

DEPARTMENT: Public Works

By: Marty Allan

Phone: 966-5356

RECOMMENDED ACTION AND JUSTIFICATION:

(Policy Item: Yes No)

Authorize the transfer of \$10,000 from anticipated savings in Road Fund Extra Help to Fixed Asset line 0693 "Upgrade Emulsion Plant" and authorize Public Works to award bid to Empire Equipment in the amount of \$22,000. Empire Equipment was the only bidder. Public Works will be putting in the footing and doing the installation.

The fixed asset was originally approved by the Board during the FY 95-96 budget process, Public Works project PW 95-35, and has been rebudgeted each year. Due to technical problems, we had not been able to get a valid bid until now. The formal bids were opened on January 29, 1998 and needs to be awarded as soon as possible. This was originally included in the mid-year adjustments but had to be moved up because of timing of the award. Because of required modifications, the price is higher than originally budgeted.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

The Board has approved the expenditure for this asset during the budget hearings each year since September 1995.

LIST ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Do not approve transfer and not purchase emulsion plant. This would result in continued problems with adequate emulsion storage for road repair projects.

COSTS: () Not Applicable	
A. Budgeted current FY>	\$ 15,000
B. Total anticipated Costs>	\$ 25,000
C. Required additional funding>	\$
D. Internal transfers>	\$ 10,000

COSTS: () 4/5th Vote Required	
A. Unanticipated revenues>	\$
B. Reserve for contingencies>	\$
C. Source description: >	FROM EXTRA HELP

Balance in Reserve Contingencies, If Approved:
\$

SPECIAL INSTRUCTIONS:

List the attachments and number the pages consecutively:

Budget Action Form

CLERK'S USE ONLY

Res. No.: 98-60 Ord. No.: _____

Vote - Ayes: 4 Noes: _____

Absent: Parker Abstained: _____

Approved Denied

Minute Order Attached No Action Necessary

The foregoing instrument is a correct copy of the original on file in this office

Date: _____

ATTEST: _____

MARGIE WILLIAMS, Clerk of the Board

By: _____
Deputy

ADMINISTRATIVE OFFICER'S RECOMMENDATION:

This item on agenda as:

- Recommended
- Not Recommended
- For Policy Determination
- Submitted for Comment
- Returned for Further Action

Comment: _____

A.O. Initials: 

BUDGET ACTION FORM

FUND	DEPT/DIV	ACCOUNT	DESCRIPTION	INCREASE	DECREASE
300	0301	591-0201	Extra Help		10,000
300	0301	581-0693	Upgrade Emulsion Plant	10,000	
001	0104	414-1090	GENERAL CONTINGENCY		
TRANSFER BETWEEN FUNDS					
TOTAL				10,000	10,000

ACTION REQUESTED: (Check all that apply)

- Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget, or appropriating Reserve for Contingencies;
- Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit;

JUSTIFICATION: Move savings from Extra Help to Fixed Asset to cover increased cost.

DEPT HEAD SIGNATURE	DATE 2/10/98
APPROVED BY RES NO. 98-60 CLERK	DATE 2-24-98

ROAD DIVISION

AUDITOR'S USE ONLY
BA#