

DEPARTMENT: Community Services BY: Jim Eutsler/966-3696

RECOMMENDED ACTION AND JUSTIFICATION: (Policy Item: Yes ( ) No (x))

Authorize the Department of Community Services (County Transit) to lease a vehicle for the MEDITRANS Program. Transfer \$2,500 from depreciation to rent/lease of equipment to pay the lease for the last four (04) months of this fiscal year and equip the vehicle with running boards needed for existing clients to enter and exit the vehicle. Transfer any remaining funds on June 30, 1998 back to depreciation.

BACKGROUND AND HISTORY OF BOARD ACTIONS: The Board has approved leases for County Departments. The MEDITRANS Program currently used three vehicles: a ten (10) passenger bus for clients needing wheelchair access, a station wagon from the PWD pool and a 1991 minivan which has in excess of 210,000 miles on it. The proposed lease would cost \$474.86 per month (\$5,698.32 annually) for 30,000 miles annually. This is less than the purchase price and at the end of three years we would not own a vehicle that would be in the mileage range of needing extensive maintenance. The lease would replace the depreciation costs and because the vehicle is new the operating expenses would be reduced.

LIST ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

1. Approve request.
2. Deny request, purchase a vehicle.
3. Deny request, use exiting vehicles/pool vehicles.

COSTS: (x) Not Applicable

A. Budgeted current FY \$ \_\_\_\_\_

B. Total anticipated costs \$ \_\_\_\_\_

C. Required additional funding \$ \_\_\_\_\_

D. Internal transfers \$ \_\_\_\_\_

SOURCE: ( ) 4/5ths Vote Required

A. Unanticipated revenues \$ \_\_\_\_\_

B. Reserve for contingencies \$ \_\_\_\_\_

C. Source description: \_\_\_\_\_

Balance in Reserve for Contingencies, if approved: \$ \_\_\_\_\_

SPECIAL INSTRUCTIONS:  
List the attachments and number the pages consecutively:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

CLERK'S USE ONLY:

Res. No.: 98-49 Ord. No. \_\_\_\_\_

Vote - Ayes: 5 Noes: \_\_\_\_\_

Absent: \_\_\_\_\_ Abstained: \_\_\_\_\_

Approved  Denied

Minute Order Attached  No Action Necessary

The foregoing instrument is a correct copy of the original on file in this office.

Date: \_\_\_\_\_

ATTEST: MARGIE WILLIAMS, Clerk of the Board  
County of Mariposa, State of California

By: \_\_\_\_\_  
Deputy

ADMINISTRATIVE OFFICER'S RECOMMENDATION:  
This item on agenda as:

- Recommended
- Not Recommended
- For Policy Determination
- Submitted with Comment
- Returned for Further Action

Comment: \_\_\_\_\_

A.O. Initials: 

**BUDGET ACTION FORM**

FUND	DEPT/DIV	ACCOUNT	DESCRIPTION	INCREASE	DECREASE
606	0306	601.04-30	Rent/Lease of Equipment	\$,2500	
606	0000	243.10-02	Equipment Depreciation		\$2,500
001	0104	414-1090	GENERAL CONTINGENCY		
<b>TOTALS</b>				\$2,500	\$2,500

ACTIONS REQUESTED: (Check all that apply)

- Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget, or appropriating Reserve for Contingencies;
- Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit;

**JUSTIFICATION**

To use designated fund balance for equipment acquisition to lease vehicle.

DEPT HEAD SIGNATURE

DATE

APPROVED BY RES NO.

98-29

CLERK

*[Signature]*

02-06-98

DATE 2-17-98

AUDITOR'S USE ONLY

BA #