

MARIPOSA COUNTY
BOARD OF SUPERVISORS

AGENDA
ACTION FORM

DATE: MAY 12 1998
AGENDA ITEM NO.: 5

DEPARTMENT: *Mariposa County Clerk* BY: *Don Z. Phillips* PHONE: 966-2621
RECOMMENDED ACTION AND JUSTIFICATION: (Policy Item: () Yes () No)

Recommend request to transfer from salary savings to fixed asset \$8,800 for the purchase of replacement computers in the County Clerk's Office.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

The Co. Clerk has three computers that are networked for the processing of marriage licenses, fictitious business name statements, candidate filings, fair political practices commission filings, and other related services. These were purchased in 1993-94 with state grant moneys, and included the programs. One PC is a 386 with windows 3.11, and the other two are 486's running windows 3.11. By upgrading these three PC's would also allow them to be networked into the new elections system, thereby allowing for better service in all areas of this office.

LIST ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

1. To allow the purchase would enhance the operations of the Co. Clerk's Office, and be able to network the new elections system into this new system. This would also allow greater flexibility in the total operations of the Co. Clerk/Elections department.
2. Do not approve and continue with current operations

COSTS: () Not Applicable

A. Budgeted Current FY.....\$

B. Total Anticipated Costs.....\$ 8,800.00

C. Required additional funding.....\$

D. Internal Transfer.....\$ 8,800.00

SPECIAL INSTRUCTIONS:
List the attachments and number the pages consecutively.

1. Summary of Costs
2. Budget Transfer Request

SOURCE: () 4/5ths Vote Required

A. Unanticipated Revenues.....\$

B. Reserve for Contingencies.....\$

C. Source Description: Salary Savings

Balance left in Reserve for Contingencies, if approved:
\$

CLERK'S USE ONLY:

Res. No.: 98-171 Ord. No. _____

Vote: Ayes: _____ Noes: _____

Absent: _____ Abstained: _____

() Approved () Denied

Minute Order Attached () No Action Necessary

ADMINISTRATIVE OFFICER'S RECOMMENDATION:

This item on agenda as:

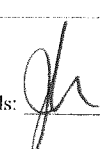
- Recommended
- Not Recommended
- For Policy Determination
- Returned for Further Action

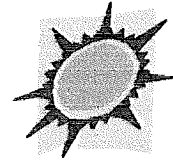
Comments: _____

The foregoing instrument is a correct copy of the original on file in this office.

Date: _____
ATTEST:

By: Margie Williams, Clerk of the Board
Deputy

C.A.O. Initials: 



Mariposa County Clerk

Don Z. Phillips
County Clerk
Hall of Records
Post Office Box 36
Mariposa, CA 95338

Telephone (209) 966-2007 (209) 966-5539
Fax (209) 966-6496

Summary of Costs Computer System for County Clerk/Elections

1)	Three Pentium II/300 MHz MMX processors	\$6,000.00
2)	Windows 95 network software	\$2,300.00
3)	Twelve way port	\$ 300.00
4)	Cable & Installation	\$ 200.00
	Total Costs	\$8,800.00

Prices include monitors, keyboards, mouse & windows 95 software.

It is understood that these are basic prices, and that upon approval, three quotes would be obtained from local dealers.

BUDGET ACTION FORM

FUND	DEPT/DIV	ACCOUNT	DESCRIPTION	INCREASE	DECREASE
001	0120	452-0196	As. Office Cost.		8,800
001	0120	452-0678	Fixed Asset	8,800	
001	0104	414-1090	GENERAL CONTINGENCY		
TRANSFER BETWEEN FUNDS					
			TOTALS		

- ACTION REQUESTED: (Check all that apply)
- Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget, or appropriating Reserve for Contingencies;
 - Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget another, or between categories within a budget unit;

JUSTIFICATION *Upgrade existing system by replacing older PC's & to network into the new election system.*


DEPT HEAD SIGNATURE *D. Phillip* DATE *4/20/98*
APPROVED BY RES NO. *98-171* CLERK *mms* DATE *5-12-98*

AUDITOR'S USE ONLY
BA #

(2)

MARIPOSA COUNTY BOARD OF SUPERVISORS

MINUTE ORDER

TO: DON Z. PHILLIPS, County Clerk
FROM: MARGIE WILLIAMS, Clerk of the Board 
SUBJECT: Replacement of Three Computers; Res. 98-171

THE BOARD OF SUPERVISORS OF MARIPOSA COUNTY, CALIFORNIA,

ADOPTED THIS Order on May 12, 1998

ACTION AND VOTE:

Don Z. Phillips, County Clerk;

Resolution Authorizing Transfer of \$8,800 from Salary Savings to Fixed Asset for the Purchase of Three New Computers to Replace Existing Computers

BOARD ACTION: Discussion was held with Don Phillips, and he advised that following his discussion with the Technical Services Director, he would like to change his request relative to the network software as that particular program may not be necessary – he would like to keep the full amount of funding requested with the network system to be coordinated with the Technical Services Director. (M)Pickard, (S)Stewart, Res. 98-171 adopted transferring funds and authorizing purchase of computers as requested, with direction given for the County Clerk to work with the Technical Services Director on the purchase so that the computers and software are compatible with the rest of the County. Supervisor Reilly expressed concern that individual requests for computers are presented to the Board toward the end of the budget year using budget savings, without consideration of the countywide needs. She would like for the Board to be able to consider all of the requests in context with the budget. It was noted that the Technical Services Director had previously been directed to bring a plan for computer purchases on a countywide basis to the Board. Ayes: Balmain, Stewart, Parker, Pickard; Noes: Reilly.

cc: Ken Hawkins, Auditor
Dennis Patrick, Technical Services Director
Janet Hogan, County Administrative Officer
File