

RECOMMENDED ACTION AND JUSTIFICATION: Policy Item: Yes ( ) No (X)

Waive first reading and introduce Ordinance/Waive second reading and adopt Ordinance creating the Department of Child Support Services. This Ordinance puts into place the State Department of Child Support Services' mandate that the Family Support Division of the District Attorney's Office be converted to its own independent department and called the Child Support Services Department. This Ordinance will become effective on July 1, 2001 if the State has approved the County's Transition Plan. If the State has not approved the Transition Plan on or before July 1, 2001, this Ordinance will become effective immediately upon the State's approval of the Transition Plan.

This action also requests authorization to amend the class specs for the Family Support Division to reflect the conversion to Child Support Services. Non-substantive changes were made to the classes; only reference to the Family Support Division was changed to parallel the impending conversion to Child Support Services. Upon transitioning, these positions will be subject to the State Merit System as well as the Merit System personnel procedures as opposed to the County's personnel procedures. Recruitments and preparation of eligibility lists will be accomplished at the State level. Conversion to the State Merit System should not adversely affect any of the terms and conditions of the existing Memoranda of Understanding with the bargaining units. Representatives of MCMCO and SEIU were notified of this upcoming action and no comments were received. The revised class specs will be effective upon implementation of the Ordinance.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

At their meeting of March 6, 2001, the Board appointed a Child Support Services Director to begin the transition process of the Family Support Division to the Child Support Services Department. The Board adopted Resolution No. 00-239 which established July 1, 2001 as the planned completion date for this transition.

LIST ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

- Revise this action as the Board desires and adopt. Because this is a State mandated transition, the Board can only amend this action.

**COSTS:** (X) Not Applicable  
A. Budgeted current FY \$ \_\_\_\_\_  
B. Total anticipated costs \$ \_\_\_\_\_  
C. Required additional funding \$ \_\_\_\_\_  
D. Internal transfers \$ \_\_\_\_\_

**SOURCE:** ( ) 4/5ths Vote Required  
A. Unanticipated revenues \$ \_\_\_\_\_  
B. Reserve for contingencies \$ \_\_\_\_\_  
C. Source description: \_\_\_\_\_  
Balance in Reserve for Contingencies, if approved: \$ \_\_\_\_\_

**SPECIAL INSTRUCTIONS:**  
List the attachments and number the pages consecutively:  
  
**Ordinance.**  
**Class Specs.**  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**CLERK'S USE ONLY:**  
Res. No.: \_\_\_\_\_ Ord. No. 963  
Vote - Ayes: 5 Noes: \_\_\_\_\_  
Absent: \_\_\_\_\_ Abstained: \_\_\_\_\_  
(PT) Approved ( ) Denied  
( ) Minute Order Attached ( ) No Action Necessary

**ADMINISTRATIVE OFFICER'S RECOMMENDATION:**  
This item on agenda as:  
 Recommended  
 Not Recommended  
 For Policy Determination  
 Submitted with Comment  
 Returned for Further Action

The foregoing instrument is a correct copy of the original on file in this office.

Date: \_\_\_\_\_  
ATTEST: MARGIE WILLIAMS, Clerk of the Board  
County of Mariposa, State of California  
By: \_\_\_\_\_  
Deputy

Comment: \_\_\_\_\_  
A.O. Initials: mm

**MARIPOSA COUNTY ORDINANCE NO. 963**

**AN ORDINANCE CREATING  
THE DEPARTMENT OF CHILD SUPPORT SERVICES**

**Whereas**, the California Department of Child Support Services directed that the Family Support Division in all 58 counties become independent of the District Attorney's Office, and

**Whereas**, the mandate directs that the name of the Family Support Division be converted to and called the "Mariposa County Department of Child Support Services;"

**Now, therefore, the Board of Supervisors of Mariposa County**, a political subdivision of the State of California, hereby ordains as follows:

**Section I:** A new chapter, Chapter 2.108, shall be added to the Mariposa County Code and shall be entitled "Department of Child Support Services." Chapter 2.108 shall read as follows:

**2.108.010 Purpose.**

The purpose of this Chapter is to create a local child support agency which shall provide services including, but not limited to: locating absent parents; establishing paternity; obtaining, enforcing and modifying child support orders; and collecting and distributing payments.

**2.108.020 Created.**

There is hereby created in the County of Mariposa the Department of Child Support Services, which shall be known as the Mariposa County Department of Child Support Services (Department). The Department shall be directed by a Child Support Services Director (Director) who shall be appointed by the Board of Supervisors, shall be a department head, and shall serve at the pleasure of the Board of Supervisors.

**2.108.030 Employees.**

The Department shall be staffed by a Director and such other employees as approved by Resolution of the Board of Supervisors from time to time.

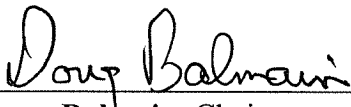
**2.108.040 Salary and benefits.**

The salary and benefits of the Director shall be established by Resolution of the Board of Supervisors."

**Section II:** This Ordinance shall become effective on July 1, 2001 if the State of California has approved Mariposa County's Transition Plan. If the State of California has not approved Mariposa County's Transition Plan on or before July 1, 2001, then in that event, this Ordinance shall become effective immediately upon the State's approval of the Transition Plan.

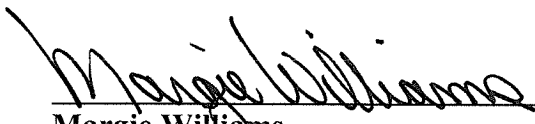
**Pass and adopted** by the Board of Supervisors of Mariposa County this 24th day of April, 2001 by the following vote:

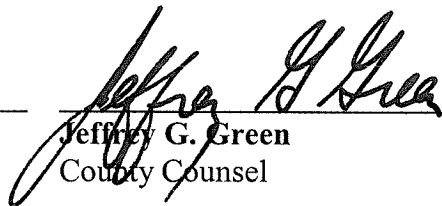
**Ayes:** Reilly, Balmain, Stewart, Parker, Pickard  
**Noes:** None  
**Absent:** None  
**Abstained:** None

  
\_\_\_\_\_  
**Doug Balmain**, Chairman  
Board of Supervisors

**Attest:**

**Approved as to Form  
and Legal Sufficiency:**

  
\_\_\_\_\_  
**Margie Williams**  
Clerk of the Board

  
\_\_\_\_\_  
**Jeffrey G. Green**  
County Counsel

**ACKNOWLEDGMENT**

**RE NEWSPAPER PUBLICATION**

[Instructions: Please have a representative with the MARIPOSA GAZETTE complete the following acknowledgment of receipt regarding legal publications. Please forward the billing request to the Mariposa County Board of Supervisors, Post Office Box 784, Mariposa, California 95338. Should you have any questions, please contact our office (attention: Margie) at (209) 966-3222. Thank you.]

I, *Jill Ballinger* hereby acknowledge  
(Print Name)

receipt of the following document for legal publication in the May 3, 2001 issue of the "Mariposa Gazette", on this 30th day of April, 2001.

Mariposa County Ordinance No. 936  
Creating the Department of Child Support Services

*Jill Ballinger*  
By: (Representative)