

DEPARTMENT: Probation

BY: James Moffett

PHONE: (209) 966-3612

RECOMMENDED ACTION AND JUSTIFICATION: (Policy Item: Yes ___ No X)

Authorize the Probation Officer to move forward with Jalan automation project as originally approved during the 1997/1998 county budget process.

The Jalan System will allow the Probation Department to more efficiently and accurately handle a variety of critical functions in an automated fashion. Case tracking and management, generation of a variety of statistical and other records and reports as well as more routine information gathering will be some of the areas benefitted.

The entire financial function within our office is handled manually. A separate Jalan financial software package will allow automation of all court and probation collections and disbursements within this increasingly complex function.

The unification of the Courts, District Attorney, and Probation Departments will provide additional efficiency by speeding the exchange of vital information, reducing dependency on hard copy transfer and encouraging uniformity and accuracy within our justice system.

Continued - see attached

BACKGROUND AND HISTORY OF BOARD ACTIONS:

The purchase of Jalan software (together with related training installation and maintenance costs) was approved during the 1997/1998 budget deliberations. On March 3, 1998, during mid year budget discussions the Board "held in abeyance" Jalan implementation for probation. Further direction was given to the involved parties to meet and return to the Board for report and further action.

The Probation Officer, District Attorney and Data Processing Coordinator have met and determined that the Jalan implementation should move forward at this time.

LIST ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

The Board may choose to continue holding the previously approved budget for Jalan automation.

This would cause the Probation Department to continue inefficient manual operations in many critical areas. Further delay may cause increased costs to the county, over original bids, as indicated by the Data Processing Coordinator.

COSTS:		() Not Applicable
A.	Budgeted current FY	\$ _____
B.	Total anticipated costs	\$ _____
C.	Required additional funding	\$ _____
D.	Internal transfers	\$ _____

SOURCE:		() 4/5ths Vote Required
A.	Unanticipated revenues	\$ _____
B.	Reserve for contingencies	\$ _____
C.	Source description:	_____
Balance in Reserve for Contingencies,		
if approved: \$		_____

SPECIAL INSTRUCTIONS:
List the attachments and number the pages consecutively:

CLERK'S USE ONLY: 98-132
Res. No.: _____
Vote - Ayes: _____
Absent: _____
() Approved
() Minute Order Attached
Ord. No. _____
Noes: _____
Abstained: _____
() Denied
() No Action Necessary

The foregoing instrument is a correct copy of the original on file in this office.
Date: _____
ATTEST: MARGIE WILLIAMS, Clerk of the Board
County of Mariposa, State of California
By: _____
Deputy

ADMINISTRATIVE OFFICER'S RECOMMENDATION:
This item on agenda as:
 Recommended
 Not Recommended
 For Policy Determination
 Submitted with Comment
 Returned for Further Action

Comment: _____
A.O. Initials: *JM*

RECOMMENDED ACTION AND JUSTIFICATION CONTINUED:

The Data Processing Coordinator has indicated an ability to provide technical assistance to accomplish the project within 90 days. The Probation Department is prepared to devote staff resources necessary to bring the program up and running in this time frame. Further, it is clear that the county should move forward to avoid probable cost increases.

MARIPOSA COUNTY BOARD OF SUPERVISORS

MINUTE ORDER

TO: JIM MOFFETT, Chief Probation Officer
FROM: MARGIE WILLIAMS, Clerk of the Board *mw*
SUBJECT: JALAN Automation Project; Res. 98-132

THE BOARD OF SUPERVISORS OF MARIPOSA COUNTY, CALIFORNIA,

ADOPTED THIS Order on April 14, 1998

ACTION AND VOTE:

Jim Moffett, Chief Probation Officer;
Resolution Authorizing the Probation Officer to Move Forward with JALAN Automation Project as Originally Approved During the 1997/98 County Budget Process and Authorize Chair to Execute Agreements Upon County Counsel's Review and Approval
BOARD ACTION: Matter was continued to later today for further consideration after the information is received from JALAN relative to the system for the District Attorney.

Resolution Authorizing the Probation Officer to Move Forward with JALAN Automation Project as Originally Approved During the 1997/98 County Budget Process and Authorize Chair to Execute Agreements Upon County Counsel's Review and Approval
BOARD ACTION: (M)Stewart, (S)Balmain, Res. 98-132 adopted/Ayes: Reilly, Balmain, Stewart, Parker; Excused: Pickard. Janet Hogan, County Administrative Officer, advised that she has been working with Dennis Patrick on preparing a priority data processing program and they will bring the program to the Board.

cc: Ken Hawkins, Auditor
Dennis Patrick, Technical Services Director
Janet Hogan, County Administrative Officer
File