Resolution accepting InfoPeople Rural Internet Grant award of $8000.00 from California State Library and authorizing the Auditor to sign Certification and Claim Form and appropriating $8000.00 in unanticipated revenue to the Library for fiscal years 1998-99 and 1999-2000.

This award provides each branch with 1 preconfigured Internet workstation, training, technical support, and $1,000.00 to help support connectivity.

Anticipated future connectivity cost would be paid from Public Library Funds.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

Resolution 97-31 and 97-163 (Previous InfoPeople Grants) and $2000.00 for telecommunications cost have been approved by the supervisors.

LIST ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

If the grant is not accepted, $8000.00 would not be available to provide computer workstation for public access in the El Portal and Red Cloud area, to the Internet.
<table>
<thead>
<tr>
<th>FUND</th>
<th>DEP/DIV</th>
<th>ACCOUNT</th>
<th>DESCRIPTION</th>
<th>PROJECT</th>
<th>INCREASE</th>
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<td>GENERAL CONTINGENCY</td>
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**TRANSFER BETWEEN FUNDS**

|      |         |         |                        |         |          |          |

**TOTALS**

0

**ACTION REQUESTED:** (Check all that apply)

- XX Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget, or appropriating Reserve for Contingencies;

- ( ) Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget another, or between categories within a budget unit;

**JUSTIFICATION**

Money received from a state grant. 10% or $800.00 will be held back for the 1999-2000 fiscal year.

**DEPT HEAD SIGNATURE**

Jacqueline Marie

**DATE**

2-16-98

**APPROVED BY RES NO.**

99-58

**CLERK**

DATE

2-23-99

**AUDITOR'S USE ONLY**

BA #
California State Library  
INFOPEOPLE GRANT PROGRAM  
Fiscal Year 1998/99  
Library Services and Technology Act

APPLICATION

Submit in six (6) copies (one must be the original, containing the original signatures) no later than 4:00 p.m., December 1, 1998, to California State Library, Attn: InfoPeople Access Grant Program, P.O. Box 942837, Sacramento, CA 94237-0001 (Street Address: 900 N St., 5th Fl., Sacramento, CA 95814). Telephone Number (916) 653-5217.

1. Applicant jurisdiction: Mariposa County Library

   Street address: 5119 Jessie Street

   Mailing address: P.O. Box 106

   City: Mariposa Zip code + 4: 95338-0106

2. Name and title of library director or other administrative contact:

   Jacqueline M. Dodd Meriam (Jacque) Mariposa County Librarian

   Name

   Title

   Phone: (209) 966.8478 Facsimile: (209) 742.7527 E-mail: jmeriam@sjvls.lib.ca.us

3. Name of library outlet (branch; central/main library) where Internet workstation(s) would be installed:

   Red Cloud Branch

   Street address (no P.O. Boxes): 10304 Fiske Road

   City: Coulterville Zip code + 4: 95311-9544

4. Name of person completing this application: Jacqueline M. Dodd Meriam

   Phone: (209) 966.8478 Facsimile: (209) 742.7527 E-mail: jmeriam@sjvls.lib.ca.us
5. Name of site contact: Susan Nash
   Phone: (209) 878.3290   Facsimile: ( )   NA   E-mail: NA

6. District number: Assembly 25   State Senate 12   House 19

7. Certification of Eligibility

The Internet workstation(s) requested in this application would be located at Red Cloud Branch Library and would be installed in a public service area with a dedicated phone line or network connection. If a grant award is made under this program, the library jurisdiction agrees to the terms and conditions outlined in the Request for Proposal, and agrees to submit community partner data at the time that grant funds are claimed.

I affirm that the information contained in this application is correct and complete; and that the local agency or other agency which I represent has authorized me to file this application.

The application for this site is under (check one) the ☒ Targeted Rural or ☐ General Cycle 4 InFoPeople Program.

(signed) Jacqueline M. Dodd Meriam
Authorized Representative
November 19, 1998

Jacqueline M. Dodd Meriam   Mariposa County Librarian
Type or print name and title of authorized representative

Mariposa County Library

Legal name of library jurisdiction
8. Please provide the following information about this site:

a) Hours open per week: 14 hours

b) Size of collection: 4200

c) Size of permanent staff (FTE): 0.35

d) Size of population served: 1700

e) Size of building (sq.ft.): 900 square feet

f) Has site staff participated in CORE training? ☐ Yes ☐ No

9. Please answer the following questions about Internet access in your library jurisdiction and at this site.

a) If the site presently has Internet access, it is (check all that apply): n/a
   ☐ Staff ☐ Public ☐ Text-only ☐ Graphical
   Describe the number, location, and use of Internet workstations at the site: n/a

b) Number of site staff who have received some Internet training: 0

c) This library jurisdiction ☐ has or ☐ has not participated in the InFoPeople Program in the past.

d) How many other branches in the jurisdiction currently offer public Internet access? 3
10. Describe the area(s) in which you would install the Internet workstation(s) and the rationale for selection. If you are applying under the General Cycle 4 InFoPeople Program, please describe where you would locate both workstations.

Red Cloud Branch Library was a store that has been converted into a one room library facility that measures 900 square feet. The library branch is in a fairly good location because it is next to the K-8 grade school, and the town's only store. It has easy access for all potential library users. The library has shelving along three fourths of the wall space and one free standing shelf, a card catalog, a paperback rack, one table with four chairs, and a check out counter. The library is small but has a sense of coziness. The Internet station would be placed at the end of the check out counter. Staff and patrons would have easy access to the computer and there is still work space for the staff. The Internet station would be close to the phone line and electrical outlet. The Red Cloud Branch library is located 6 miles east of Coulterville or 24 miles away from the main branch library located in Mariposa. The library has a very small reference section and all reference questions must be referred to Mariposa. The community is deprived of immediate information service due to its distance from the main library. The Internet terminal would become a prominent component in the library for both children and adults. I see not only young people exploring the World Wide Web but a chance for adults to search for job information, book reviews, genealogical and health information.

11. Describe how you will identify and recruit a community partner for this site. The community partner must be a single designated individual who will participate in the development of the Community Plan and will attend InFoPeople workshops. (The name, contact information, and organizational affiliation of the community partner must be submitted to the California State Library and to the InFoPeople Project office at the time that grant funds are claimed.)

I am new to this area so I need advice on who lives in the Coulterville area and who is an active member of the community, would be able to work with children and adults, not be afraid of new technology, feel comfortable using computers and have the time to promote the project. I, the Mariposa County Librarian, will discuss the InFoPeople grant requirements fro the community partner with different community members: the Senior Citizens coordinator, the school Principal, the Museum/History Center director, the Library Assistants, and the District's supervisor. I have met many individuals from the North County who have expressed an interest and desire for the library to get public access to the Internet so I feel confident that there will be a number of qualified candidates.
12. Identify the local community groups, organizations, etc. that might benefit from public access to the Internet at this site and the uses they would make of it. Describe the process whereby you obtained this information.

Coulterville, the closest town to the Red Cloud Branch Library, is a rural community that is trying to find positive ways to keep their young people involved in activities and helping the adults find the latest information about health care, jobs, recreational activities and Veterans services.

The school has indicated an interest in partnering with the library in using the Internet with their students and research. The local Girl Scouts, Boy Scouts and 4H have shown an interest in the possibility of the Internet being in the library. The 4H group has requested information about other local and national 4H groups and what they are doing.

Organizations such as the Kiwanis, Rotary, and Lions have indicated they are interested in fundraising ideas for non-profit organizations and using the Internet to create a home page for the local organizations.

Another group that has indicated an interest in finding out more about the Internet is the local History/Museum. They have not been specific in their needs and our general conversations have been that their members are seeking an introduction and overview of what is available on the Internet for genealogical research.

This information was culled from discussions with local community members and a library survey that was done in October 1998.
13. How will library service in your community be improved by your library's participation in this project?

The Internet access provides a major reference tool, expanding the level of service that can be offered to our library users. Library informational services would be viewed as a fast, efficient, and quality way for receiving data. The library would be viewed as an information center and question asking would increase.

Patrons often do not know the exact title or author of a book. The Internet provides the tool that would allow the use to consult library card catalogs around the county using keyword access. Many users are interested in producing subject bibliographies and that is now possible with Internet access. Interlibrary loans have increased as users are made aware of materials not available in the more limited collection at Mariposa.

Younger adults are fascinated with the computer environment, with the graphics and interactive features. Having access to the Internet would draw users from grade school to senior high and adults to the Library. There are limited Internet access points in Mariposa County.

The Library staff would have the capability to easily consult with other libraries regarding policies, procedures, and to draw new ideas for improved library services by consulting other library Web pages. The chance for the staff to attend workshops is a valuable tool in sharing information on what works with patrons and what doesn't. The Internet provides the library staff access to reviews and booklists. As the Library staff becomes more knowledgeable about materials available, there is a sense of empowerment for individual staff members. Reference questions and collection development improve with this new found empowerment.

The library staff would received training on how to use the Internet through the InFoPeople project which would be critical in order to help fulfill the resources that are available on the Internet.
14. Describe your plans for implementing direct public Internet access at this site. Include plans for policy formulation, publicity, staff and public training, specific services and programs. Note if you plan to offer access to the library catalog or to subscription-based Web services.

Policy Information
The library already has a written policy for Internet usage. This policy applies to all users of Mariposa County who use the computers or networks. Upon request a written copy will be presented.

Publicity
Announcements of the awarded grant would be placed in the local Museum newsletter, school newsletter, and the two local newspapers, "The Mariposa Gazette" and "The Mariposa Tribune." When the hardware and software are installed, the library would have an open house introducing the Internet, "Welcome to the Net." The County Librarian would visit schools to get the children involved. Posters would be displayed at strategic points in the community.

Staff and Public Training
Red Cloud Library Branch staff has expressed an interest in the Internet but are hesitant because of very low or nil computer skills. I would have an in-house training session(s) for the staff and our community partner on how to use the computer, the mouse and very basic Internet skills. After the staff has become at ease with the computer/Internet I would start to hold public sessions for the staff to start to train the public on basic computer skills. My philosophy is that the best way to learn something is to try and teach someone else to use it. The staff would learn that the Internet is a powerful tool and become computer "at-ease." I would encourage all staff to attend the 3-day Internet Boot camp and/or the 5 different day training sessions. The staff and the community partner would then set up once a week training sessions for the public to learn how to use the Internet.

Specific Services and Programs
Internet access provides the capability of connecting to other library card catalogs. In Mariposa, we are part of the San Joaquin Valley Library System. Our holdings as well as the holdings of the SJVLS member libraries are listed on the Internet by the use of Telnet. Internet workstation would give our library users the opportunity to browse and borrow from a more expanded collection.

After the Internet has been in operation for 6 months a library survey would be taken to see what library patrons desire or need. Potential subjects could be advanced training on how to use the Internet, more information about URLs, how to create a home page, what can the Internet do in searching for job information, college applications, health news, and Veteran benefits. The Red Hill Branch does want to service its patrons in the best way possible.
15. Site staff person who will participate in the required InFoPeople training sessions:

Name: Susan Nash
Title: Library Assistant I
Phone: (209) 878.3290 (H) Facsimile: n/a E-mail: n/a

16. If your jurisdiction is applying for grant awards to multiple sites, there must be one administrator designated as the InFoPeople Project Coordinator for the jurisdiction, with duties as described in the grant application guidelines. Provide information about the Project Coordinator below:

Name: Jacqueline M. Dodd Meriam (Jacque)
Title: Mariposa County Librarian
Address: 5119 Jessie Street
P.O. Box 106
Mariposa, Ca 95338-0106

Telephone Number: 209.966.8478
Facsimile Number: 209.742.7527
E-mail address: jmeriam@sjvls.lib.ca.us
California State Library
INFOPEOPLE GRANT PROGRAM
Fiscal Year 1998/99
Library Services and Technology Act

APPLICATION

Submit in six (6) copies (one must be the original, containing the original signatures) no later than 4:00 p.m., December 1, 1998, to California State Library, Attn: InfoPeople Access Grant Program, P.O. Box 942837, Sacramento, CA 94237-0001 (Street Address: 900 N St., 5th Fl., Sacramento, CA 95814), Telephone Number (916) 653-5217.

1. Applicant jurisdiction: Mariposa County Library

Street address: 5119 Jessie Street

Mailing address: P.O. Box 106

City: Mariposa Zip code + 4: 95338-0106

2. Name and title of library director or other administrative contact:

Jacqueline M. Dodd Meriam (Jacque) Mariposa County Library

Name Title

Phone: (209) 966.8478 Facsimile: ( ) n/a E-mail: n/a

3. Name of library outlet (branch; central/main library) where Internet workstation(s) would be installed:

El Portal Branch Library

Street address (no P.O. Boxes): 5522 Foresta Road

City: El Portal Zip code + 4: 95318-9998

4. Name of person completing this application: Jacqueline M. Dodd Meriam (Jacque)

Phone: (209) 966.8478 Facsimile: (209) 742.7527 E-mail: jmeriam@sjvls.lib.ca.us
Please complete your responses in the space provided. Do not attach additional pages.

5. Name of site contact: Connie Nielsen

   Phone: (209) 379.2502   Facsimile: ( ) n/a   E-mail: n/a

6. District number: Assembly 25   State Senate 12   House 19

7. Certification of Eligibility

   The Internet workstation(s) requested in this application would be located at ____________________________

   El Portal Branch Library and would be installed in a public

   (name of library outlet)

   service area with a dedicated phone line or network connection. If a grant award is made under this
   program, the library jurisdiction agrees to the terms and conditions outlined in the Request for Proposal,
   and agrees to submit community partner data at the time that grant funds are claimed.

   I affirm that the information contained in this application is correct and complete; and that the local
   agency or other agency which I represent has authorized me to file this application.

   The application for this site is under (check one) the ☑ Targeted Rural or ☐ General Cycle 4
   InFoPeople Program.

   (signed) Jacqueline M. Dodd Meriam
   Authorized Representative
   November 19, 1998
   Date

   Jacqueline M. Dodd Meriam (Jacque), Mariposa County Library
   Type or print name and title of authorized representative

   Mariposa County Library

   Legal name of library jurisdiction
8. Please provide the following information about this site:

a) Hours open per week: 10.5

b) Size of collection: 1700

c) Size of permanent staff (FTE): .26

d) Size of population served: 650

e) Size of building (sq.ft.): 1100 square feet

f) Has site staff participated in CORE training? ☐ Yes ☑ No

9. Please answer the following questions about Internet access in your library jurisdiction and at this site.

a) If the site presently has Internet access, it is (check all that apply): n/a

☑ Staff ☐ Public ☐ Text-only ☐ Graphical

Describe the number, location, and use of Internet workstations at the site: n/a

b) Number of site staff who have received some Internet training: 1

c) This library jurisdiction ☑ has or ☐ has not participated in the InFoPeople Program in the past.

d) How many other branches in the jurisdiction currently offer public Internet access? 3
10. Describe the area(s) in which you would install the Internet workstation(s) and the rationale for selection. If you are applying under the General Cycle 4 InFoPeople Program, please describe where you would locate both workstations.

The El Portal Branch Library leases a 1100 square foot room from the Mariposa County School District. The Grammar/High School is an ideal location for the library because it is at the heart of the community. The library has just had a major renovation: new shelving, chairs and tables for adults and children, two wing back chairs for adult casual reading, copy machine for the community and a new check out counter. The library itself does not have any computers for the patrons to use however the school does have a 20 computer lab for the students to use. I have been to the library when only school children are using it and other times when just 1 or 2 adults are using the library. On both occasions the library gave a sense of community and everyone one felt welcome. El Portal is fortunate because there are two possible locations to have an Internet station.

1.) The computer could be set on the computer designed check out counter, this would allow easy access for the staff and patrons. The electrical and phone line are available.

2.) The Internet station could be placed on an empty desk along one wall but the draw back would be the phone line is not close and for the staff to help and monitor would be difficult. An advantage would be more space for patrons to sit around the Internet station.

11. Describe how you will identify and recruit a community partner for this site. The community partner must be a single designated individual who will participate in the development of the Community Plan and will attend InFoPeople workshops. (The name, contact information, and organizational affiliation of the community partner must be submitted to the California State Library and to the InFoPeople Project office at the time that grant funds are claimed.)

El Portal community is unique because there are two diverse grapes living in the area. The first group are young single Park Service or concessionaire employees and the second group are family's whose parent(s) work for the Park Service or the concessionaire. Both groups have a passion of commitment to the El Portal area. In preparation for writing this grant I had the opportunity to talk to members of both groups to see if there was a person who would be willing to be a community partner. Several people expressed an interest. One way to identify other sources for community partners would be to post notices outside the United States Post Office and the El Portal Market, where all members of the community eventually congregate throughout the week. Perhaps the best source is the "community grape vine." I have found this to be the fastest and most efficient method in advertising for library personnel.
12. Identify the local community groups, organizations, etc. that might benefit from public access to the Internet at this site and the uses they would make of it. Describe the process whereby you obtained this information.

The community of El Portal is an isolated mountain community but unique in that it has several community groups and organizations that are located in the area. The Yosemite Institute and Yosemite Association employees have expressed an interest in being able to use the Internet when they come to the library for their personal use and to help publicize what the two groups are doing for the community. The Rotary and Boy Scouts would be able to search on the Internet to see what other like groups are doing to help promote interest and increase membership. All the residents, singles and families, have definite interest in the Internet at the Library. The next two years access to the closest public Internet is severely curtailed because it is located in Yosemite National Park and the Highway 140 that is the only access for El Portal residents may only be used in the early morning or late afternoon hours. The El Portal Branch must send all its reference questions to the Mariposa Main Library due to its very simplistic reference section. Many of these questions have to deal with school and employment opportunities, travel, California statues, and health which could be answered using the Internet.

The teachers at the El Portal K-12 school have expressed a desire for students to be able to research topics at their leisure and not under the pressure of only so much time in the computer lab. El Portal also has a segment of families who are doing home schooling and find the possibility that the Internet would be at the Public Library very enticing. All groups have offered to help advertise and support the Internet at the library.
13. How will library service in your community be improved by your library's participation in this project?

The Internet will expand the El Portal Branch reference capacity and capabilities tremendously. Currently we are limited by a reference resources to consult. The library subscribes to current magazines but the major emphasis is for entertainment. The most recent encyclopedia is 1996 World Book. Access to a daily newspaper is nil for the library but the local county papers comes out once a week. The reference section is small and not as current as it should be. The library could become a real center for information as the Internet could help provide answers, and more questions could be answered on site without delay in service. Currently all reference questions are referred to the Mariposa Main Library. Alternatives for gaining information and expertise are limited, unlike larger urban areas. The Internet would open many searching possibilities for this rural mountain community. When the library receives Internet access often there is an increase in circulation which would in turn draw more community support. The library's vitality and importance to the community is manifest and it could increase dramatically.

The staff is enthusiastic and wants the Internet and training so they can be more experienced and better equipped to teach new skills to all sectors of the community. Currently at this time they have only very beginning computer skills but are ready to dive into the World Wide Web.

El Portal has an author/title, but no subject card file for its on-site collection. Internet access provides the capability of connecting to other library card catalogs. In Mariposa, we are part of the San Joaquin Valley Library System. Our holdings as well as the holdings of the SJVLS member libraries are listed on the Internet by the use of Telnet. The Internet workstation would give our library users the opportunity to browse and borrow from a more expanded collection. Merely making the vast amount of information available on the Internet to the people who live here would be a tremendous and valuable service.
14. Describe your plans for implementing direct public Internet access at this site. Include plans for policy formulation, publicity, staff and public training, specific services and programs. Note if you plan to offer access to the library catalog or to subscription-based Web services.

**Policy Information**

The library already has a written policy for Internet usage. This policy applies to all users of Mariposa County who use the computers or networks. Upon request a written copy will be presented.

**Publicity**

El Portal's exceptional sense of community acts as its own publicity agents. Everyone who receives mail must use the Post Office to pick up their mail sense there is no general delivery. Announcements would be placed in the Post Office. The only local market is another area for announcements. Notices would be sent via the school newsletter, Home and School Club newsletter, the local newspaper, El Portal Guardian, and the library bulletin board.

**Public Training**

The 3 Library Assistants are all very enthusiastic to receive the computer/Internet and training. One assistant has some computer expertise and has offered to start training the other two. The idea of Boot Camp Internet appeals to the El Portal staff. The County Librarian and Library Assistants have discussed giving adult and children workshops for the public. The community partner would play an important role in getting people involved and helping teach the Internet classes.

**Specific Services and Programs**

El Portal Branch staff have stated they want to have an Internet Club to get their young people and families positively involved. The High School teacher who has between 10-12 students has expressed a desire to create a Home Page for her students and have them discover all the various opportunities for grants or college loans. The Yosemite Institute wants to partner with the library in creating a Home Page to allow the people of El Portal to know what activities are going on within Mariposa County. The library could create and maintain date bases on: new books at the library, current reading list for adults and children, most often asked reference questions, and award winning books.

Within six months a community needs survey would be given to see what the adults, single or married, young adults and children would like to learn on the Internet. Everyone is excited at the possibility of having the Internet at the library.