DEPARTMENT: Auditor
BY: Ken Hawkins
PHONE: 966-7606

RECOMMENDED ACTION AND JUSTIFICATION: (Policy Item: Yes__ No__)

1. Amend contract agreement with Vargas, Lopez and Co. (Res. 99-44) to increase the audit fee for the 1997-98 fiscal year to a total amount of $31,300. The original contract was for $19,300.

2. Approve budget action transferring existing appropriations from Interfund Transfers Department to the Audits Department.

BACKGROUND AND HISTORY OF BOARD ACTIONS:
The Board of Supervisors have signed a five year agreement with Varas, Lopez and Co. to conduct a countywide audit (single audit). This is the first year of the contract and Vargas, Lopez and Co. did not understand the depth and scope of the audit. To not approve the two actions will jeopardize an audit that is already late.

LIST ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

1. End current contract and advertise for a new contract for a different CPA firm. However, costs incurred by Vargas, Lopez and Co. would have to be reconciled.

COSTS:
A. Budgeted current FY
B. Total anticipated costs
C. Required additional funding
D. Internal transfers

$19,300
$31,300
$12,000
$10,000

SOURCE:
A. Unanticipated revenues
B. Reserve for contingencies
C. Source description:
Balance in Reserve for Contingencies, if approved:

SPECIAL INSTRUCTIONS:
List the attachments and number the pages consecutively:

CLERK'S USE ONLY:
Res. No.:
Vote - Ayes:
Absent:

Denied
No Action Necessary

The foregoing instrument is a correct copy of the original on file in this office.

Date:
ATTEST: MARGIE WILLIAMS, Clerk of the Board
County of Mariposa, State of California
By: Deputy

ADMINISTRATIVE OFFICER'S RECOMMENDATION:
This item on agenda as:
Recommended
Not Recommended
For Policy Determination
Submitted with Comment
Returned for Further Action

Comment:

A.O. Initials:
BUDGET ACTION FORM

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001 0104 414-1090 GENERAL CONTINGENCY.

TRANSFER BETWEEN FUNDS

|          |          |          | TOTALS 12,000 | 12,000 |

ACTION REQUESTED: (Check all that apply)

(  ) Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget, or appropriating Reserve for Contingencies;

(XX) Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget another, or between categories within a budget unit;

JUSTIFICATION Increase Appropriations in the Audits budget to pay for increased cost of 1997-98 single audit. This reflects contract amendment with Vargas, Lopez and Co.

DEPT HEAD SIGNATURE [Signature]  DATE June 14, 1999

APPROVED BY RES NO. 99-206 CLERK [Signature]  DATE 6-22-99

AUDITS

AUDITOR'S USE ONLY
BA #

Budget Revision Form Revised 11/95