RECOMMENDED ACTIONS AND JUSTIFICATION:

A. Conceptually approve functional changes to the Planning and Building Department, Health Department and Public Works Department;

B. Approve modifications to classification specification for Planning and Building Director;

C. Authorize recruitment for Planning and Building Director to commence at a salary of $62,000 to $65,000 per year;

D. Appoint John Davis to serve as Interim Building Director commencing April 1, 1999 at a temporary salary level of Range 283, Step 1;

E. Appoint Sarah Williams to serve as Interim Planning Director commencing April 1, 1999 at a temporary salary level of Range 306, Step 1;

F. Direct the County Administrative Officer and County Counsel to bring back to the Board of Supervisors specific recommendations to fully implement program changes.

Staff report follows this page.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

The Board of Supervisors last considered functional changes to the Planning and Building Department during final hearings for the FY 1998-99 budget. The Planning and Building Director position was last vacant in 1994, and the class specification for the Planning and Building Director was last revised in July 1994.

LIST ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

The Board of Supervisors may direct whatever organizational and functional changes they desire including making no changes.

<table>
<thead>
<tr>
<th>COSTS:</th>
<th>SPECIAL INSTRUCTIONS:</th>
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<tr>
<td>( ) Not Applicable</td>
<td>List the attachments and number the pages consecutively:</td>
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<td>A.</td>
<td>Staff report</td>
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<td>Unanticipated Revenues</td>
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<td>B.</td>
<td>Reserve for Contingencies</td>
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<td>C.</td>
<td>Source Description:</td>
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| | Balance in Reserve for Contingencies if approved:

CLERKS USE ONLY:

Res. No. 99-77

Vote - Ayes: 
Noes: 
Absent: 

( ) Approved 
Denied 
( ) Minute Order Attached 
( ) No Action Necessary

The foregoing instrument is a correct copy of the original on file in this office.

Date: 

ATTEST:

MARGIE WILLIAMS, Clerk of the Board
County of Mariposa, State of California

BY: 
Deputy

ADMINISTRATIVE OFFICER’S RECOMMENDATION:

This item on agenda as: 

Recommended 
Not Recommended 
For Policy Determination 
Submitted with Comment 
Returned for Further Action

Comment: 

CAO's Initials:
COUNTY of MARIPOSA
P.O. Box 784, Mariposa, CA 95338 (209) 966-3222

PATTI A. REILLY, CHAIR
BOB PICKARD, VICE-CHAIRMAN
DOUG BALMAIN
ROBERT C. STEWART
GARRY R. PARKER

DISTRICT I
DISTRICT V
DISTRICT II
DISTRICT III
DISTRICT IV

MARIPOSA COUNTY BOARD OF SUPERVISORS

MINUTE ORDER

TO: JANET HOGAN, County Administrative Officer
FROM: MARGIE WILLIAMS, Clerk of the Board
SUBJECT: Planning and Building Department; Res. 99-77

THE BOARD OF SUPERVISORS OF MARIPOSA COUNTY, CALIFORNIA,

ADOPTED THIS Order on March 9, 1999

ACTION AND VOTE:

Janet Hogan, County Administrative Officer;

A) Consider and Approve Functional Changes to the Planning and Building Department and Authorize Recruitment for the Planning and Building Director Position to Commence (Continued from 3/2/99)

BOARD ACTION: Janet Hogan advised that the Board’s subcommittee met with representatives of the Mariposa County Contractors’ Association and the Mariposa Business Forum as directed. Supervisors Parker and Balmain reviewed their recommendations to hold recruitment for a Planning and Building Director for six months, to move forward with reviewing the Department’s organization, to look at the possibility of the Department becoming two separate departments, and to continue to work with the County Administrative Officer and County Counsel on recommendations. Discussion was held.

(M)Stewart, (S)Parker, Res. 99-77 adopted conceptually approving the functional changes to the Planning and Building Department, Health Department, and Public Works Department relative to the transportation and air quality functions/Ayes: Balmain, Stewart, Parker, Pickard; Abstained: Reilly (who later changed her vote to “aye”). Further discussion was held, and Janet Hogan clarified that this action gives direction to the departments and staff to prepare and bring back details and specific recommendations to implement the changes in these functions. Supervisor Reilly requested that a financial analysis on impacts to the General Fund for these changes be brought back. Supervisor Reilly changed her vote to “aye” on the motion.

Discussion was held relative to timeframes for recruitment of a director and reorganization of the department.

4:26 p.m. Recess
4:39 p.m. Following discussion, (M)Balmain, (S)Parker, direction was given to staff and the subcommittee to look into the department’s reorganization and consider the issues raised and review all of the details and come back to the Board with a report as discussed no later than six months from now. Supervisor Stewart requested that in the interim, the matter be scheduled on the Board’s agenda for public input and for the Board members to provide input to the subcommittee, with said scheduling to occur two to four times. The maker of the motion agreed with this request. Ayes: Balmain, Stewart, Parker; Noes: Reilly, Pickard.

cc: Ed Johnson, Planning/Building Director
    Dr. Mosher, Health Officer
    Mike Edwards, Public Works Director
    Nancy Kyle, Personnel
    Ken Hawkins, Auditor
    Doug Balmain, District II Supervisor
    Garry R. Parker, District IV Supervisor
    File