Engineering Building, Public Works Project Number PW 98-01; and authorize the Public Works Director to execute a contract with Rodathe Construction. *Approve budget action in the amount of $1,088,000.*

Plans and specifications for the addition and remodel were prepared by Roger Stephens Engineering. Two bids were received at the opening on February 4,1999. Rodathe Construction was the low bidder with a bid of $94,000. Bollo Construction of Davis submitted at bid of $111,850.

The Engineering Building addition is required to provide office space for scheduled Public Works staff increases. The remodel portion is required primarily to meet current ADA (American Disabilities Act) requirements. The addition cannot be made without meeting these current requirements. The remodel portion will also provide a secure area for the Public Works computer network file server and backup server, and will provide more convenient file storage space.

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**BACKGROUND AND HISTORY OF BOARD ACTIONS:**
The Board has previously authorized this work during the budget process.

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**LIST ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:**
1. No action. The required office space will not be available when needed.

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**COSTS:**

A. Budgeted current FY> $108,000
B. Total anticipated Costs> $108,000
C. Required additional funding> $100,000
D. Internal transfers> $100,000

**COSTS:**  
( ) 4/5th Vote Required

A. Unanticipated revenues> $   
B. Reserve for contingencies> $   
C. Source description: >

Balance in Reserve Contingencies, If Approved: $   

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**SPECIAL INSTRUCTIONS:**

**CLERK'S USE ONLY**

Res. No.: 99-47  
Ord. No.: ____________  
Vote - Ayes: 7  
Noes: ____________  
Absent: ____________  
Approved   
Denied   
Minute Order Attached   
No Action Necessary  
The foregoing instrument is a correct copy of the original on file in this office  
Date: ____________________  
ATTEST: MARGIE WILLIAMS, Clerk of the Board  
By: ____________________  
Deputy

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**ADMINISTRATIVE OFFICER'S RECOMMENDATION:**

This item on agenda as:

- [ ] Recommended
- [ ] Not Recommended
- [ ] For Policy Determination
- [ ] Submitted With Comment
- [ ] Returned for Further Action

Comment: ____________________

C.A.O. Initials: [Signature]
**BUDGET ACTION FORM**

<table>
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<th>ACCOUNT</th>
<th>DESCRIPTION</th>
<th>PROJECT</th>
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<td>581-0419</td>
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**TRANSFER BETWEEN FUNDS**

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**TOTAL**

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<th></th>
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**ACTION REQUESTED:** (Check all that apply)

( ) Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget, or appropriating Reserve for Contingencies;

( x ) Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit;

**JUSTIFICATION:** Approved during budget process but not included in budget book.

**DEPT HEAD SIGNATURE**

**DATE**

**APPROVED BY RES NO.**

**CLERK**

**DATE**

**ROAD FUND**

**AUDITOR'S USE ONLY**

**BA#**

Budget Revision Form Revised 11/95