

DEPARTMENT:

BY:

PHONE:

RECOMMENDED ACTION AND JUSTIFICATION: (Policy Item: Yes___ No X)

Authorize transfer of funds from Juvenile Salaries (2,400) to Fixed Assets (1,800) Maintenance on Equipment (200) and Software (400) within Juvenile Hall budget.

P.C. will allow for automation of most Juvenile Hall record keeping functions. Juvenile Hall has no P.C. currently. The purchase of a P.C. has been encouraged by O.C.J.P. (Grantor), Board of Corrections (Training and Juvenile Hall Inspections) and Department of Justice (Criminal Records Transmittal). On line resources will increase efficiency and reduce staff time.

O.C.J.P. has approved a modification of our grant agreement to allow utilization of grant funds as requested here.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

The Board has established a Juvenile Hall budget yearly since 1993. The Board has also adopted yearly approval for O.C.J.P. grant submission (jail removal) which funds the salary for the only full-time Juvenile Hall employee.

LIST ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Negative action could result in loss of budgeted grant revenue in the amount of 2,400. On line resources would be unavailable for three key program elements. Efficiency would not improve.

COSTS:	() Not Applicable	
A. Budgeted current FY		\$ _____
B. Total anticipated costs		\$ _____
C. Required additional funding		\$ _____
D. Internal transfers		\$ <u>2,400</u>
SOURCE:	() 4/5ths Vote Required	
A. Unanticipated revenues		\$ _____
B. Reserve for contingencies		\$ _____
C. Source description:		_____
Balance in Reserve for Contingencies, if approved:		\$ _____

SPECIAL INSTRUCTIONS:
List the attachments and number the pages consecutively:

CLERK'S USE ONLY:

Res. No.: 98-188 Ord. No. _____

Vote - Ayes: 5 Noes: _____

Absent: _____ Abstained: _____

Approved: _____ () Denied _____

() Minute Order Attached () No Action Necessary

The foregoing instrument is a correct copy of the original on file in this office.

Date: _____
ATTEST: MARGIE WILLIAMS, Clerk of the Board
County of Mariposa, State of California
By: _____
Deputy

ADMINISTRATIVE OFFICER'S RECOMMENDATION:
This item on agenda as:

- Recommended
- Not Recommended
- For Policy Determination
- Submitted with Comment
- Returned for Further Action

Comment: _____

A.O. Initials:

BUDGET ACTION FORM

FUND	DEPT/DIV	ACCOUNT	DESCRIPTION	INCREASE	DECREASE
001	0223	532.01-71	JUVENILE SALARIES		(2,400)
001	0223	532.04-12	MAINTENANCE EQUIPMENT	200	
001	0223	532.04-81	SOFTWARE	400	
001	0223	532.06-79	FIXED ASSETS - PERSONAL COMPUTER	1,800	
001	0104	414-1090	GENERAL CONTINGENCY		
TRANSFER BETWEEN FUNDS					
TOTALS				2,400	(2,400)

ACTION REQUESTED: (Check all that apply)

- () Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget , or appropriating Reserve for Contingencies;
- (X) Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget another, or between categories within a budget unit;

JUSTIFICATION UTILIZE SALARY SAVINGS IN GRANT FUNDED PROGRAM FOR PURCHASE OF P.C. FOR

JUVENILE HALL (APPROVED BY GRANTOR) *JM*

DEPT HEAD SIGNATURE *JM* JAMES MOFFETT DATE 5/8/98

APPROVED BY RES NO. 98-188 CLERK *JM* DATE 5-19-98

AUDITOR'S USE ONLY
BA #