DEPARTMENT: District Attorney
Family Support

RECOMMENDED ACTION AND JUSTIFICATION: (Policy Item: Yes ___ No ___)
A resolution approving an employee of the Family Support Division to change her work schedule from 4/10 to 9/80 is requested. Per Article 8, Section 8.2 of the SEIU Local 752 Memorandum of Understanding the Board of Supervisors shall make the final decision regarding schedule changes. The Union has been contacted and a letter of support is attached.

BACKGROUND AND HISTORY OF BOARD ACTIONS:
The Board of Supervisors has approved requests for changes in work schedules in the past.

LIST ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:
The employee will not be allowed to change her work schedule which could cause problems due to a transportation problem.

COSTS:
( ) Not Applicable
A. Budgeted current FY $ ____________
B. Total anticipated costs $ ____________
C. Required additional funding $ ____________
D. Internal transfers $ ____________

SOURCE:
( ) 4/5ths Vote Required
A. Unanticipated revenues $ ____________
B. Reserve for contingencies $ ____________
C. Source description: Balance in Reserve for Contingencies, if approved: $ ____________

SPECIAL INSTRUCTIONS:
List the attachments and number the pages consecutively:
1 - Letter to Union Representative
2 - Response from Union Representative

CLERK'S USE ONLY:
Res. No.: 498 405 Ord. No. _______ Vote - Ayes: _______ Absent: _______ Abstained: _______
___ Approved ( ) Denied ( ) Minute Order Attached ( ) No Action Necessary

The foregoing instrument is a correct copy of the original on file in this office.

Date: ________________________
ATTEST: MARGIE WILLIAMS, Clerk of the Board
County of Mariposa, State of California
By: ________________________
Deputy

ADMINISTRATIVE OFFICER'S RECOMMENDATION:
This item on agenda as:
[ ] Recommended
[ ] Not Recommended
[ ] For Policy Determination
[ ] Submitted with Comment
[ ] Returned for Further Action

Comment: ________________________
A.O. Initials: ________________________

Action Form Revised 5/92
October 5, 1998

Lisa Edelheit
Field Representative
SEIU Local 752
3485 West Shaw, Suite 102
Fresno, CA 93711

Re: Work Schedule Changes

Dear Ms. Edelheit:

An employee of the Family Support Division of the District Attorney's Office, Mary Atkinson, has requested a change in her current work schedule. Currently Ms. Atkinson works 4/10 and due to transportation problems is requesting a change to a 9/80 flex schedule.

Per the current Memorandum of Understanding with SEIU Local 752, Article 8 - Attendance and Leaves, I am requesting your agreement with this change so the matter may be referred to the Board of Supervisors for approval.

Your prompt attention to this matter will be appreciated.

Yours truly,

Christine A. Johnson
District Attorney

CAJ/mlg
October 8, 1998

Christine A. Johnson
District Attorney
Mariposa County
P.O. Box 748
Mariposa, CA 95338

Sent Via Fax - Original To Follow In Mail

RE: Work Schedule Change

Dear Ms. Johnson:

I received your letter requesting a change in working hours for one of the employees in the Family Support Division. The Union supports the proposed change. We appreciate your willingness to change Mrs. Atkinson’s hours in order to help her solve her transportation problems.

Sincerely,

Lisa B. Edelheit
Field Representative