MARIPOSA COUNTY BOARD OF SUPERVISORS

AGENDA ACTION FORM

AGENDA DATE: 5-05-98
AGENDA ITEM NO.: CA 2

DEPARTMENT: Public Works

By: Michael D. Edwards

Public Works Director

Phone: 966-5356

RECOMMENDED ACTION AND JUSTIFICATION:

Resolution appropriating $6,500 from Reserve for Contingencies to cover the recent cost of the re-keying project.

The project has been completed. An added level of security has been accomplished by completion of this project in that each facility's exterior doors are now keyed independent of any interior doors. The master key will not work any interior doors creating a two key entry system for access to interior offices. Previous to the re-keying, various departments had keyed the interior and exterior doors to a master system within a particular facility to have the convenience of one key for a given facility, thus one key would gain entry into any room in a given facility.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

Mike Edwards, Public Works Director, advised the Board at the March 24, 1998 Board meeting that a complete set of keys had been lost by one of the custodial staff. He noted that the County facilities had been re-keyed and that the re-keying project had provided an opportunity for a master key system to be set up. An agenda item was to be presented in the future to cover the costs for this project.

LIST ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

1. No action. Other important work previously scheduled for completion in facilities this year could not be completed for lack of adequate funding.

<table>
<thead>
<tr>
<th>COSTS:</th>
<th>SPECIAL INSTRUCTIONS:</th>
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</thead>
<tbody>
<tr>
<td>A. Budgeted current FY&gt;</td>
<td>List the attachments and number the pages consecutively:</td>
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<tr>
<td>B. Total anticipated Cost&gt;</td>
<td>1. Budget Action Form</td>
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<tr>
<td>C. Required additional funding&gt;</td>
<td></td>
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<tr>
<td>D. Internal transfers&gt;</td>
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</tbody>
</table>

COSTS: (X) 4/5th Vote Required

A. Unanticipated revenues> $________________________
B. Reserve for contingencies> $6,500
C. Source description: >__________

Balance in Reserve Contingencies, If Approved:

$287,945
MARIPOSA COUNTY
BOARD OF SUPERVISORS

AGENDA ACTION FORM

AGENDA DATE: 5-05-98

AGENDA ITEM NO.: __________

CLERK'S USE ONLY
Res. No.: 98-150  Ord. No.: ________
Vote - Ayes: S  Noes: __________
Absent: ________  Abstained: ________

☐ Approved  ☐ Denied
☐ Minute Order Attached  ☐ No Action Necessary

The foregoing instrument is a correct copy of the original on file in this office

Date:

ATTEST:

MARGIE WILLIAMS, Clerk of the Board

By: __________________________

Deputy

ADMINISTRATIVE OFFICER'S RECOMMENDATION:

This item on agenda as:

☐ Recommended
☐ Not Recommended
☐ For Policy Determination
☐ Submitted with Comment
☐ Returned for Further Action

Comment: ________________________________

C.A.O. Initials: __________________________

<table>
<thead>
<tr>
<th>FUND</th>
<th>DEPT/DIV</th>
<th>ACCOUNT</th>
<th>DESCRIPTION</th>
<th>PROJECT</th>
<th>INCREASE</th>
<th>DECREASE</th>
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<tbody>
<tr>
<td>001</td>
<td>0128</td>
<td>473-0413</td>
<td>Facilities Maint. Bldg./Grounds</td>
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<tr>
<td>001</td>
<td>0104</td>
<td>414-1090</td>
<td>GENERAL CONTINGENCY</td>
<td>6,500</td>
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**TRANSFER BETWEEN FUNDS**

**TOTAL**

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<tr>
<th>ACTION REQUESTED: (Check all that apply)</th>
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<tbody>
<tr>
<td>(x) Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget, or appropriating Reserve for Contingencies;</td>
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<tr>
<td>( ) Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit;</td>
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**JUSTIFICATION:** See Board Agenda

**DEPT HEAD SIGNATURE**

**DATE 4/21/98**

**APPROVED BY RES NO. 98-150 CLERK**

**DATE 5-5-98**

**Facilities Maintenance**