

MARIPOSA COUNTY

AGENDA

DATE: May 19, 1998

BOARD OF SUPERVISORS

ACTION FORM

AGENDA ITEM NO.: 6

DEPARTMENT: SHERIFF

BY: Sheriff Matlock PHONE: 966-3615

RECOMMENDED ACTION AND JUSTIFICATION: (Policy Item: Yes ___ No X)

That the Board approve a 50% Deputy Sheriff - Bailiff position for the Court immediately. This position has been a part time position for the Superior Court. Due to the restructuring of the Courts requiring a Bailiff on Wednesdays Family Law Court and additional trials, the part time Bailiff will be using an excess of 1000 hours. This persons sole assignment will be to the Court System and cost for this service will be paid by Trial Court Funding.

A 50% employee works 86.67 hours per month, it is anticipated that these hours would be sufficient to provide these services to the Court. The yearly cost is \$18,975.12 (Auditors Worksheet attached). The funds are currently in the budget for the remainder of this fiscal year, estimated cost 2,371.89.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

The Board has approved a part time Bailiff not requiring a yearly contract under a grandfather clause. This Bailiff was placed at the Deputy Salary at Step 1.

LIST ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Do not allow a 50% Deputy Sheriff - Bailiff, we would not be able to provide the professional service to the Court as is being done currently.

COSTS: () Not Applicable	
A. Budgeted current FY	\$ 2,371.89
B. Total anticipated costs	\$ 2,371.89
C. Required additional funding	\$ 0
D. Internal transfers	\$ 0

SOURCE: () 4/5ths Vote Required	
A. Unanticipated revenues	\$ _____
B. Reserve for contingencies	\$ _____
C. Source description:	_____
Balance in Reserve for Contingencies, if approved: \$ _____	

SPECIAL INSTRUCTIONS:
List the attachments and number the pages consecutively:

Auditors Budget Sheet

CLERK'S USE ONLY:	
Res. No.: <u>98-190</u>	Ord. No. _____
Vote - Ayes: <u>5</u>	Noes: _____
Absent: _____	Abstained: _____
Approved () Denied	
() Minute Order Attached () No Action Necessary	

The foregoing instrument is a correct copy of the original on file in this office.

Date: _____
ATTEST: MARGIE WILLIAMS, Clerk of the Board
County of Mariposa, State of California
By: _____
Deputy

ADMINISTRATIVE OFFICER'S RECOMMENDATION:
This item on agenda as:

- Recommended
- Not Recommended
- For Policy Determination
- Submitted with Comment
- Returned for Further Action

Comment: _____

A.O. Initials: Jh

SALARY & BENEFIT WORKSHEET

DEPARTMENT SHERIFFS
REQUEST 50% SALARY

Position _____ # _____ Range 179 Group DSA

Step _____
Step _____

Salary Annual CURRENT \$ _____ PROPOSED \$ 13,830.36

Longevity _____
Uniform _____ 265.00
Other _____

TOTAL SALARY _____ 14,095.36

Employer Retire. _____ 1474.66
Employee Retire. _____ 1100.73
Fica _____ 873.91
Medicare _____ 204.38
SDI _____ 70.48
Deferred Comp _____ 939.08
Life _____ 23.04
Health _____ 193.48

TOTAL BENEFITS _____ 4879.76

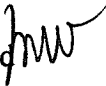
TOTAL \$ _____ \$ 18,975.12

Salary Cost - Full Year _____ 1/2 Year _____ Per Month _____
Benefit Cost - Full Year _____ 1/2 Year _____ Per Month _____

Date: _____

MARIPOSA COUNTY BOARD OF SUPERVISORS

MINUTE ORDER

TO: ROGER MATLOCK, Sheriff
FROM: MARGIE WILLIAMS, Clerk of the Board 
SUBJECT: Fifty Percent Deputy Sheriff-Bailiff Position; Res. 98-190

THE BOARD OF SUPERVISORS OF MARIPOSA COUNTY, CALIFORNIA,

ADOPTED THIS Order on May 19, 1998

ACTION AND VOTE:

Roger Matlock, Sheriff;

Resolution Approving a Fifty Percent Deputy Sheriff-Bailiff Position for the Court

BOARD ACTION: Discussion was held with Roger Matlock. Janet Hogan, County Administrative Officer, provided input relative to recapturing the costs through Trial Court Funding, and advised that she will further review this with the Auditor before the end of the fiscal year. (M)Parker, (S)Balmain, Res. 98-190 adopted/Ayes: Unanimous.

cc: Captain Jim Allen
Ken Hawkins, Auditor
Nancy Kyle, Personnel
Jeff Green, County Counsel
Janet Hogan, County Administrative Officer
File