

DEPARTMENT: PROBATION

BY: JAMES MOFFETT

PHONE: 966-3612

RECOMMENDED ACTION AND JUSTIFICATION: (Policy Item: Yes\_\_\_ No X)

Approve amendment to Probation Office Personnel allocation to include one additional Deputy Probation Officer I. Authorize transfer of funds from Social Services to probation budget, ~~as unanticipated revenue.~~

The "Childrens System of Care" developed for Mariposa County was fully funded by the State. The probation component of that program included funding for a Juvenile Deputy Probation Officer as a member of the multi-disciplinary team. Salary/benefits and training for 1.5 months are included.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

The Board previously approved Social Services' application for Childrens System Of Care funds for Mariposa County. the application was successfully funded.

The Board also approved allocation of these funds to the Department of Social Services.

LIST ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Failure to approve the probation allocation would result in possible audit exceptions and ultimate failure of Mariposa's Childrens System Of Care. The program, at minimum, would have to be substantially revised.

COSTS: ( ) Not Applicable	
A. Budgeted current FY	\$ _____
B. Total anticipated costs	\$ <u>5,831.00</u>
C. Required additional funding	\$ _____
D. Internal transfers	\$ _____
SOURCE: ( ) 4/5ths Vote Required	
A. Unanticipated revenues	\$ <u>5,831.00</u>
B. Reserve for contingencies	\$ _____
C. Source description:	_____
Balance in Reserve for Contingencies, if approved: \$ _____	

SPECIAL INSTRUCTIONS:  
List the attachments and number the pages consecutively:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

CLERK'S USE ONLY:

Res. No.: 98-138 Ord. No. \_\_\_\_\_

Vote - Ayes: 5 Noes: \_\_\_\_\_

Absent: \_\_\_\_\_ Abstained: \_\_\_\_\_

( ) Approved ( ) Denied

(X) Minute Order Attached ( ) No Action Necessary

The foregoing instrument is a correct copy of the original on file in this office.

Date: \_\_\_\_\_

ATTEST: MARGIE WILLIAMS, Clerk of the Board  
County of Mariposa, State of California

By: \_\_\_\_\_  
Deputy

ADMINISTRATIVE OFFICER'S RECOMMENDATION:

This item on agenda as:

Recommended

Not Recommended

For Policy Determination

Submitted with Comment

Returned for Further Action

Comment: \_\_\_\_\_

A.O. Initials: Jh

**BUDGET ACTION FORM**



FUND	DEPT/DIV	ACCOUNT	DESCRIPTION	INCREASE	DECREASE
001	0402	305-5005	Mental Health Revenue		(\$5,831)
001	0402	622-0434	Mental Health Expenditure- CSOC		(\$5,831)
001	0224	308-1121	Probation Revenue - CSOC	(\$5,831)	
001	0224	533-0160	Deputy Probation Officer	\$1,946	
001	0224	533-0301	Benefits	\$ 885	
001	0224	533-0449	Training & Seminars	\$3,000	
001	0104	414-1090	GENERAL CONTINGENCY		
<b>TRANSFER BETWEEN FUNDS</b>					
				<b>TOTALS</b>	-0-

ACTION REQUESTED: (Check all that apply)

( ) Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget , or appropriating Reserve for Contingencies;

(XX) Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget another, or between categories within a budget unit;

JUSTIFICATION Funds deposited as revenue from the state budget for the Children's System of Care program need to be transferred from Mental Health's budget to Probation's budget and then distributed into the proper line items within Probation's Budget.

DEPT HEAD SIGNATURE  DATE 4/9/98  
 APPROVED BY RES NO. 98-138 CLERK  DATE 4-21-98

AUDITOR'S USE ONLY BA #
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MARIPOSA COUNTY BOARD OF SUPERVISORS

MINUTE ORDER

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TO: JIM MOFFETT, Chief Probation Officer  
FROM: MARGIE WILLIAMS, Clerk of the Board *MW*  
SUBJECT: Children's System of Care Program; Res. 98-138

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THE BOARD OF SUPERVISORS OF MARIPOSA COUNTY, CALIFORNIA,

ADOPTED THIS Order on April 21, 1998

**ACTION AND VOTE:**

Gail Neal, Deputy Probation Officer, appeared on behalf of Jim Moffett, Chief Probation Officer;

Resolution Approving Amendment to Probation Office Personnel Allocation to Include One Additional Deputy Probation Officer I and Authorize Transfer of Funds from Social Services to Probation Budget (4/5ths Vote Required)

**BOARD ACTION:** Following discussion, (M)Balmain, (S)Pickard, Res. 98-138 adopted/Ayes: Unanimous. Supervisor Parker requested that when this program comes up for renewal, that all County overhead costs be included in the grant application.

cc: Ken Hawkins, Auditor  
Nancy Kyle, Personnel  
Tom Archer, Human Services Director  
Janet Hogan, County Administrative Officer  
File