

DEPARTMENT: Personnel By: Jeffrey G. Green PHONE: 966-3222

RECOMMENDED ACTION AND JUSTIFICATION: (Policy Item: Yes () No(X))

Resolution revising the class specification for Chief Probation Officer and authorizing a recruitment to fill the vacancy. The salary will remain at the salary of \$56,758. The previous Chief Probation Officer resigned effective July 16, 1999 and the position has remained vacant since that time. The functions of the Chief Probation Officer have been delegated to two Deputy Probation Officers in the interim.

A copy of the revised class spec is attached and contains bold and italicized text for additions and strikethroughs for deletions; a clean copy is attached as well. Superior Court Judges LaRoche and McMechan have participated in and approved the revisions to the class spec. Appointment of the Chief Probation Officer will be made by the Presiding Judge, Judge LaRoche.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

Per Mariposa County Personnel Policies and Procedures Handbook, Section 4.02 "Classification Plan Amendment: The Board may create new classes or revise or abolish existing classes."

LIST ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

- Do not approve the amended class specification; direct staff to continue its review to bring back additional recommendations for consideration by the Board.
- Revise the draft class specification and salary as the Board desires and approve this request.

COSTS: (X) Not Applicable A. Budgeted current FY \$ _____ B. Total anticipated costs \$ _____ C. Required additional funding \$ _____ D. Internal transfers \$ _____ SOURCE: () 4/5ths Vote Required A. Unanticipated revenues \$ _____ B. Reserve for contingencies \$ _____ C. Source description: _____ Balance in Reserve for Contingencies, if approved: \$ _____	SPECIAL INSTRUCTIONS: List the attachments and number the pages consecutively: Class Specification. _____ _____ _____
--	--

CLERK'S USE ONLY:
 Res. No.: 99-265 Ord. No. _____
 Vote - Ayes: 5 Noes: _____
 Absent: _____ Abstained: _____
 () Approved () Denied
 () Minute Order Attached () No Action Necessary

The foregoing instrument is a correct copy of the original on file in this office.
 Date: _____
 ATTEST: MARGIE WILLIAMS, Clerk of the Board
 County of Mariposa, State of California
 By: _____
 Deputy

ADMINISTRATIVE OFFICER'S RECOMMENDATION:
 This item on agenda as:
 Recommended
 Not Recommended
 For Policy Determination
 Submitted with Comment
 Returned for Further Action

Comment: _____
 A.O. Initials: JG / JGW

MARIPOSA COUNTY

JOB TITLE: Chief Probation Officer

DESCRIPTION OF BASIC FUNCTIONS AND RESPONSIBILITIES

To plan, organize, direct, supervise, and administer the day-to-day activities and operations of the County Probation Department including operation of the Juvenile Hall; to develop and implement department policies, procedures, objectives, and programs in accordance with policy guidelines issued by the Superior Court and Board of Supervisors/Administrative Officers; and develops the department budget. Employees in this classification direct, supervise, discipline, and formally evaluate the work of others. This job class is responsible for the effective operation of the Probation Department and requires a high degree of initiative and administrative skill as well as a thorough knowledge of the related state and federal laws. This is an executive level position responsible for accomplishment of administratively established goals and objectives through the application of initiative and professional experience.

Appointed by and serves at the pleasure of the senior Superior Court Judge, per Penal Code Section 1203.6 and Juvenile Court Judge, per welfare and Institutions Code Section 270.

TYPICAL DUTIES

- Plans, organizes, directs, supervises, and administers the day-to-day activities and operation of the county Probation Department and Juvenile Hall.
- Develops goals and objectives for the department under the direction of the Superior Court Judge and in cooperation with the Board of Supervisors and County Administration.
- Determines, prioritizes, and assigns work projects and assignments for department personnel.
- Directs, supervises, disciplines, and formally evaluates the work of assigned personnel.
- Provides training and technical guidance to staff.

MARIPOSA: Chief Probation Officer

TYPICAL DUTIES (cont'd.)

- Prepares and administers the department budget including tracking and authorizing expenditures.
- May perform duties of Juvenile Traffic Hearing Officer.
- Plans, prepares, and monitors a variety of state and federal funding programs, including grants.
- Prepares comprehensive reports and correspondence and presents reports as needed.
- Represents the County at state and regional conferences, meetings, etc.
- Meets and confers with other department heads within the criminal justice system or related agencies such as the Juvenile Justice Commission.
- Participates in local and state boards, commissions, and committees as required.
- May perform casework and investigation services as needed.
- Represents the department in meetings with the media and makes other public presentations.
- Participates in a variety of collaborative programs related to community safety and client services.
- Performs other related duties similar to the above in scope and function as required.

EMPLOYMENT STANDARDS

Possession of:

- a certificate of completion of P.C. 832 class.
- a valid California driver's license.

MARIPOSA: Chief Probation Officer

Possession of: (cont'd)

- a bachelor's degree in criminology, corrections, public administration, behavioral sciences, or related field.

Knowledge of:

- the probation field and related state and federal laws.
- principles and practices of adult and juvenile probation work.
- the proper methods and procedures involved in casework.
- the organizational and procedural operation of the juvenile and adult divisions within a county probation department.
- methods and techniques of interviewing.
- court procedures.
- the principles of budget preparation and administration.
- supervisory methods and techniques.
- State of California and federal funding mechanisms for probation and juvenile programs.

Ability to:

- analyze investigative material and make proper deductions.
- plan, develop and implement operational procedures designed to meet established goals and objectives.
- organize, train, direct, supervise, discipline, and formally evaluate the work of others.
- prepare and administer departmental budget, including juvenile hall.

- formulate and communicate the departmental mission.
- maintain detailed records and prepare reports.
- communicate effectively and tactfully in oral and written form.
- understand and execute written and oral instructions.
- quickly identify problem areas or situations, isolate problem causes, and take appropriate action to resolve problems identified.
- meet the physical requirements necessary to safely and effectively perform assigned duties.
- establish and maintain positive work relationships with those contacted in the performance of required duties.

MINIMUM QUALIFICATIONS:

- a bachelor's degree in behavioral science, criminal justice, or a related field and three (3) or more years of increasingly responsible probation experience including fiscal and program management of adult and juvenile programs.

Creation date: 4/88
Revision date: _____ (B/S 99-265)



COUNTY of MARIPOSA

P.O. Box 784, Mariposa, CA 95338 (209) 966-3222

BOB PICKARD, CHAIRMAN
GARRY R. PARKER, VICE-CHAIRMAN
PATTI A. REILLY
DOUG BALMAIN
ROBERT C. STEWART

DISTRICT V
DISTRICT IV
DISTRICT I
DISTRICT II
DISTRICT III



MARIPOSA COUNTY BOARD OF SUPERVISORS

MEMO

August 24, 1999

TO: JANET HOGAN, County Administrative Officer
FROM: MARGIE WILLIAMS, Clerk of the Board
SUBJECT: Encroachment Permits from CalTrans for Parades

Public Presentations: For Non-Timed Agenda Items and for Items Not on the Agenda

Supervisor Stewart advised that he has an off-agenda item relative to encroachment permits from CalTrans for parades that he would like to discuss with the Board around 10:00 a.m. when representatives of CalTrans and the upcoming Labor Day Parade Committee can be present.

Supervisor Stewart advised that George Gordo/Labor Day Parade Chair, and Steve Waldron/CalTrans Permit Engineer, were present for discussion relative to encroachment permit requirements for parades. Steve Waldron advised of changes in the requirements: he advised that they will waive the permit fee since the parade falls on a recognized State holiday; and he advised of the change in the insurance requirement to five million dollars; however, they will accept a letter explaining the hardship for the organization and reduce the amount of insurance to two million dollars for the rest of this year only. George Gordo provided input relative to the insurance issue.

Resolution Revising the Class Specification for Chief Probation Officer and Authorizing a Recruitment to Fill the Vacancy (Personnel)

BOARD ACTION: Following discussion, (M)Parker, (S)Balmain, Res. 99-265 adopted/Ayes:
Unanimous.

cc: Robert C. Stewart, District III Supervisor
File

STATE OF CALIFORNIA
FACSIMILE COVER
 10-2A-0049 (NEW 10/92)

Attention:		From:	
GEORGE GORDO		STEVE WALDRON	
		DEPARTMENT OF TRANSPORTATION PO BOX 311 MERCED, CA 95341	
UNIT/COMPANY		DATE	TOTAL PAGES (including Cover Page)
MARIPOSA LABORDAY PARADE COMMITTEE		August 16, 1999	
		FAX # (include Area Code)	ATSS FAX
		(209) 726-6599	
DISTRICT/CITY		PHONE # (A Area Code)	ATSS
		(209) 726-6598	
PHONE # (A Area Code)	FAX # (A Area Code)	ORIGINAL DISPOSITION: Destroy Return Call for Pickup	
	209-374-3469		

COMMENTS:

Please sign your application and mail back to the above address. Also, provide a letter from the local law enforcement agency handling the traffic control and a check for \$140.00 as deposit for permit costs.

As soon as you receive your insurance policy, fax a copy to me and put the wet copy in the mail.

If you have any questions please call me at the above phone number.

Thank You,



**Steve Waldron
 Permit Engineer**

STATE OF CALIFORNIA • DEPARTMENT OF TRANSPORTATION
STANDARD ENCROACHMENT PERMIT APPLICATION
PART A

TR-0100 (REV. 8/97)

Permission is requested to encroach on the State Highway Right of Way as follows: (Complete all items; NA if not applicable.)
 Application is not complete until all required attachments are included.

FOR CALTRANS USE

1. COUNTY Mariposa		2. ROUTE 10-MPA140	3. POSTMILE 21.22156	PERMIT NO.		
4. ADDRESS OR STREET NAME Ewy 140 from 49S to 8th St		5. CITY Mariposa		DISTRICT/ROUTE/PM		
6. CROSS STREET (Distance and direction from site)		7. PORTION OF RIGHT OF WAY Ewy 140 from 49S to 8th St, Mariposa		SIMPLEX STAMP		
8. WORK TO BE PERFORMED BY <input checked="" type="checkbox"/> CWN FORCES <input type="checkbox"/> CONTRACTOR		9. EST. START DATE 9/4/99	10. EST. COMPLETION DATE 9/4/99	DATE OF SIMPLEX STAMP		
EXCAVATION	11. MAX. DEPTH N/A	12. AVG. DEPTH	13. AVG. WIDTH	14. LENGTH	15. SURFACE TYPE	16. EST. COST IN STATE R/W
	17. TYPE		18. DIAMETER	19. VOLTAGE / PSIG	20. PRODUCT	

21. FULLY DESCRIBE WORK WITHIN STATE R/W (additional space on reverse side if needed): Attach complete plans (minimum 5 sets folded 21.6 centimeter X 28 centimeter (8.5" X 11") specs, calcs, maps, etc., if applicable.

Annual parade held Saturday of Labor Day weekend each year in conjunction with the Mariposa County Fair (Mariposa 35-A District Agricultural Assn.). Attached is authorization for the Chairman of the Board of Supervisors to sign this encroachment permit application. The CHP will provide traffic control for this parade as they have in the past. The westbound lane will remain open for traffic, while the eastbound lane of Highway 140 will be used for the parade. The parade is conducted by the Mariposa Labor Day Parade Committee and is sponsored by the local Lions Clubs.

YOUR OWN REFERENCE NO. _____ Has any other Caltrans Department reviewed your plans? YES NO

22. Is any work being done on applicant's property? YES NO (If "YES," briefly describe in section #21, and attach site and grading plans.)

23. Is a city, county, or other agency involved in the environmental approval?
 YES (Check documentation type and attach approved copy) CATEGORICALLY EXEMPT N.D. EIR
 NO (Check the category below in section 23a, which describes the project)

- 23 a. FLAGS, SIGNS, BANNERS, DECORATIONS, PARADES AND CELEBRATIONS
 DITCH PAVING
 FENCE
 MAILBOX
 SIDEWALKS / GUTTERS
 REPAIR / MAINTENANCE OF EXISTING HIGHWAYS
 NONE OF THE ABOVE (If project cannot be described in above categories, request application Part B from the Permit Office.)
- CONSTRUCTION / MODIFICATION OF SIGNALS OR ANY OTHER TRAFFIC CONTROL SYSTEMS AND DEVICES, INCLUDING ADDITION OF NEW ELEMENTS.
 PUBLIC UTILITY MODIFICATIONS, EXTENSIONS, HOODLIPS
- CONSTRUCTION, RECONSTRUCTION, MAINTENANCE, OR RESURFACING OF A DRIVEWAY OR ROAD APPROACH
 ADDITION OR REPLACEMENT OF ROADWAY DEVICES OR MARKINGS (GLARE SCREEN, BARRIER, LIGHTING, STRIPING, MARKERS, ETC.)
 MOVIE, TV FILMING
 EROSION CONTROL
 SURVEY

23 b. Does this project cause a substantial change in the significance of a historical resource? YES NO (If "YES," request application Part "E" from the Permit Office)

23 c. Is this project on an existing highway or street where the activity involves removal of a scenic resource including a stand of trees, a rock outcropping or a historic building? YES NO (If "YES," request application Part "B" from the Permit Office)

The undersigned agrees and understands that a permit can be denied or a bond required for non-payment of prior or present permit fees, that the work will be done in accordance with Caltrans rules and regulations subject to inspection and approval, and that permit fees may still be due when an application is withdrawn or denied, and that a denial may be appealed in accordance with California Streets and Highways Code, Section 671.5.

24. ORGANIZATION OR APPLICANT NAME (Print or Type) **Mariposa Labor Day Parade Committee/Mariposa Lions** 25. BUSINESS PHONE **(209) 374-3432**

26. ARCHITECT, ENGINEER OR PROJECT MANAGER NAME (Print or Type) **George Gordo, Chairman** 27. BUSINESS PHONE **Same**

28. BUSINESS ADDRESS (Include City and Zip Code) **P. O. Box 38, Carheys Valley, CA 95306**

29. AUTHORIZED SIGNATURE *George Gordo* 30. PRINT OR TYPE NAME **GEORGE GORDO** 31. TITLE **CHAIRMAN** 32. DATE **8-17-99**

RECEIVED AUG 08 1999

STANDARD ENCROACHMENT PERMIT APPLICATION

TR-0100 (REV. 8/97)

21. Description of work (continued)

FEE CALCULATION - FOR CALTRANS USE

- CASH / CHECK CREDIT CARD EXEMPT PROJECT EA _____
 SET FEE AS AX DEFERRED BILLING (Utility)

CALCULATED BY	(1)		(2)		
REVIEW	1. FEE / DEPOSIT	DATE	2. FEE / DEPOSIT	DATE	TOTAL FEE / DEPOSIT
1. <u>1</u> HOURS @ \$ <u>70</u> .	\$ <u>70</u>				\$ <u>70</u>
2. _____ HOURS @ \$ _____ .			\$ _____		\$ _____
INSPECTION	1. FEE / DEPOSIT	DATE	2. FEE / DEPOSIT	DATE	TOTAL FEE / DEPOSIT
1. <u>1</u> HOURS @ \$ <u>70</u> .	\$ <u>70</u>				\$ <u>70</u>
2. _____ HOURS @ \$ _____ .			\$ _____		\$ _____
FIELD WORK	_____ HOURS @ \$ _____ .	\$ _____	\$ _____		\$ _____
CASH DEPOSIT IN LIEU OF BOND	\$ _____		\$ _____		\$ _____
TOTAL COLLECTED	\$ _____		\$ _____		\$ <u>140</u>
CASHIER'S INITIALS	_____		_____		

* The current hourly rate is set annually by Headquarters Accounting. District Office staff do not have authority to modify this rate.

PERFORMANCE BOND	<input type="checkbox"/>	DATE	AMOUNT
			\$ _____
PAYMENT BOND	<input type="checkbox"/>	DATE	AMOUNT
			\$ _____
LIABILITY INSURANCE REQUIRED?	<input type="checkbox"/> YES <input type="checkbox"/> NO		AMOUNT
			\$ _____

ACORD CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YY)
8/13/99

PRODUCER: (630) 572-1550 FAX: (630) 574-3278
T.J. Adams & Associates, Inc.
2021 Spring Road
Oak Brook, IL 60523-1852

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

Attn: _____ Ext: _____

COMPANIES AFFORDING COVERAGE

COMPANY A	Royal Insurance Company of America
COMPANY B	
COMPANY C	
COMPANY D	

INSURED:-

Mariposa and Mariposa Golden Oak Lions Clubs
California

COVERAGES

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED, NOTWITHSTANDING ANY REQUIREMENT TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

CO LTR	TYPE OF INSURANCE	POLICY NUMBER	DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY CLAIMS MADE <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> OWNER'S & CONTRACTOR'S PROT	PIW600099	09/01/1999	09/01/2000	GENERAL AGGREGATE 2,000,000
					PRODUCTS - COMP/OP AGG 2,000,000
					PERSONAL & ADV INJURY 1,000,000
					EACH OCCURRENCE 1,000,000
					FIRE DAMAGE (Any one fire) 1,000,000
					MED EXP (Any one person) 1,000
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTOS <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS	PIW600099	09/01/1999	09/01/2000	COMBINED SINGLE LIMIT Included
					BODILY INJURY (Per person) In Above
					BODILY INJURY (Per accident)
					PROPERTY DAMAGE
	GARAGE LIABILITY <input type="checkbox"/> ANY AUTO	NOT COVERED			AUTO ONLY - EA ACCIDENT OTHER THAN AUTO ONLY EACH ACCIDENT AGGREGATE
	EXCESS LIABILITY <input type="checkbox"/> UMBRELLA FORM <input type="checkbox"/> OTHER THAN UMBRELLA FORM	NOT COVERED			EACH OCCURRENCE AGGREGATE
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY THE PROPRIETOR/PARTNERS/EXECUTIVE OFFICERS ARE: <input type="checkbox"/> INCL. <input type="checkbox"/> EXCL.	NOT COVERED			WC STATUTORY LIMITS <input type="checkbox"/> OTHER EL EACH ACCIDENT EL DISEASE - POLICY LIMIT EL DISEASE - EA EMPLOYEE

DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/SPECIAL ITEMS

Provisions of the policy apply to the Mariposa and Mariposa Golden Oak Lions Clubs for conducting a Parade on September 4, 1999 (or any other dates during the policy period).

The State of California, its officers and employees are additional insured, but only as respects liability arising out of the use of premises by the Mariposa and Mariposa Golden Oak Lions Clubs and not out of the sole negligence of said additional insured.

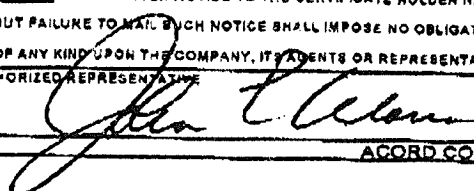
CERTIFICATE HOLDER

State of California

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING COMPANY WILL ENDEAVOR TO MAIL 30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO MAIL SUCH NOTICE SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE COMPANY, ITS AGENTS OR REPRESENTATIVES

AUTHORIZED REPRESENTATIVE



DEPARTMENT:

BY:

PHONE:

RECOMMENDED ACTION AND JUSTIFICATION: (Policy Item: Yes ___ No X)

Resolution authorizing an Encroachment Permit for the annual Labor Day Parade. This Encroachment Permit is required by Caltrans. Insurance is provided by the Mariposa Lions Club.

Request is also made for \$750 to be used for the purchase of trophies for this parade.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

The Board has previously supported this parade through authorization of the Encroachment Permit and funding to help pay for the trophies.

LIST ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

The parade cannot be conducted without the encroachment permit. The funds provided by the Board are used to purchase trophies which otherwise would not be provided for participants.

COSTS: () Not Applicable

A. Budgeted current FY \$ _____

B. Total anticipated costs \$ _____

C. Required additional funding \$ _____

D. Internal transfers \$ _____

SOURCE: () 4/5ths Vote Required

A. Unanticipated revenues \$ _____

B. Reserve for contingencies \$ _____

C. Source description: _____

Balance in Reserve for Contingencies, if approved: \$ _____

SPECIAL INSTRUCTIONS:
List the attachments and number the pages consecutively:

CLERK'S USE ONLY:

Res. No.: 99-247 Ord. No. _____

Vote - Ayes: 5 Nays: _____

Absent: _____ Abstained: _____

Approved: _____ () Denied

() Minute Order Attached () No Action Necessary

ADMINISTRATIVE OFFICER'S RECOMMENDATION:
This item on agenda as:

Recommended

Not Recommended

For Policy Determination

Submitted with Comment

Returned for further Action

Comment: _____

A.O. Initials: gh

The foregoing instrument is a correct copy of the original on file in this office.

Date: 8-15-99

ATTEST: MARGIE WILLIAMS, Clerk of the Board
County of Mariposa, State of California

By: Margie Williams
Deputy

STATE OF CALIFORNIA • DEPARTMENT OF TRANSPORTATION
STANDARD ENCROACHMENT PERMIT APPLICATION
PART A

TR-0100 (REV. 8/97)

Permission is requested to encroach on the State Highway Right of Way as follows: *(Complete all items: NA if not applicable.)*
 Application is not complete until all required attachments are included.

FOR CALTRANS USE

PERMIT NO.

DIST/ROUTE/PM

SIMPLEX STAMP

DATE OF SIMPLEX STAMP

1. COUNTY Mariposa		2. ROUTE 10-MPA140	3. POSTMILE 21.22156
4. ADDRESS OR STREET NAME Hwy 140 from 49S to 8th St		5. CITY Mariposa	
6. CROSS STREET <i>(Distance and direction from site)</i>		7. PORTION OF RIGHT OF WAY Hwy 140 from 49S to 8th St, Mariposa	
8. WORK TO BE PERFORMED BY <input checked="" type="checkbox"/> OWN FORCES <input type="checkbox"/> CONTRACTOR		9. EST. START DATE 9/4/99	10. EST. COMPLETION DATE 9/4/99
EXCAVATION	11. MAX. DEPTH N/A	12. AVG. DEPTH	13. AVG. WIDTH
PIPES	17. TYPE	18. DIAMETER	19. VOLTAGE / PSIG

21. FULLY DESCRIBE WORK WITHIN STATE R/W (additional space on reverse side if needed): Attach complete plans (minimum 5 sets folded 21.6 centimeter X 28 centimeter {8.5" X 11"}) specs, calcs, maps, etc., if applicable.

Annual parade held Saturday of Labor Day weekend each year in conjunction with the Mariposa County Fair (Mariposa 35-A District Agricultural Assn.). Attached is authorization for the Chairman of the Board of Supervisors to sign this encroachment permit application. The CHP will provide traffic control for this parade as they have in the past. The westbound lane will remain open for traffic, while the eastbound lane of Highway 140 will be used for the parade. The parade is conducted by the Mariposa Labor Day Parade Committee and is sponsored by the local Lions Clubs.

YOUR OWN REFERENCE NO. _____ Has any other Caltrans Department reviewed your plans? YES NO

22. Is any work being done on applicant's property? YES NO (If "YES," briefly describe in section #21, and attach site and grading plans.)

23. Is a city, county, or other agency involved in the environmental approval?
 YES (Check documentation type and attach approved copy) CATEGORICALLY EXEMPT N.D. EIR
 NO (Check the category below in section 23a, which describes the project)

- 23 a. FLAGS, SIGNS, BANNERS, DECORATIONS, PARADES AND CELEBRATIONS
 DITCH PAVING
 FENCE
 MAILBOX
 SIDEWALKS / GUTTERS
 REPAIR / MAINTENANCE OF EXISTING HIGHWAYS
 NONE OF THE ABOVE (If project cannot be described in above categories, request application Part B from the Permit Office.)
- CONSTRUCTION / MODIFICATION OF SIGNALS OR ANY OTHER TRAFFIC CONTROL SYSTEMS AND DEVICES, INCLUDING ADDITION OF NEW ELEMENTS.
 PUBLIC UTILITY MODIFICATIONS, EXTENSIONS, HOOKUPS
- CONSTRUCTION, RECONSTRUCTION, MAINTENANCE, OR RESURFACING OF A DRIVEWAY OR ROAD APPROACH
 ADDITION OR REPLACEMENT OF ROADWAY DEVICES OR MARKINGS (GLARE SCREEN, BARRIER, LIGHTING, STRIPING, MARKERS, ETC.)
 MOVIE, TV FILMING
 EROSION CONTROL
 SURVEY

23 b. Does this project cause a substantial change in the significance of a historical resource? YES NO (If "YES," request application Part "B" from the Permit Office)

23 c. Is this project on an existing highway or street where the activity involves removal of a scenic resource including a stand of trees, a rock outcropping or a historic building? YES NO (If "YES," request application Part "B" from the Permit Office)

The undersigned agrees and understands that a permit can be denied or a bond required for non-payment of prior or present permit fees, that the work will be done in accordance with Caltrans rules and regulations subject to inspection and approval, and that permit fees may still be due when an application is withdrawn or denied, and that a denial may be appealed in accordance with California Streets and Highways Code, Section 671.5.

24. ORGANIZATION OR APPLICANT NAME <i>(Print or Type)</i> Mariposa Labor Day Parade Committee/Mariposa Lions		25. BUSINESS PHONE (209) 374-3432	
26. ARCHITECT, ENGINEER OR PROJECT MANAGER NAME <i>(Print or Type)</i> George Gordo, Chairman		27. BUSINESS PHONE Same	
28. BUSINESS ADDRESS <i>(Include City and Zip Code)</i> P. O. Box 38, Catheys Valley, CA 95306			
29. AUTHORIZED SIGNATURE	30. PRINT OR TYPE NAME	31. TITLE	32. DATE

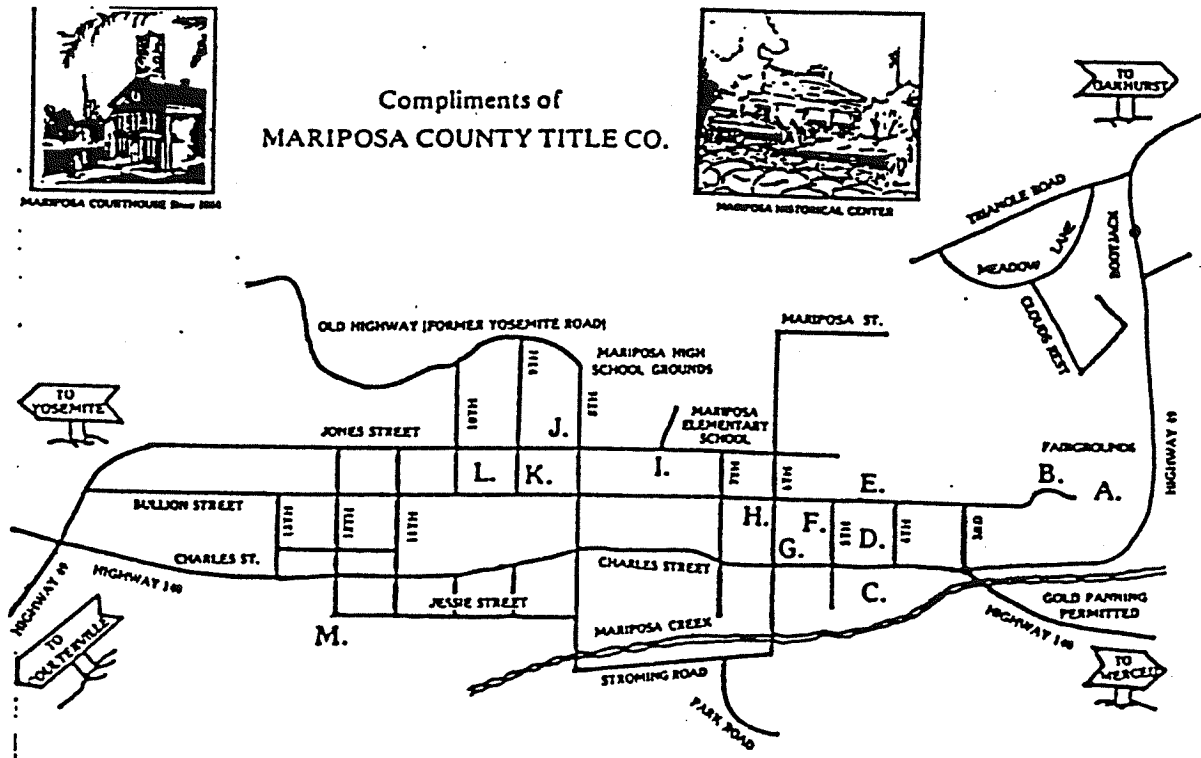


MARIPOSA COURTHOUSE (BUILT 1854)

Compliments of
MARIPOSA COUNTY TITLE CO.



MARIPOSA HISTORICAL COURTHOUSE



terminate the event."

The permittee shall pay required fees and charges. This includes review and analysis of traffic handling proposals, answering correspondence, coordinating with law enforcement agencies, etc. In addition, the California Transportation Commission has established the following requirement by Resolution G-18 (8-25-78):

" . . . that a toll charge equal to that charged for a 7-axle truck be and it is hereby established for each such event involving the use of a state-owned toll bridge . . ." The event sponsor shall provide a bridge toll receipt as proof of payment prior to permit issuance.

Encroachment permit fees are not required for municipal parades that are considered a civic event with support of the local agency (e.g., veterans' organization parades, school parades, and youth organization parades).

The applicant shall provide proof that the responsible enforcing agency is aware of the special event and that special enforcement will be provided if it is necessary. This proof shall be documented.

Caltrans issues encroachment permits to cities, counties, and nonprofit organizations for special events and cooperates with a special event sponsor, but shall not be considered a sponsor or cosponsor of any event. Permits are issued only when:

1. The event is sponsored by a nonprofit organization.
2. Local interest and support for the activity is evidenced by an ordinance, resolution, or written consent (see Appendix I) from all local governments impacted directly. Local resolutions are required for all special events unless a prior resolution clearly shows the intent to cover repeat events. For example:
 - o If a previously-adopted resolution (still in effect) shows the intent to hold the special event on an annual basis, or
 - o Written approval is provided from an individual delegated authority by the elected body by ordinance (see Appendix I).
3. The time and date of the event are acceptable to Caltrans and are specified on the permit to maximize safety and minimize traffic disruption. Event sponsors are required to schedule events at a time when traffic volumes are low. If the event requires lane closures, an analysis must be made to determine whether remaining lanes can carry expected traffic volumes. A lane closure shall be limited to the shortest period of time necessary to hold the event.
4. The proposed use will not significantly detract from the safe operation of the highway, unreasonably delay or inconvenience the traveling public, or expose participants to unusual hazards. Safe operation for the motoring public and the event participants is a primary concern when planning special events. If the event requires using a lane next to high speed traffic, it is desirable to provide a buffer lane between the event lane and live traffic lanes.

When a buffer lane cannot be provided, detouring traffic around the event should be considered. A detour route should take into account traffic volumes, length of detour, and impact on emergency vehicles. The encroachment permit shall define the route for event participants and include the detour plan.

5. The applicant provides insurance to cover the State's potential liability.

508.2 Nonprofit Organizations

For the purpose of permitting, Caltrans only recognizes nonprofit status as defined in Title 26, United States Code under <http://www.doi.ca.gov/nq/ranops/uksnwim/permits/docs/cnap300.mim>

08/20/1999