DEPARTMENT: Planning and Building  BY: Edward J. Johnson  PHONE: 966-5151

RECOMMENDED ACTION AND JUSTIFICATION: (Policy Item: Yes ___ No ___)

Approve transfer of funds from Professional Services to Extra Help for Building ($3,000), LAFCO ($1,000), and Air Pollution ($1,000) budget units. These funds were originally budgeted in Professional Services to utilize temporary personnel services to help clean out and consolidate file material in preparation for move to new Government Center. Request is made to allow the use of County Extra Help lists instead, which is more cost effective.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

LIST ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

No action would stop file clean out work, or require use of more costly temporary personnel services.

COSTS:

( ) Not Applicable  
A. Budgeted current FY $5,000  
B. Total anticipated costs $5,000  
C. Required additional funding $5,000  
D. Internal transfers $5,000  

SOURCE: ( ) 4/5ths Vote Required  
A. Unanticipated revenues $  
B. Reserve for contingencies $  
C. Source description:  
Balance in Reserve for Contingencies, if approved: $  

SPECIAL INSTRUCTIONS:
list the attachments and number the pages consecutively:

Budget Action Form  

ADMINISTRATIVE OFFICER's RECOMMENDATION:
This item on agenda as:

☑ Recommended  
☐ Not Recommended  
☐ For Policy Determination  
☐ Submitted with Comment  
☐ Returned for Further Action  

Comment:  

A.O. Initials:  

Action Form Revised 5/92  

CLERK'S USE ONLY:
Res. No.:  □ 18-111  
Vote - Ayes:  □  
Noes:  □  
Absent:  □  
Approved:  □  
Denied:  □  
Minute Order Attached:  □  
No Action Necessary:  □  

The foregoing instrument is a correct copy of the original on file in this office.

ATTEST: MARGIE WILLIAMS, Clerk of the Board  
County of Mariposa, State of California  

BY: Deputy
# Budget Action Form

<table>
<thead>
<tr>
<th>FUND</th>
<th>DEPT/DIV</th>
<th>ACCOUNT</th>
<th>DESCRIPTION</th>
<th>INCREASE</th>
<th>DECREASE</th>
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## Transfer Between Funds

<table>
<thead>
<tr>
<th>Fund</th>
<th>Description</th>
<th>Increase</th>
<th>Decrease</th>
</tr>
</thead>
</table>

**Totals**: $5,000 $5,000

**Action Requested**: (Check all that apply)

- [ ] Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget, or appropriating Reserve for Contingencies;

- [X] Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget another, or between categories within a budget unit;

**Justification**: Use County Extra Help list instead of professional services to clean out files for move to new Government Center.

**Department Signature**: (Signature)  
**Date**: 3/01/98

**Approved by Res No.**: (Signature)  
**Clerk Date**: 4/7/98

**Auditor's Use Only**

Budget Revision Form Revised 11/95