



MARIPOSA COUNTY

Planning · 209-966-5151



RESOLUTION - ACTION REQUESTED 2016-86

MEETING: February 23, 2016

TO: The Board of Supervisors

FROM: Sarah Williams, Planning Director

RE: Approve Early Termination of Current Color Copier Lease and Execution of New Lease

RECOMMENDATION AND JUSTIFICATION:

Approve Early Termination of Color Copier Lease Agreement with Great America Financial Services (Formerly Known As: Great America Leasing Corporation) Via Spriggs Business Systems; Approve a Five-Year Lease Agreement for a New Color Copier, and Authorize the Board of Supervisors Chair to Sign the Agreement.

Current lease for the color copier/scanner/printer will expire in April 2016. The current machine has a major part that needs replacing and although it is operating it may not last until the end of the lease term.

The new equipment is faster and more efficient. The new equipment also provides copies at a lower per sheet cost for both black and color copies.

As technology advances it is advantageous to lease a machine rather than to buy a machine. A lease affords us the ability to obtain a new machine every 5 years. Spriggs will continue to provide maintenance for the machine and the toner is included with that service.

Other County departments/programs may continue to use the machine at cost.

It is necessary for the Planning Department to have a high speed color machine in its day-to-day activities for the reproduction of maps, site plans, photographs and other colored materials for the processing or applications, code compliance files, scanning and reports that are generated for the Board of Supervisors meetings, Planning Commission Meetings and various Planning Advisory Committee meetings as well as providing copies of documents and maps to the public.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

In 2006 the Board adopted a Resolution 2006-320 which approved an extension of the 2002 lease and allowed for a trade in of the equipment for a newer, more efficient machine which actually reduced both the monthly payment and the per copy charges.

In 2011 the Board adopted Resolution 2011-131 to terminate the lease at that time and to execute a new lease for a new machine.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Other options would be: to purchase the existing equipment at fair market value or 2) Return the Equipment without replacement. Either of these options would be counterproductive to the departments operations.

FINANCIAL IMPACT:

No change in budget as lease payments remain the same, and are budgeted in each FY accordingly

ATTACHMENTS:

- copier quote and specs (PDF)
- 160223 copier lse (PDF)
- 2011 lease (PDF)
- Addendum Contract #015-0699105-000 (PDF)

CAO RECOMMENDATION

Requested Action Recommended



Mary Hodson, CAO 2/17/2016

RESULT: ADOPTED BY CONSENT VOTE [UNANIMOUS]

MOVER: Marshall Long, District III Supervisor

SECONDER: Merlin Jones, District II Supervisor

AYES: Rosemarie Smallcombe, Merlin Jones, Marshall Long, John Carrier

EXCUSED: Kevin Cann